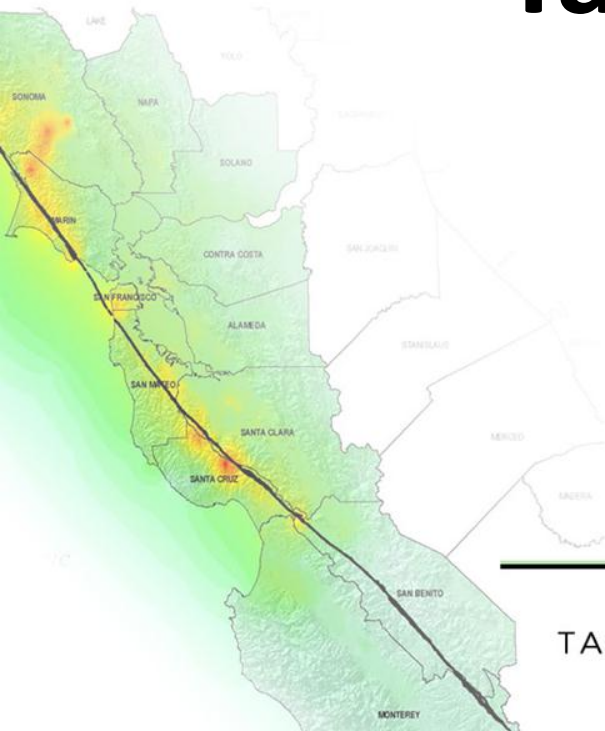


# Mass Care & Sheltering Tabletop Exercise

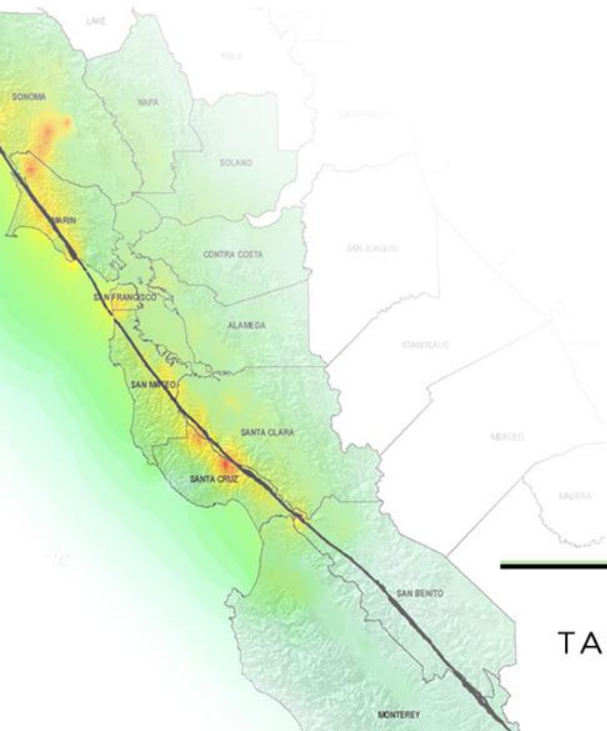
July 23, 2013



TABLETOP EXERCISE



# Opening, Introductions, & Overview

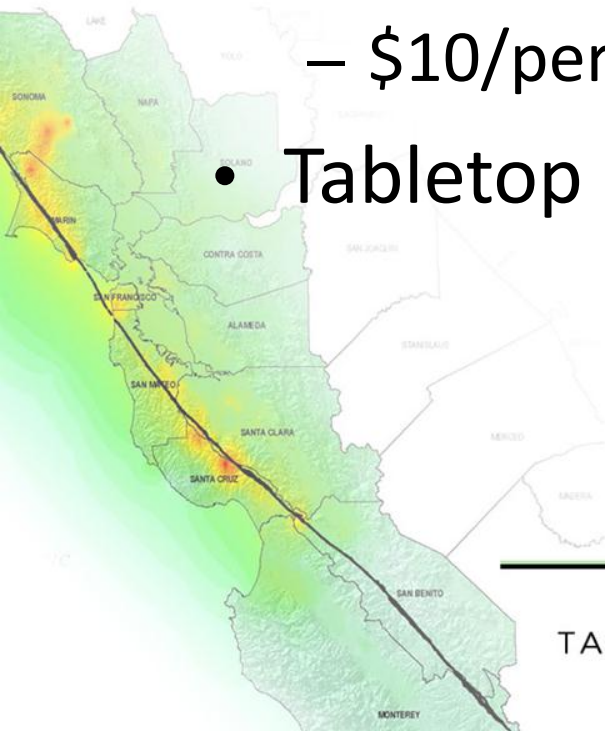


TABLETOP EXERCISE



# Welcome: Sign In

- Sign In
- Lunch Ordered?
  - Forms Needed ASAP
  - \$10/per person
- Tabletop Exercise – Materials Folder

