Bay Area UASI Program
Approval Authority Meeting
Thursday, April 14, 2016
10:00 AM

LOCATION
Alameda County Sheriff's Office OES
4985 Broder Blvd., Dublin, CA 94568
OES Assembly Room

REGULAR MEETING MINUTES
DRAFT

1. **Roll Call**

   UASI Chair Anne Kronenberg called the meeting to order at 10:00 AM and General Manager Craig Dziedzic subsequently took the roll. Vice Chair Rich Lucia and Members Raemona Williams, Cathey Eide, Ken Kehmna, Mike Casten, Sherrie Collins, and Al Terrell were present. Members Bob Doyle and Carlos Bolanos were absent, but their alternates, respectively Dave Augustus and Alma Zamora, were present. Member Ryan Broughton was absent.

2. **Approval of the Minutes**

   Chair Kronenberg asked for any comments or questions concerning the minutes from the March 10, 2016 meeting. Seeing none, she requested a motion to approve the minutes.

Motion:	Approve the minutes from the March 10, 2016 Approval Authority Meeting
Moved:	Vice Chair Lucia **Seconded:** Member Williams
Vote:	The motion was passed unanimously.

3.   **General Manager's Report**

(a)   California Coalition of UASIs Meeting Update

General Manager Craig Dziedzic reported that the Coalition of California UASIs met in Los Angeles to discuss ongoing funding for the statewide risk management program, best practices, and grant compliance matters with Cal OES. At the meeting, the BAUASI demonstrated the successful integration of Cal COP and WebEOC as well as our cleanup project of the asset catalog. He reported that all of the California UASIs are committed to the statewide risk management program.

On March 17th, Cal OES Director Mark Ghilarducci held a conference call with the California UASIs to discuss the importance of working with the UASIs to build a sustainable program and to develop capabilities that focus on new threats such as countering violent extremism and cyberattacks. Mr. Dziedzic reported that Director Ghilarducci committed to supporting the statewide risk management program using UASI FY 2015 and 2016 grant retention funds.

(b)   Preventive Radiological Nuclear Detection Focus Group Update

Mr. Dziedzic reported that on March 25th, the Bay Area UASI Preventive Rad/Nuc Detection Focus Group held a stakeholder meeting. The group discussed training/exercises, the development of a sustainment strategy for the upcoming year, and the drafting of policies and procedures, including updated standard operating procedures to align with the maritime community. The stakeholder group included the FBI WMD Coordinator and the Law Enforcement Liaison from the DNDO, who facilitated the distribution of surplus PRND detectors to the Bay Area UASI region. The PRND Focus group plans to meet quarterly.

(c)   Approval Authority Meeting Calendar

Mr. Dziedzic announced that the September 8, 2016 Approval Authority meeting will be canceled since Urban Shield's Yellow Command exercise will occur on that day and a number of regional EOCs are participating in the exercise, as well as the Management Team and Approval Authority Members.

(d)   Management Team Tracking Tool and Future Agenda Items

There were no additions to the Tracking Tool.

4.   FEMA Regional Administrator Introduction

Chair Kronenberg introduced Bob Fenton, the recently appointed FEMA Region IX Administrator.

Mr. Fenton gave a brief history of his work experience at FEMA, which included 13 years in Region IX in Oakland, and 6 years in FEMA's Response and Recovery Unit at FEMA Headquarters. He explained that his focus for the Bay Area is to build the capabilities to effectively respond to all hazards using a survivor-centric approach and working with the whole community for all hazards disaster planning. The recent results of this type of planning are the FEMA Bay Area Earthquake Plan and the Medical Countermeasures Plan.

Mr. Fenton highlighted some of the initiatives coming down through FEMA Headquarters, most notably reengineering the processes of the public assistance grant program to make it more effective. The public assistance grant program is issued following a disaster for damage and infrastructure.

Mr. Fenton showed a video highlighting the FEMA Bay Area Earthquake Plan and subsequently fielded questions from the Board. Following a discussion, Mr. Fenton thanked the Board for the opportunity to introduce himself and to outline his goals for FEMA Region IX.

5.   Regional Large Special Events Concept of Operations Project Close-Out

Regional Program Manager Janell Myhre presented the close-out of the Regional Large Special Events Concept of Operations. Highlights of her presentation include the Large Special Event Concept of Operations Template and Planning Guide, both of which are available on the Bay Area UASI website.

Members thanked Ms. Myhre and Corinne Bartshire for their work on this project and expressed appreciation for the availability of the templates.

6.   Sonoma County Aerial Intelligence and Communications Systems Project

Sonoma County Sheriff's Sergeant Peter Quartarolo and UASI North Bay Program Manager Brendan Kearney presented on the Sonoma County Aerial Intelligence and Communications Equipment for use on Henry 1, a Sonoma County Sheriff's helicopter that will be operational in the summer of 2017. At the time of the North Bay Hub meeting, Hub members prioritized the communications portion of the project as number one below the line and requested that the FLIR camera portion of the project be considered as a regional project.

