



Approval Authority Meeting
Thursday, March 13, 2014
10:00 a.m.

LOCATION

Alameda County Sheriff's Office OES
4985 Broder Blvd., Dublin, CA 94568

OES Assembly Room

AGENDA

1. CALL TO ORDER
ROLL CALL

UASI Chair	Anne Kronenberg, City and County of San Francisco
UASI Vice-Chair	Rich Lucia, County of Alameda
Member	Raymond Guzman, City and County of San Francisco
Member	Renee Domingo, City of Oakland
Member	David Hober, City of San Jose
Member	Ken Kehmna, County of Santa Clara
Member	Mike Casten, County of Contra Costa
Member	Bob Doyle, County of Marin
Member	Sherrie L. Collins, County of Monterey
Member	Carlos Bolanos, County of San Mateo
Member	Al Terrell, County of Sonoma
Member	Brendan Murphy, Cal OES

General Manager Craig Dziedzic

2. APPROVAL OF THE MINUTES (Discussion, Possible Action)

Discussion and possible action to approve the draft minutes from the February 13, 2014 regular meeting or take any other action related to the matter.

(Document for this item includes draft minutes from February 13, 2014.) 5 mins

3. GENERAL MANAGER'S REPORT

General Manager Craig Dziedzic will give an update regarding the following:

- a) Securing the Cities (STC) Grant (Discussion)
- b) Trip to Washington, D.C. (Discussion)
- c) Management Team Update (Discussion)
- d) Statewide Data Sharing Coordinator Position Update (Discussion)

(Document for this item is a report from Craig Dziedzic.) 10 mins

4. REPORT FROM THE ADVISORY GROUP (Discussion, Possible Action)

Advisory Group Chair Daniel Mahoney will provide a report from the Advisory Group.

Possible action to approve any recommendation(s) or take any other action related to this matter.

(Documents for this item are a report and an appendix from Daniel Mahoney.) 10 mins.

- 5. FY14 PROPOSED PROJECTS** (Discussion, Action Item)
Assistant General Manager Catherine Spaulding will present the hub and regional proposed projects for FY14. Action to support any recommendation(s) or take any other action related to this matter.
(Documents for this item are a report and a PowerPoint from Catherine Spaulding.) 10 mins
- 6. FY14 HUB FUNDING FORMULA** (Discussion, Action Item)
Assistant General Manager Catherine Spaulding and Digital Sandbox Client Service Manager Jason Carroll will present the hub funding formula. Action to support any recommendation(s) or take any other action related to this matter.
(Documents for this item are a report and a PowerPoint from Catherine Spaulding and Jason Carroll.) 10 mins
- 7. RISK MANAGEMENT PROGRAM, FY15 GRANT CYCLE** (Discussion, Possible Action)
Assistant General Manager Catherine Spaulding and Information Sharing and Risk Management Project Manager David Frazer will discuss the Risk Management Program for the FY15 grant cycle. Possible action to support any recommendation(s) or take any other action related to this matter.
(Documents for this item are a report and an appendix from Catherine Spaulding and David Frazer.) 10 mins
- 8. REGIONAL PROCUREMENT** (Discussion, Action Item)
Assistant General Manager Catherine Spaulding will provide an update on the orders placed and the status of delivery for the FY11 and FY12 regional procurement closeout, as well as propose the regional procurement process for the closeout of FY13. Action to support any recommendation(s) or take any other action related to this matter.
(Document for this item is a report from Catherine Spaulding.) 5 mins
- 9. REGIONAL TRAINING AND EXERCISE PROGRAM ANNUAL REPORT**
(Discussion, Possible Action)
Commander Dennis Houghtelling from the Alameda County Sheriff's Office will present an annual report for the Regional Training and Exercise Program. Possible action to support any recommendation(s) or take any other action related to this matter.
(Documents for this item are a report, a PowerPoint and two appendices from Dennis Houghtelling.) 10 mins
- 10. EQUIPMENT PERFORMANCE REVIEW** (Discussion, Action)
Assistant General Manager Catherine Spaulding will discuss a proposed performance review. Action to support any recommendation(s) or take any other action related to this matter.
(Documents for this item are a report and an appendix from Catherine Spaulding.) 10 mins
- 11. LESSONS LEARNED FROM OTHER URBAN AREAS** (Discussion)
Director of Emergency Management Christopher Godley from Leidos will discuss the lessons learned from other Urban Areas. Possible action to support any recommendation(s) or take any other action related to this matter.
(Documents for this item are a report and a PowerPoint from Christopher Godley.) 10 mins
- 12. FY12 UASI SPENDING UPDATE** (Discussion, Possible Action)
Chief Financial Officer Tristan Levarado will provide an update on spending for FY12 UASI. Possible action to support any recommendation(s) or take any other action related to this matter.
(Document for this item is a report from Tristan Levarado.) 5 mins