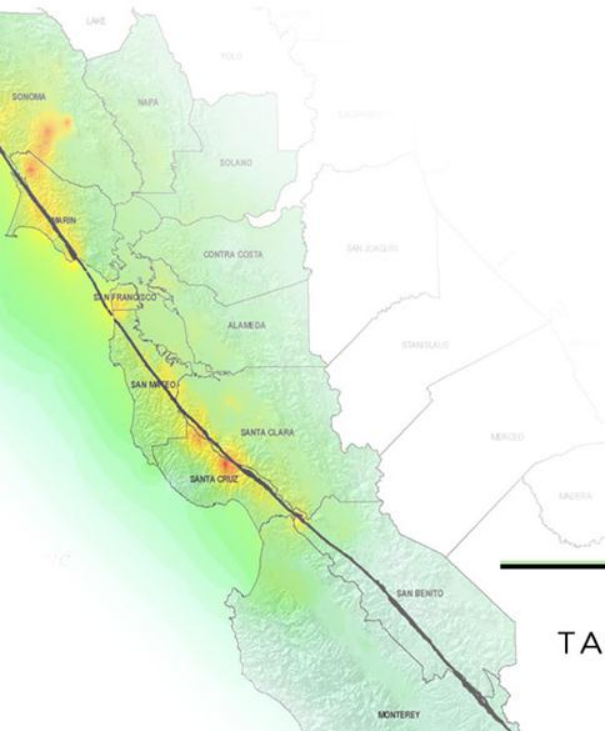


TABLETOP EXERCISE



# Housekeeping

- Restrooms
- Silence cell phones
- Emergencies
- Breaks

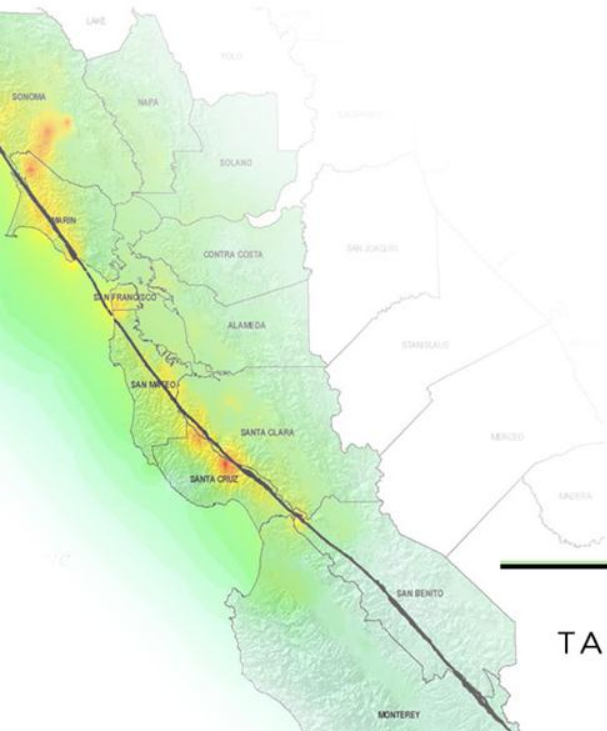


TABLETOP EXERCISE



# Introductions

- Bay Area UASI
- Facilitators
- Participants

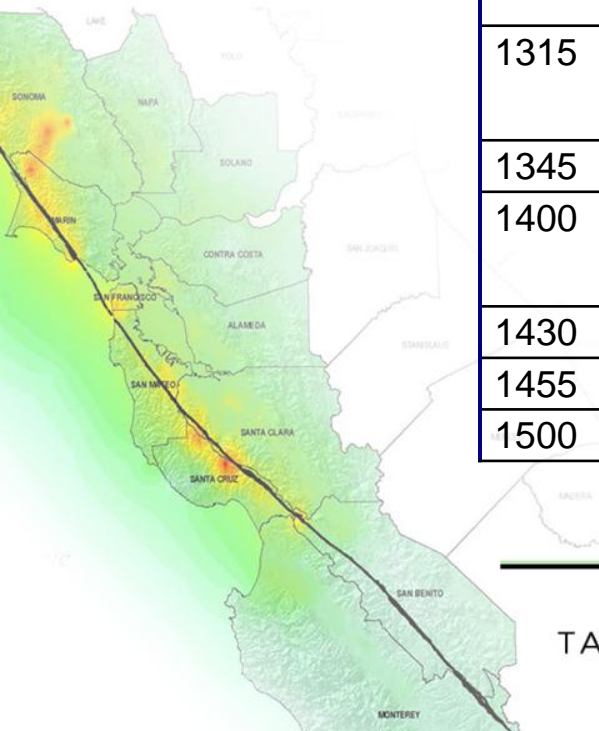


TABLETOP EXERCISE



# Agenda

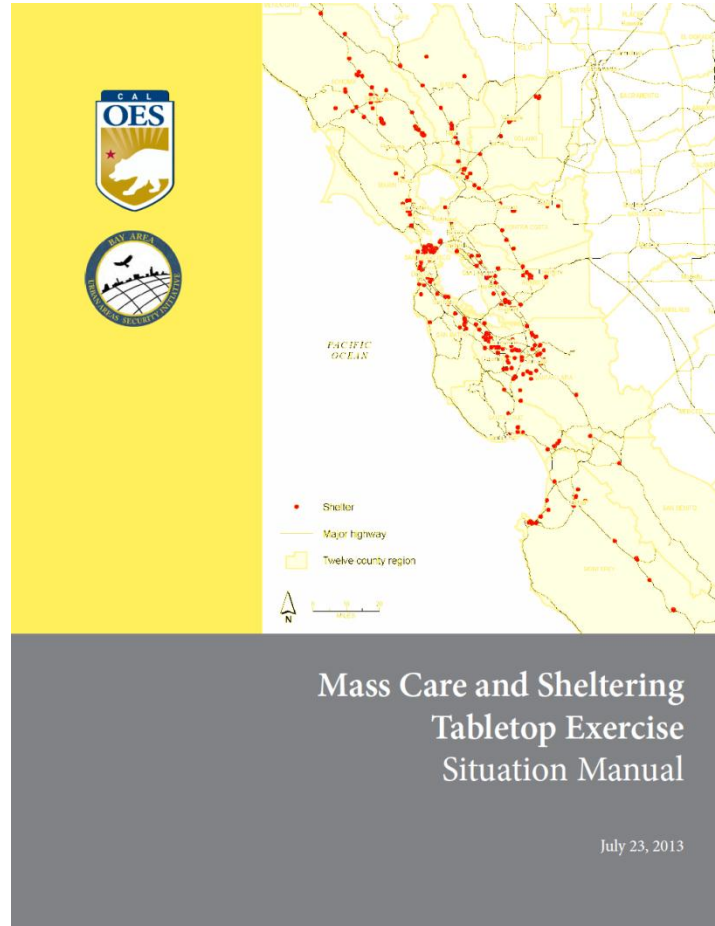
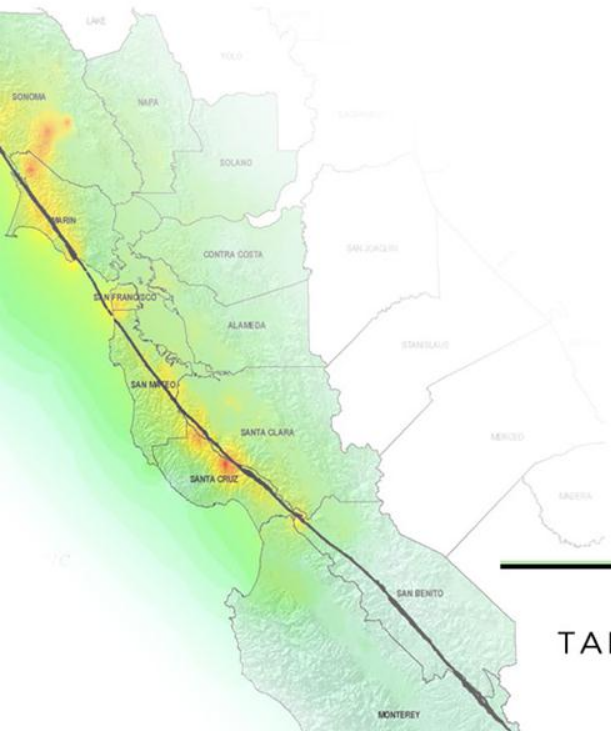
0900	Registration
0930	Welcome and Opening Remarks
0935	Introductions
0945	Exercise Overview
1000	<b>Module 1: Comprehensive Plan Review</b>
1100	Break
1115	<b>Module 1: Comprehensive Plan Review (cont.)</b>
1200	Lunch Break
1230	<b>Module 2: Tabletop Discussion</b> Objective 1- Discussion 45 minutes
1315	<b>Module 2: Tabletop Discussion</b> Objective 2- Discussion 30 minutes
1345	Break
1400	<b>Module 2: Tabletop Discussion</b> Objective 3- Discussion 30 minutes
1430	Hot Wash
1455	Next Steps
1500	Closing Comments



TABLETOP EXERCISE



# Situation Manual

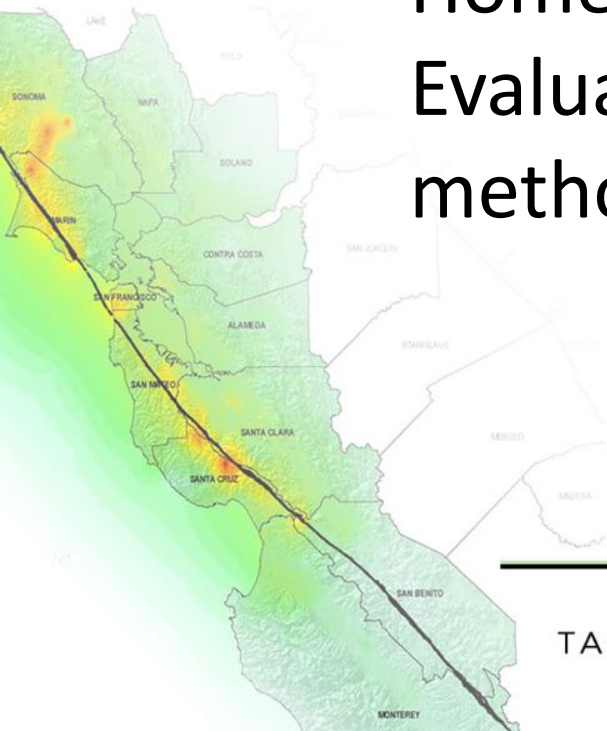


TABLETOP EXERCISE



# Exercise Scope

- This is a six-hour, discussion-based exercise
- The tabletop exercise follows the Homeland Security Exercise and Evaluation Program (HSEEP) methodology and documentation



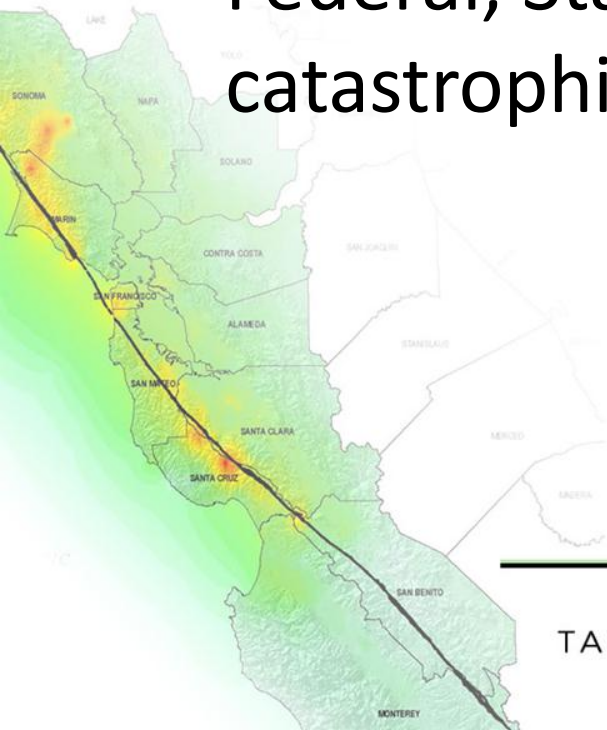
TABLETOP EXERCISE





# Exercise Purpose

To review and vet the relationship of the *RCPGP Regional Catastrophic Earthquake Mass Care and Sheltering Plan* to the Federal, State, and local plans that address catastrophic mass care response.