Sergeant Quartarolo presented the history of the Multi-Mission Regional Rescue Helicopter Unit and highlighted some statistics, which include 70-100 rescue calls per year, with 64 persons rescued in FY14-15. Henry 1 will be a twin engine helicopter with the benefits of increased safety, speed, range, and capabilities.

Sergeant Quartarolo fielded questions from the Board and Members discussed the history of purchasing similar equipment with regional funds as well as the already available helicopters equipped with FLIR cameras. After much discussion, Member Casten made a motion.

Motion: Place the Sonoma County Aerial Intelligence portion of the project, a requested allocation of $649,875, at the top of the priority list, should additional FY16 funding become available at a later date

Moved: Member Casten   **Seconded:** Member Terrell

Public Comment: Two members of the public commented after the motion was made and before the vote occurred. The first person commented about the utility of this resource including the staff expertise that Henry 1 brings along with it. The second person commented on the process of determining what qualifies as a regional project, and suggested that the Approval Authority develop guidelines about the criteria.

Vote:

Kronenberg	No	**Casten**	Yes
Lucia	Yes	**Augustus**	Yes
Williams	No	**Collins**	No
Eide	No	**Zamora**	Yes
Kehmna	No	**Terrell**	Yes

The vote was split 5-5 and the motion failed.

Chair Kronenberg encouraged the Approval Authority to revisit the criteria for regional projects and give guidance to the Management Team.

7.   **FY 16 UASI Hub Projects**

Assistant General Manager Catherine Spaulding presented the list of hub-selected projects for the FY16 grant cycle and guided the Board through the PowerPoint slides. The Management Team seeks approval from the Board for this list of hub projects to be funded in order of priority per funding available. Projects will be funded at the hub level using the allocation amount and hub funding formula approved by the Approval Authority. She announced that in the May meeting, the Management Team will present on lessons learned from the FY16 process.

Motion: Approve the proposed FY 16 UASI Hub Projects

Moved: Member Eide   **Seconded:** Member Kehmna

A member of the public commented after the motion and before the vote about one project in particular, an armored tactical van requested by the City of Berkeley.

Vote: The motion was passed unanimously.

8. **FY 16 UASI Regional Projects – Level Two**

Assistant General Manager Catherine Spaulding presented the Level Two regional projects for consideration. The first project is the Continuation of the Regional Joint Information System (JIS), submitted by the San Francisco Department of Emergency Management on behalf of the Regional JIS Steering Committee with a requested allocation of $150,000. The second project is the Regional WebEOC Fusion with CalEOC, submitted by Marin County OES with a requested allocation of $60,000.

Regional Program Manager Janell Myhre elaborated on the projects and fielded questions from the Board.

Motion: Approve the proposed FY 16 UASI regional Level Two projects

Moved: Member Collins   **Seconded:** Vice Chair Lucia

Vote: The motion was passed unanimously.

9. **FY 16 UASI Allocations**

Assistant General Manager Catherine Spaulding presented the proposed FY16 Bay Area UASI grant allocations. The FY16 total allocation is $28,036,000, a decrease of approximately 1% from the FY15 allocation. The total allocation is broken up into Core Cities, regional projects, hub projects, and the Management Team. The proposed allocations are as follows: $3,000,000 to the Core Cities; $10,738,048 to the regional projects; $5,382,272 to the hub projects; and $3,308,480 to the Management Team. The state exercised a 20% holdback resulting in $5,607,200 being withheld.

Ms. Spaulding presented the hub allocations which are based on the risk allocation percentage approved by the Board in the March 2016 meeting. The hub allocations are as follows: $1,306,127 to the East Bay Hub; $440,410 to the North Bay Hub; $1,329,007 to the South Bay Hub; and $2,306,729 to the West Bay Hub.

Ms. Spaulding fielded questions from the Board.

| **Motion:** | Approve the proposed FY16 Bay Area UASI grant allocations |
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| **Moved:** | Member Eide | **Seconded:** | Alternate Augustus |

| **Vote:** | The motion was passed unanimously. |

10. **2016 THIRA Process**

Assistant General Manager Catherine Spaulding presented on the 2016 THIRA process. She reported that we are not currently anticipating any significant changes or new requirements from FEMA on completing the THIRA this year, although we will know more when they release their annual guidance on this topic in the coming months. She encouraged participation in next week's THIRA Kickoff and Scenario Workshop and announced that the THIRA will be presented to the Board for approval in November and submitted to DHS/FEMA in December.

11. **BayRICS JPA Quarterly Report**

BayRICS General Manager Barry Fraser presented the quarterly report for the BayRICS JPA. Highlights include an updated FirstNet timeline, an updated regional fleetmap, and discussion about the role of encryption in public safety interoperability networks.

12. **UASI Travel Expenditures**

Chief Financial Officer Tristan Levardo presented a report on the Bay Area UASI travel expenditures for the period of October 1, 2015 to March 31, 2016. The individual expenditures are listed in the report.

13. **Announcements – Good of the Order**

There were no announcements.

14. **General Public Comment**

There were no comments from the public.

15. **Adjournment**

The meeting adjourned at 11:57 AM.