13. UASI QUARTERLY TRAVEL EXPENDITURES (Discussion, Possible Action)

Chief Financial Officer Tristan Levarado will provide a report on quarterly UASI travel expenditures. Possible action to support any recommendation(s) or take any other action related to this matter.

(Document for this item is a report from Tristan Levarado.) 5 mins

14. TRACKING TOOL (Discussion, Possible Action)

Review the tracking tool for accuracy and confirmation of deadlines. Possible action to add or clarify tasks for the Management Team or take other action related to the tracking tool.

(Document for this item is the UASI Approval Authority Tracking Tool.) 5 mins

15. ANNOUNCEMENTS-GOOD OF THE ORDER

16. FUTURE AGENDA ITEMS (Discussion)

The Approval Authority members will discuss agenda items for future meetings.

17. GENERAL PUBLIC COMMENT

Members of the Public may address the Approval Authority for up to three minutes on items within the jurisdiction of the Bay Area UASI Approval Authority.

18. ADJOURNMENT

If any materials related to an item on this agenda have been distributed to the Approval Authority members after distribution of the agenda packet, those materials are available for public inspection at the Bay Area UASI Management Office located at 711 Van Ness Avenue, Suite 420, San Francisco, CA 94102 during normal office hours, 8:00 a.m.- 5:00 p.m.

Public Participation:

It is the policy of the Approval Authority to encourage and permit public participation and comment on matters within the Approval Authority's jurisdiction, as follows.

- *Public Comment on Agenda Items.* The Approval Authority will take public comment on each item on the agenda. The Approval Authority will take public comment on an action item before the Approval Authority takes action on that item. Persons addressing the Approval Authority on an agenda item shall confine their remarks to the particular agenda item. For each agenda item, each member of the public may address the Approval Authority once, for up to three minutes. The Chair may limit the public comment on an agenda item to less than three minutes per speaker, based on the nature of the agenda item, the number of anticipated speakers for that item, and the number and anticipated duration of other agenda items.
- *General Public Comment.* The Approval Authority shall include general public *comment* as an agenda item at each meeting of the Approval Authority. During general public comment, each member of the public may address the Approval Authority on matters within the Approval Authority's jurisdiction. Issues discussed during general public comment must not appear elsewhere on the agenda for that meeting. Each member of the public may address the Approval

Authority once during general public comment, for up to three minutes. The Chair may limit the total general public comment to 30 minutes and may limit the time allocated to each speaker depending on the number of speakers during general public comment and the number and anticipated duration of agenda items.

- *Speaker Identification.* Individuals making public comment may be requested, but not required, to identify themselves and whom they represent.
- *Designated Public Comment Area.* Members of the public wishing to address the Approval Authority must speak from the public comment area.
- *Comment, Not Debate.* During public comment, speakers shall address their remarks to the Approval Authority as a whole and not to individual Approval Authority representatives, the General Manager or Management Team members, or the audience. Approval Authority Representatives and other persons are not required to respond to questions from a speaker. Approval Authority Representatives shall not enter into debate or discussion with speakers during public comment, although Approval Authority Representatives may question speakers to obtain clarification. Approval Authority Representatives may ask the General Manager to investigate an issue raised during public comment and later report to the Approval Authority. The lack of a response by the Approval Authority to public comment does not necessarily constitute agreement with or support of comments made during public comment.
- *Speaker Conduct.* The Approval Authority will not tolerate disruptive conduct by individuals making public comment. Speakers who use profanity or engage in yelling, screaming, or other disruptive behavior will be directed to cease that conduct and may be asked to leave the meeting room.

Disability Access

The UASI Approval Authority will hold its meeting at the Alameda County Sheriff's Office OES located at 4985 Broder Blvd. in Dublin, CA 94568.

In compliance with the Americans with Disabilities Act, those requiring accommodations for this meeting should notify Waimen Chee, at least 24 hours prior to the meeting at (415) 353-5223.