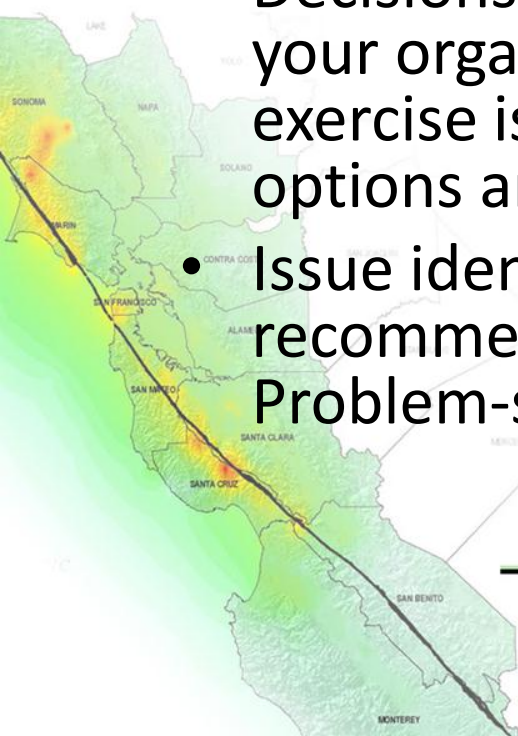


TABLETOP EXERCISE



# Exercise Guidelines

- This exercise will be held in an open, low-stress, no-fault environment. Varying viewpoints, even disagreements, are expected.
- Respond to the scenario using your knowledge of current plans and capabilities (i.e., you may use only existing assets) and insights derived from your training.
- Decisions are not precedent setting and may not reflect your organization's final position on a given issue. This exercise is an opportunity to discuss and present multiple options and possible solutions.
- Issue identification is not as valuable as suggestions and recommended actions that could response efforts. Problem-solving efforts should be the focus.

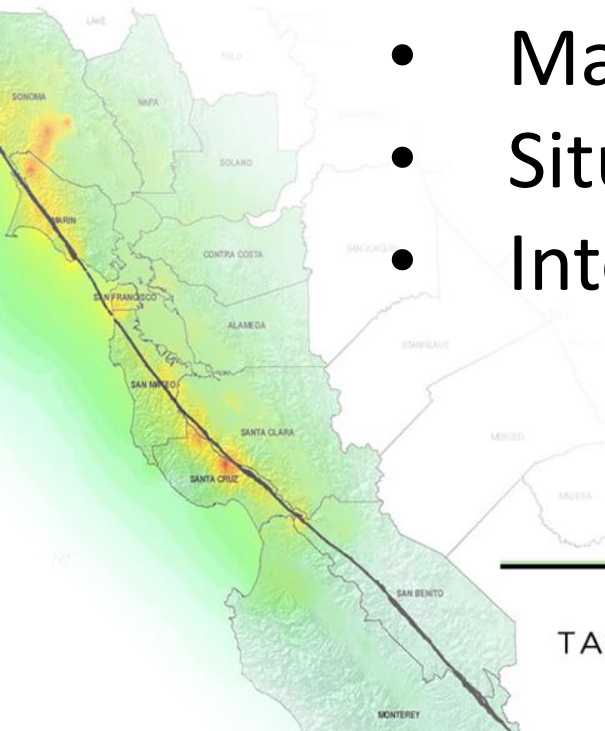


# Mission Areas

- Response
- Recovery

# Core Capabilities

- Mass Care Services
- Situational Assessment
- Intelligence and Information Sharing

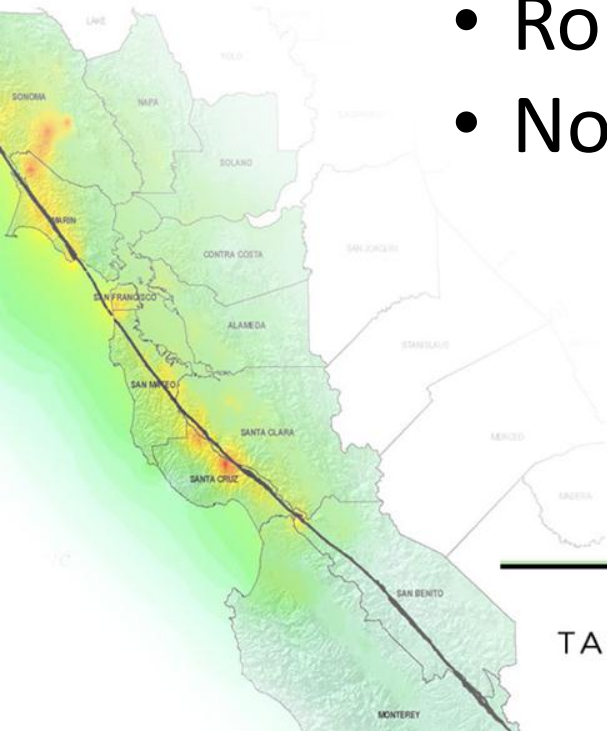


TABLETOP EXERCISE



# Overarching Exercise Objectives

- Review the Plan to vet and align Federal, State, and local government
  - Roles & Responsibilities
  - Notification & Activation Procedures

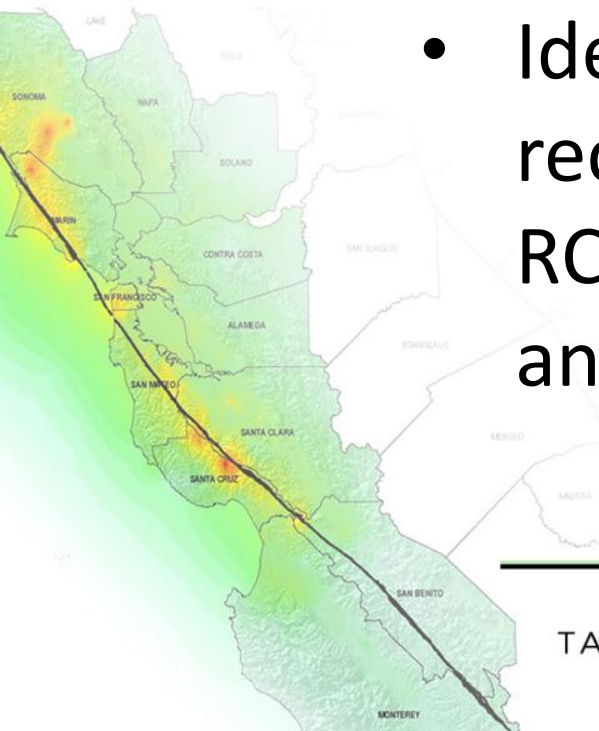


TABLETOP EXERCISE



# Overarching Objectives, cont.

- Discuss critical elements identified during Golden Guardian 2013\*
- Identify gaps, develop recommendations for adoption of RCPGP Plans as Annexes to RECP and local EOPs



TABLETOP EXERCISE



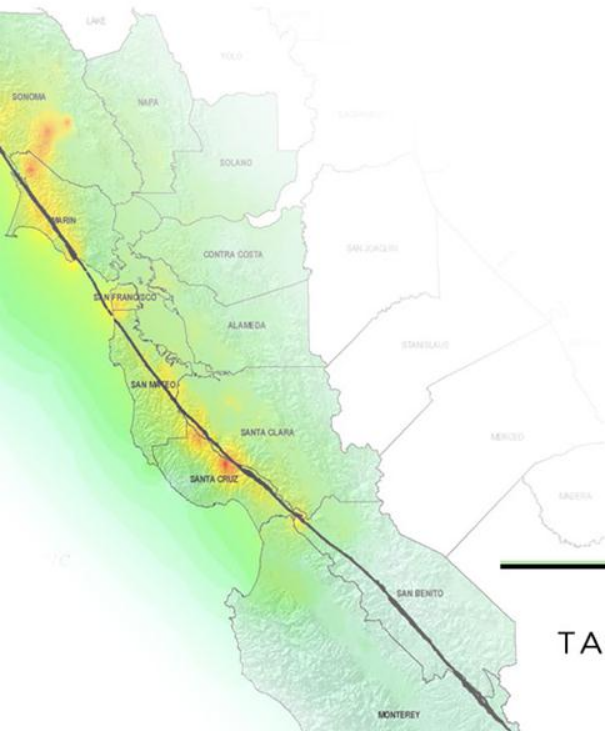
# Objectives of this Exercise

- Review the roles and responsibilities of critical agencies and organizations identified in Mass Care and Sheltering
- Identify the sources of information necessary to build and maintain situational awareness across vertical and horizontal response levels during the first 72 hours after the event



# Objectives of this Exercise, cont.

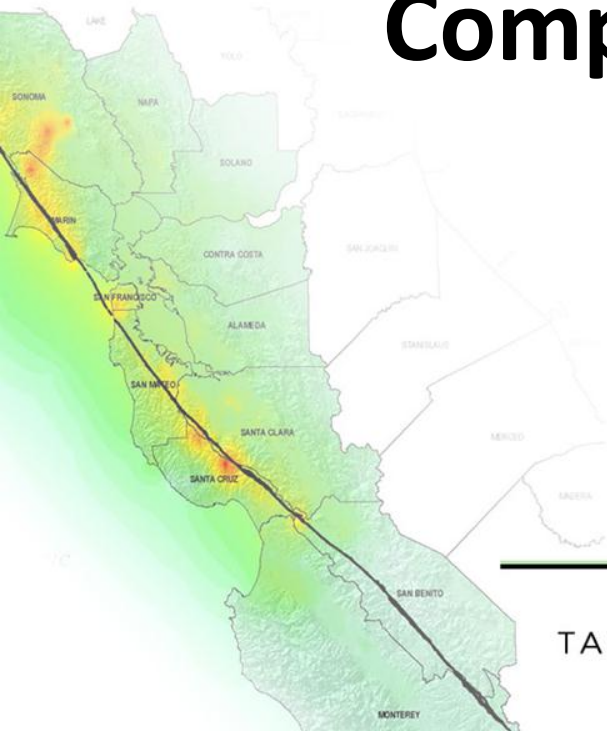
- Review the effectiveness of information-sharing between entities at various levels of government



TABLETOP EXERCISE



# Module 1: Comprehensive Plan Review

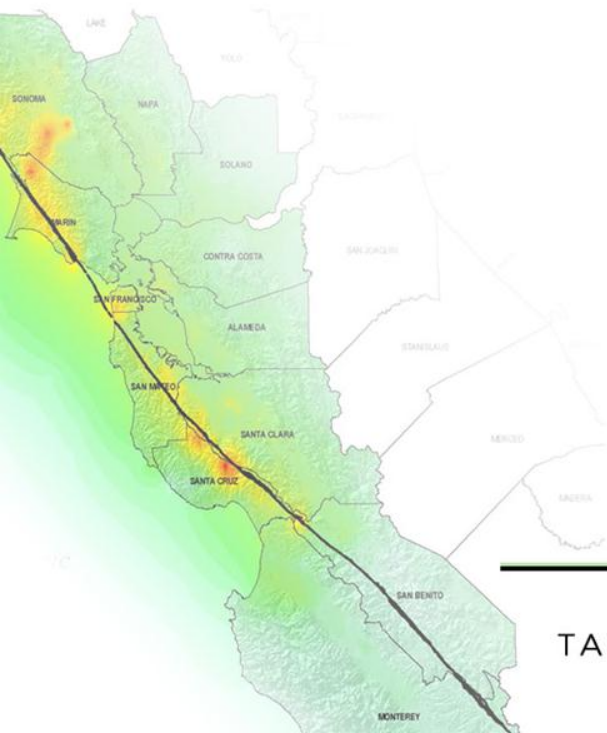


TABLETOP EXERCISE





# Plan Relationships

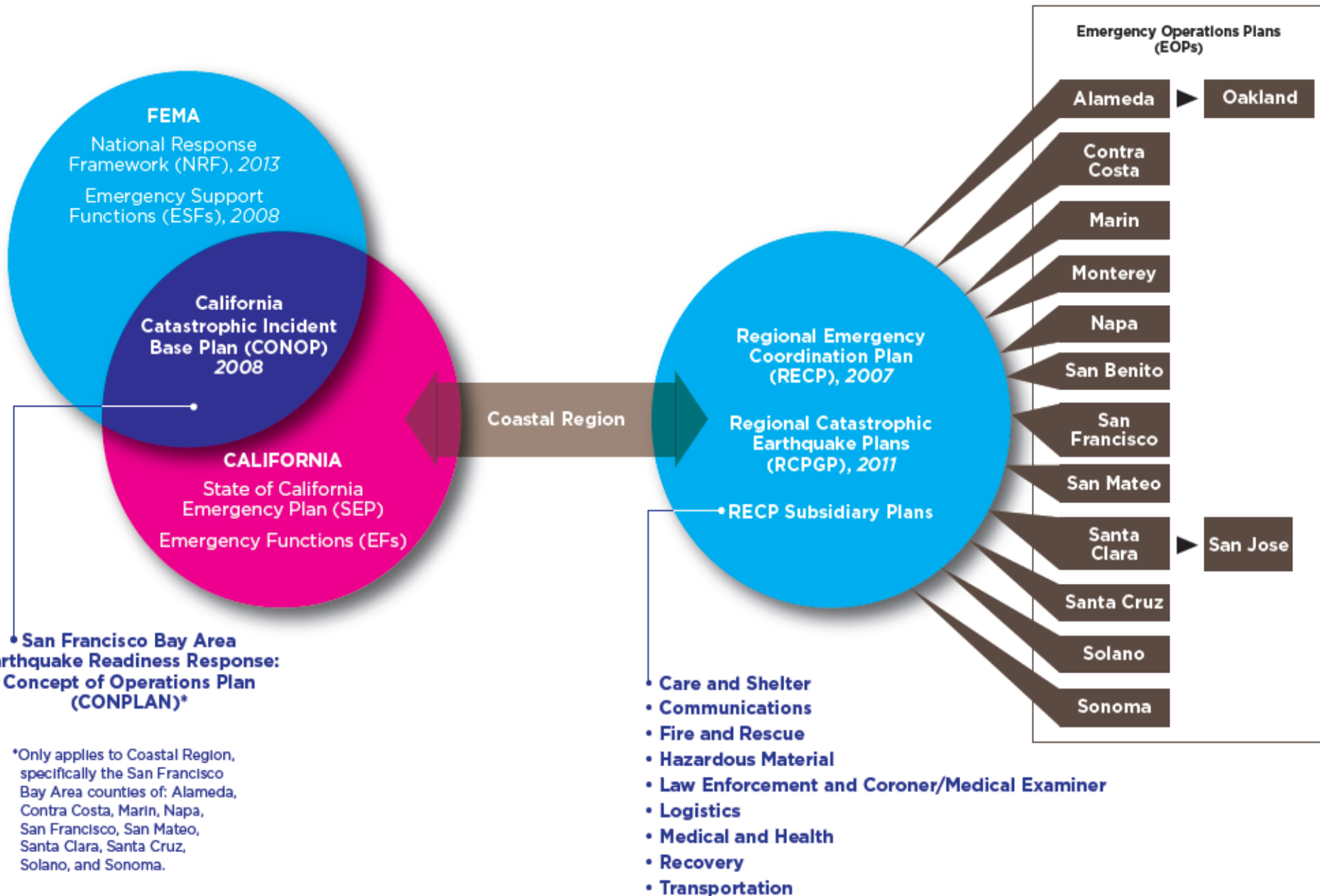


TABLETOP EXERCISE



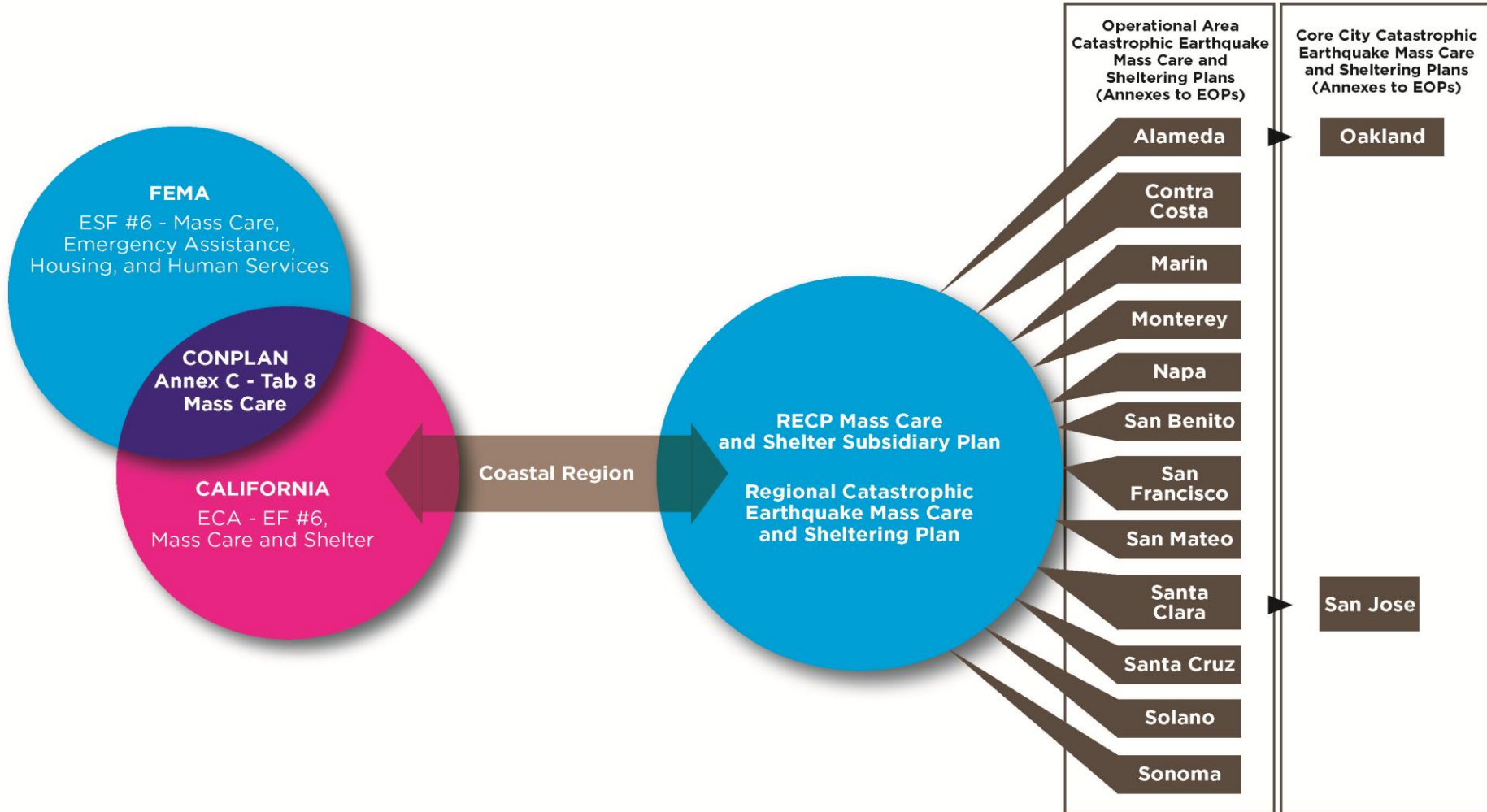
# Emergency Plan Relationships

Federal ▶ State ▶ Region ▶ Operational Areas ▶ Local Governments



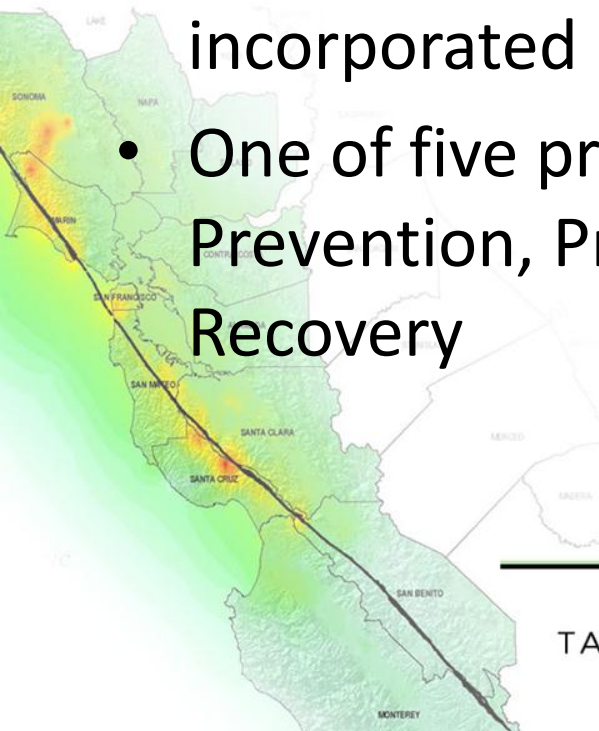
# Mass Care and Sheltering Plan Relationships

Federal ▶ State ▶ Region ▶ Operational Areas ▶ Local Governments



# National Response Framework (2008) and (2013)

- Guidance for national response to all types of disasters and emergencies
- Built on NIMS to be scalable, flexible, and adaptable
- “Whole Community” preparedness concept incorporated into 2013 version
- One of five preparedness mission area frameworks: Prevention, Protection, Mitigation, Response, and Recovery

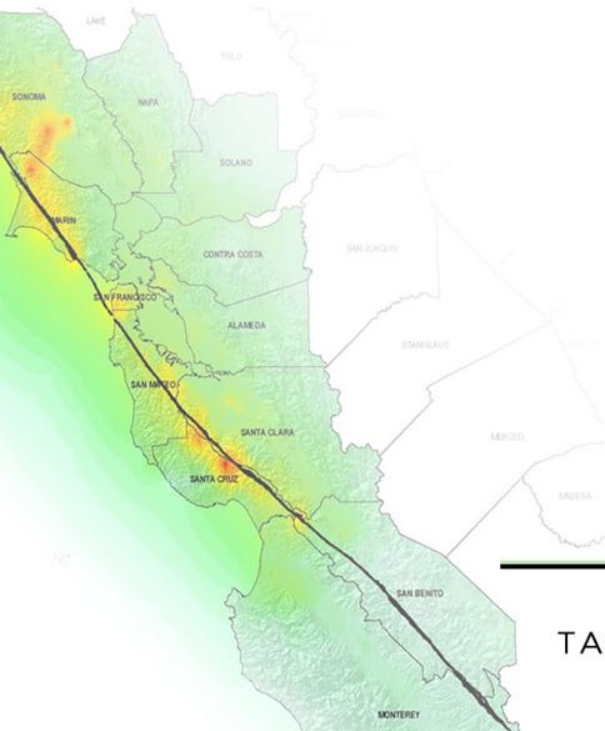


TABLETOP EXERCISE



# Emergency Support Function (ESF) Annexes

- 15 annexes to the NRF that describe the capabilities of federal departments and agencies and other national-level assets by function
- Annexes define primary and supporting federal organizations and responsibilities

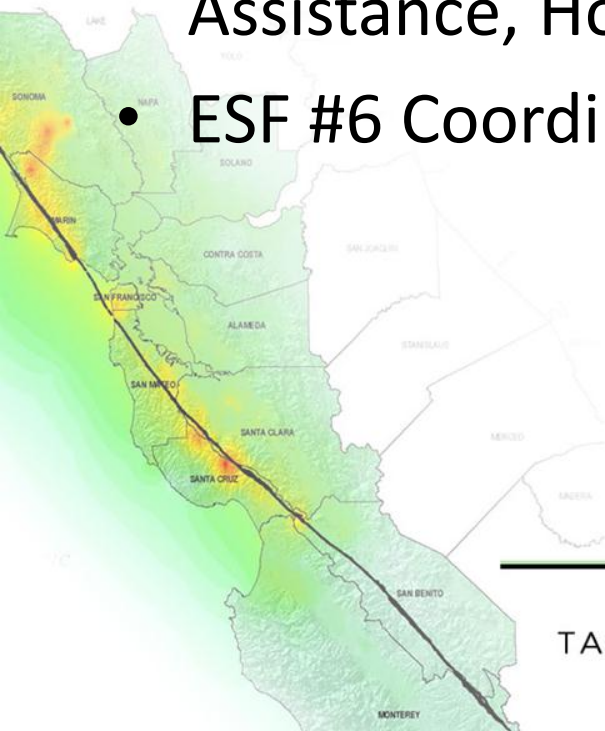


TABLETOP EXERCISE



# ESF #6– Mass Care, Emergency Assistance, Housing and Human Assistance

- Defines and programs implemented to assist individuals and households affected by potential or actual disaster incidents
- Includes four functions: Mass Care, Emergency Assistance, Housing, and Human Assistance
- ESF #6 Coordinator/Primary Agency is DHS/FEMA

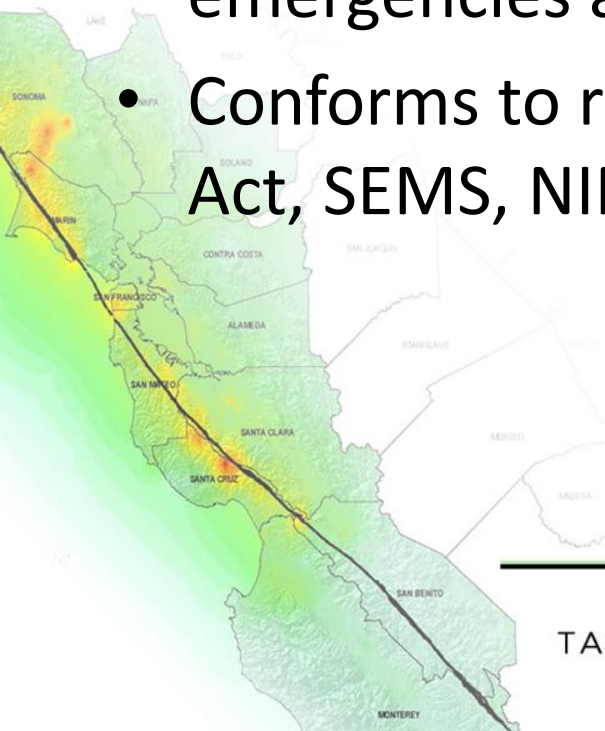


TABLETOP EXERCISE



# State of California Emergency Plan (SEP) [2009]

- Provides overall framework for state, federal, local, and tribal governments, and the private sector to work together to mitigate against, prepare for, respond to, and recover from the effects of emergencies and disasters
- Conforms to requirements of Emergency Services Act, SEMS, NIMS, and the NRF

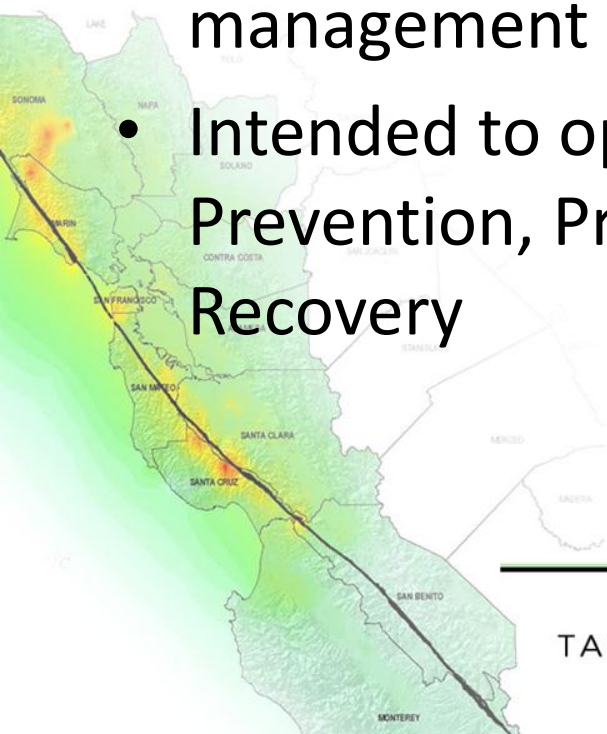


TABLETOP EXERCISE



# California Emergency Function (EF) Annexes (2013)

- SEP establishes 18 CA-EFs and lead agencies for each
- Each CA-EF represents an alliance of public and private sector stakeholders who possess common interests and share responsibilities for emergency management functions
- Intended to operate across the five mission areas: Prevention, Protection, Mitigation, Response, and Recovery



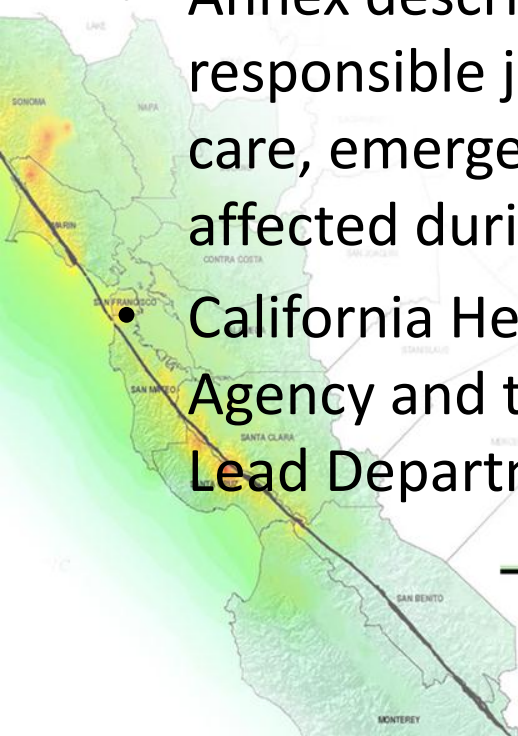
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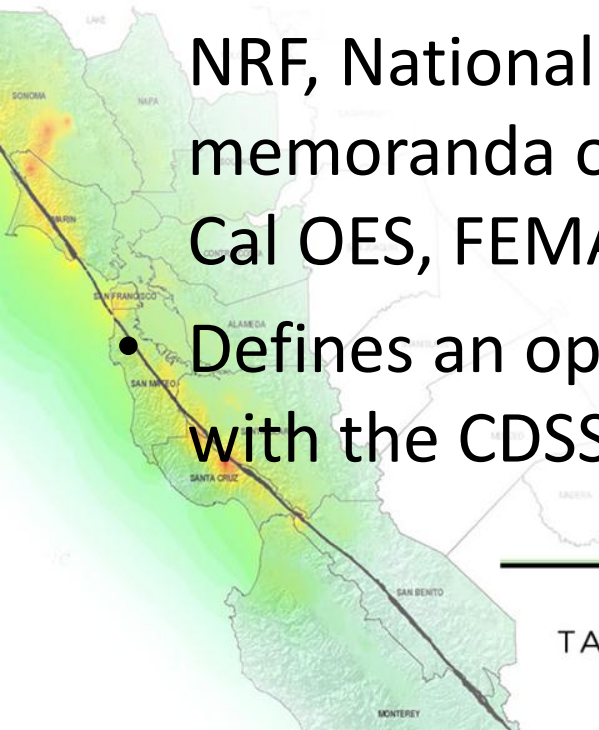
# CA-EF 6– Mass Care and Shelter (2013)

- **Mission:** Stakeholders will provide coordination, collaboration, and resource identification for mass care and shelter to support the state’s capabilities to minimize the humanitarian impact of disasters and other emergencies through all four phases of emergency management
- Annex describes the coordination of actions to assist responsible jurisdictions to meet the needs, including mass care, emergency assistance, and human services, of those affected during or after an emergency or disaster
- California Health and Human Services Agency acts as the Lead Agency and the California Department of Social Services is the Lead Department



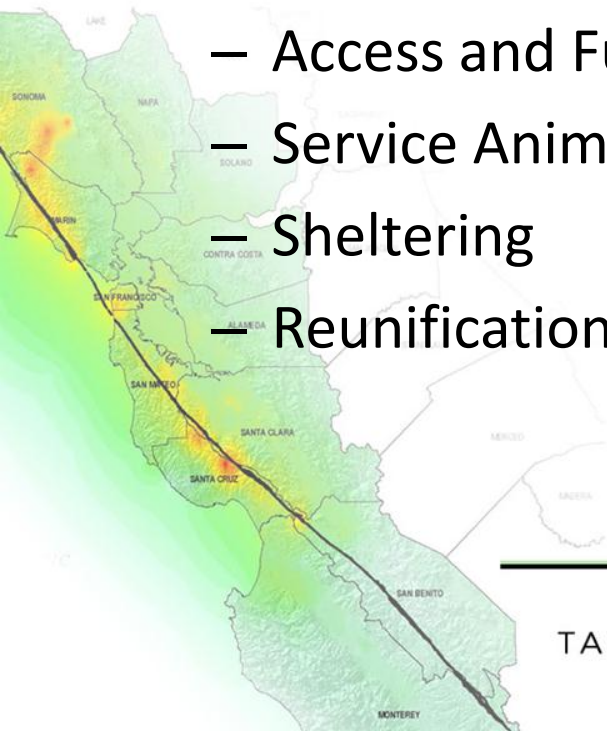
# CA-EF 6– Mass Care and Shelter (2013)

- Members of CA-EF 6 have specific statutory and regulatory authorities governing their activities, and these authorities will not be superseded by the annex
- Annex is consistent with ICS practices, SEMS, NIMS, NRF, National Disaster Recovery Framework, and memoranda of understanding between the ARC and Cal OES, FEMA, and CDSS
- Defines an operational framework that integrates with the CDSS DOC, REOC, SOC, and JFO



# CA-EF 6– Mass Care and Shelter (2013)

- Uses a task force structure for planning and preparedness and operational purposes
- Task forces established for:
  - Mass Evacuation
  - Distribution of Emergency Supplies
  - Access and Functional Needs
  - Service Animals and Household Pets
  - Sheltering
  - Reunification

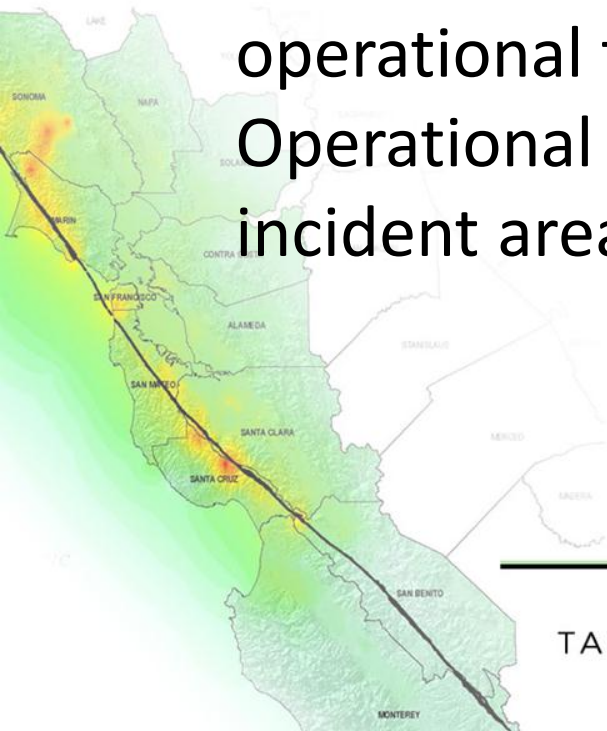


TABLETOP EXERCISE



# California Catastrophic Incident Base Plan: Concept of Operations (CONOP) [2008]

- Establishes a concept of operations for the joint federal-state response to, and recovery from a catastrophic incident in California
- Identifies the joint state/federal organization and operational framework that supports affected Operational Areas and local governments in the incident area

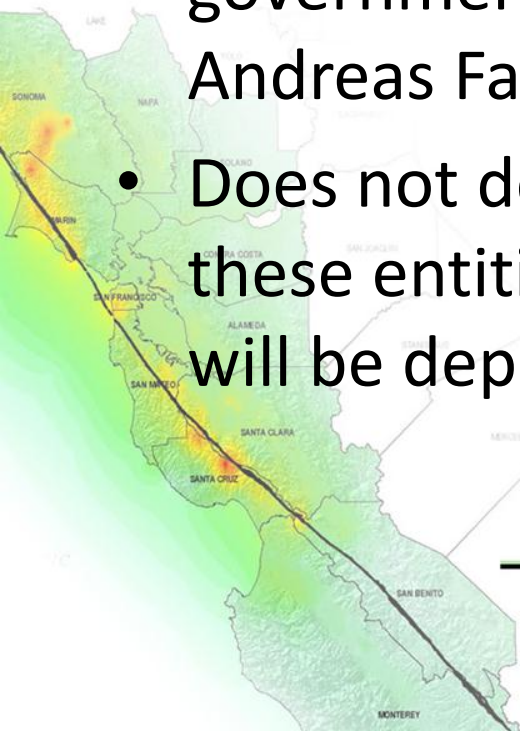


TABLETOP EXERCISE



# San Francisco Bay Area Earthquake Readiness Response: Concept of Operations Plan (2008)

- Referred to as the CONPLAN
- Describes the joint response of the state and federal governments to a **M 7.9** earthquake on the San Andreas Fault in the Bay Area
- Does not describe the specific response efforts of these entities, but it does describe the resources that will be deployed by the federal government



TABLETOP EXERCISE



# CONPLAN Annex C-Tab 8, Mass Care

- Defines general roles and responsibilities, assumptions, a concept of operations, and response timeline of activities related to mass care
- Includes Course of Actions (COAs) which are the general state and federal alternative actions that will be taken to support local response operations
- Regional Catastrophic Earthquake Mass Care and Sheltering Plan offers an expanded care and sheltering plan using the same scenario

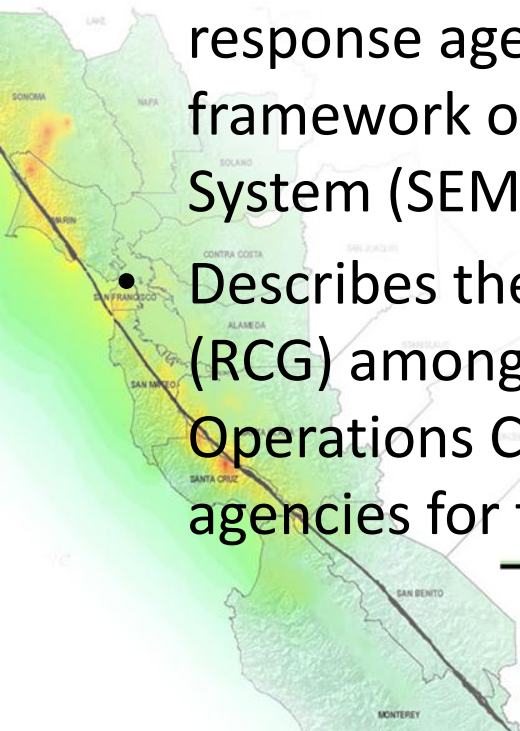


TABLETOP EXERCISE



# Regional Emergency Coordination Plan (RECP) [2007]

- Provides an all-hazards framework for collaboration among responsible entities and coordination during events that affect the Bay Area region
- Defines procedures for regional coordination, collaboration, decision-making, and resource sharing among emergency response agencies in the Bay Area region within the framework of the Standardized Emergency Management System (SEMS)
- Describes the formation of a Regional Coordination Group (RCG) among the Cal OES Coastal Regional Emergency Operations Center (REOC) and the Operational Area (OA) lead agencies for the Bay Area counties

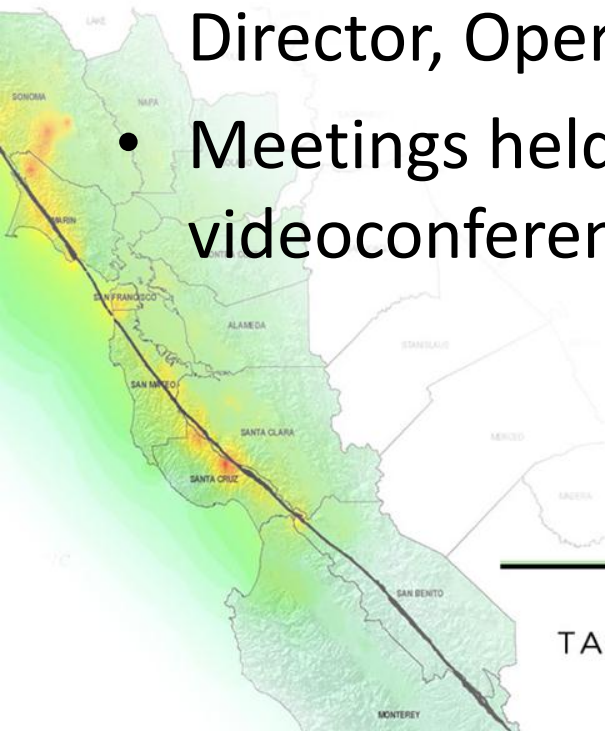


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# RCG– General Description

- May be convened by REOC Director to provide guidance on decisions the allocation of resources and coordination of response activities
- Consists of relevant Branch Coordinators of the REOC Operations Section, Operations Section Chief, REOC Director, Operational Area representatives, and SMEs
- Meetings held by conference call or videoconferencing



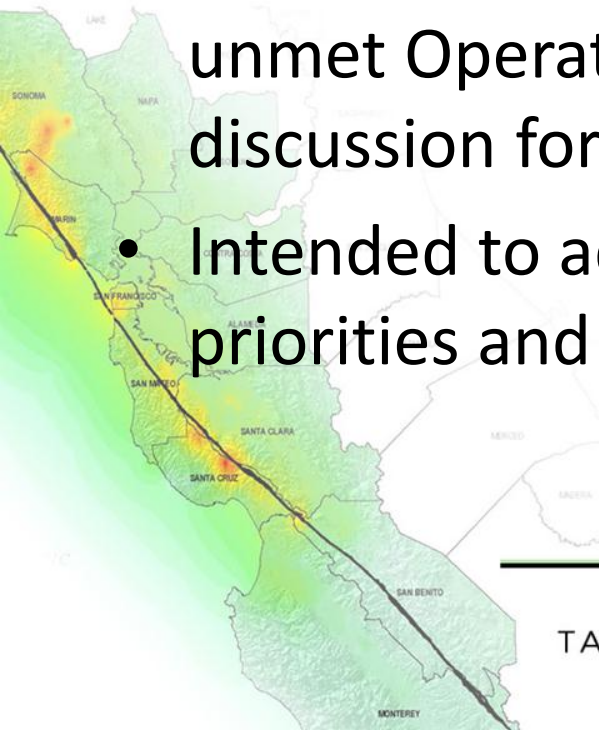
TABLETOP EXERCISE





# RCG– Purpose

- Allows the REOC Director to initiate a dialogue with Operational Area EOC Directors
- Gives Operational Areas opportunity to provide input for important decisions
- Focuses on allocation of resources and decisions key, unmet Operational Area priorities and provides a discussion forum for these issues
- Intended to address specific local government priorities and resource gaps

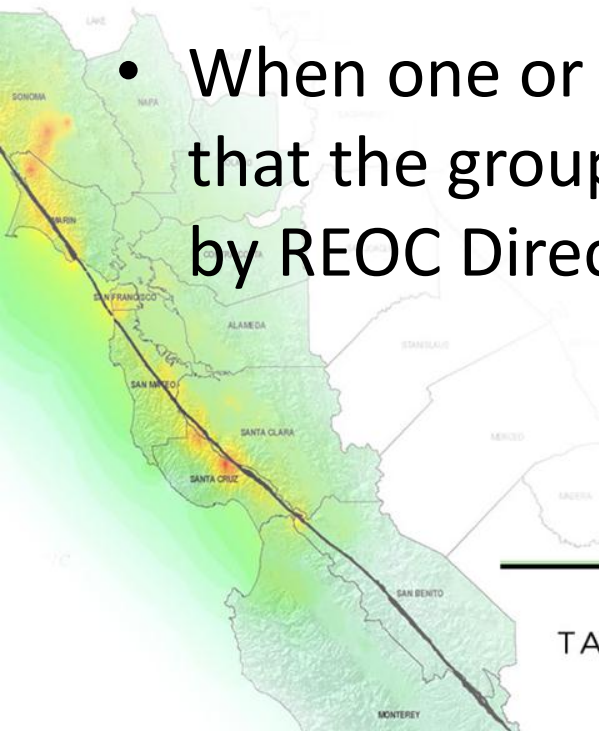


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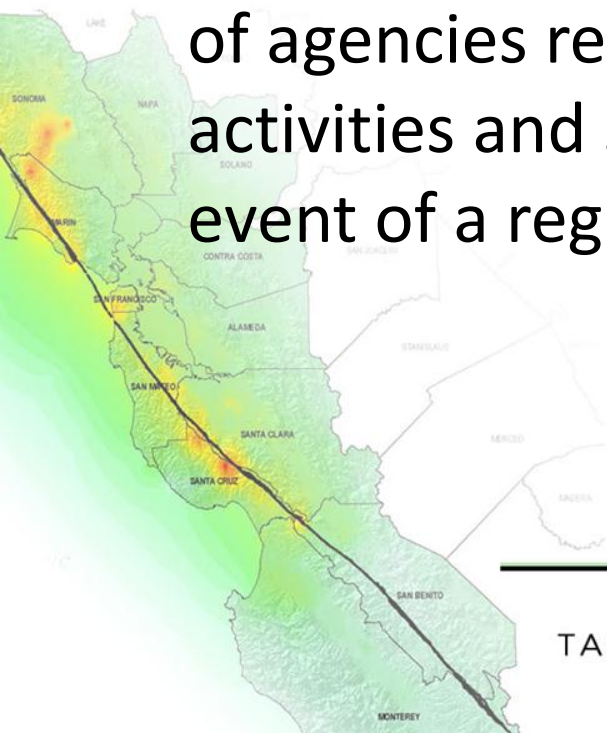
# RCG-- Calls

- Usually at the initiation of response operations to establish contact with Op Area EOC Directors
- When necessary to focus on a specific topic
- When situation dictates regular contact between the REOC Director and Op Area EOC Directors
- When one or more Op Area EOC Directors requests that the group be convened, but subject to approval by REOC Director or designee



# RECP Subsidiary Plans

- Support the RECP Base Plan by providing function specific frameworks for coordination among the Coastal Region REOC, Coastal Region Operational Areas, and the State Operations Center
- Provide an overview of the roles and responsibilities of agencies responsible for specific functional activities and specific guidance for the REOC in the event of a regional emergency

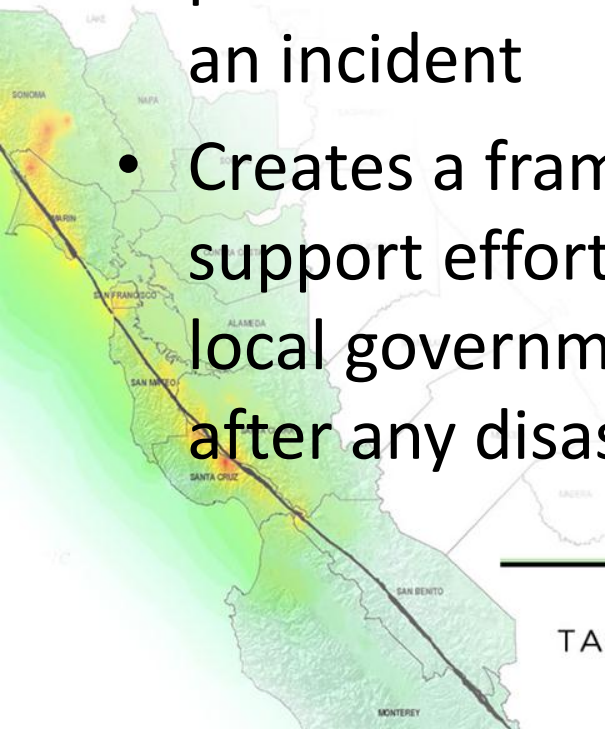


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# RECP Care and Shelter Subsidiary Plan (2008)

- Provides an overview of the roles and responsibilities of each of the agencies responsible for mass care and shelter operations and how government agencies and private sector organizations coordinate to provide services to survivors after the occurrence of an incident
- Creates a framework for regional coordination to support efforts by affected Operational Areas and local governments to care for and shelter survivors after any disaster

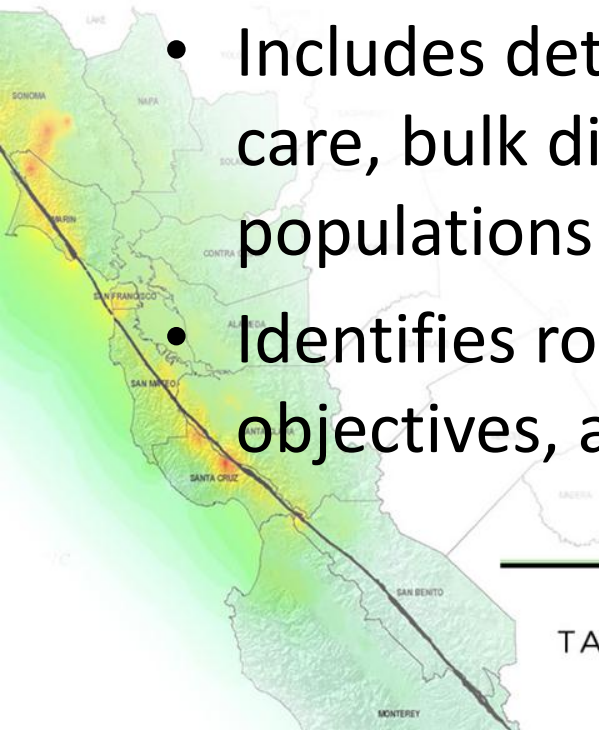


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# Regional Catastrophic Earthquake Mass Care and Sheltering Plan (2011)

- Provides a concept of operation for the SF Bay Area for the care and sheltering of individuals, including those with disabilities or other access and functional needs, displaced by a catastrophic earthquake
- Includes details for sheltering, feeding, basic medical care, bulk distribution, and tracking affected populations
- Identifies roles and responsibilities, time-based objectives, and a response timeline

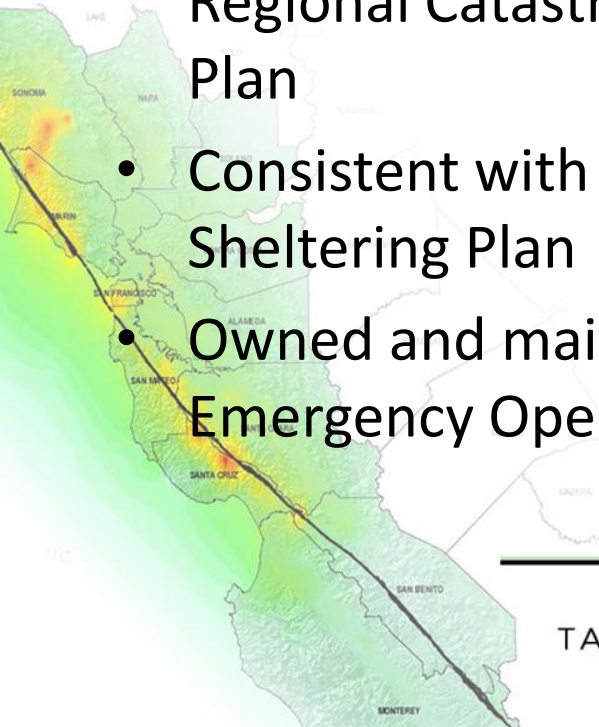


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# Operational Area Catastrophic Earthquake Mass Care and Sheltering Plans (2011)

- Provides guidance for mass care and sheltering operations occurring within an Operational Area after a catastrophic earthquake
- Developed under the Regional Catastrophic Preparedness Grant Program as part of the same effort that developed the Regional Catastrophic Earthquake Mass Care and Sheltering Plan
- Consistent with the Regional Catastrophic Mass Care and Sheltering Plan
- Owned and maintained by the OAs and are annexes to their Emergency Operations Plan (EOPs)

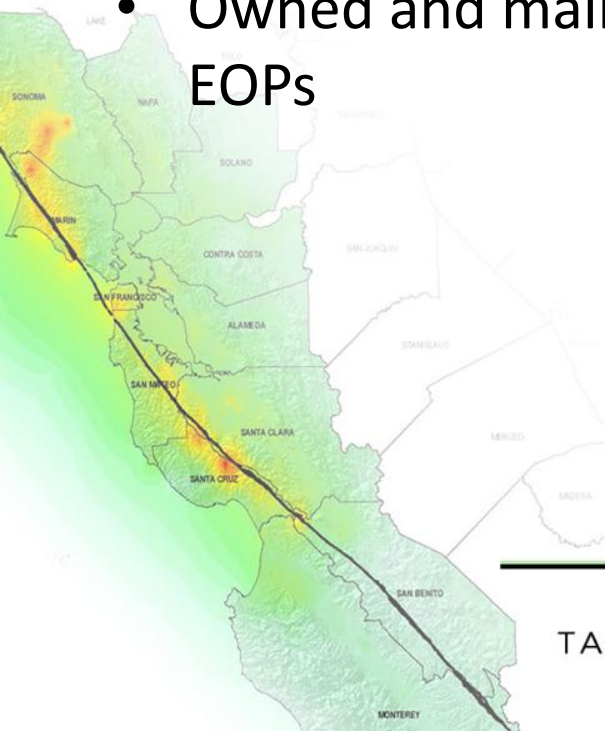


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# Core City Catastrophic Earthquake Mass Care and Sheltering Plans (2011)

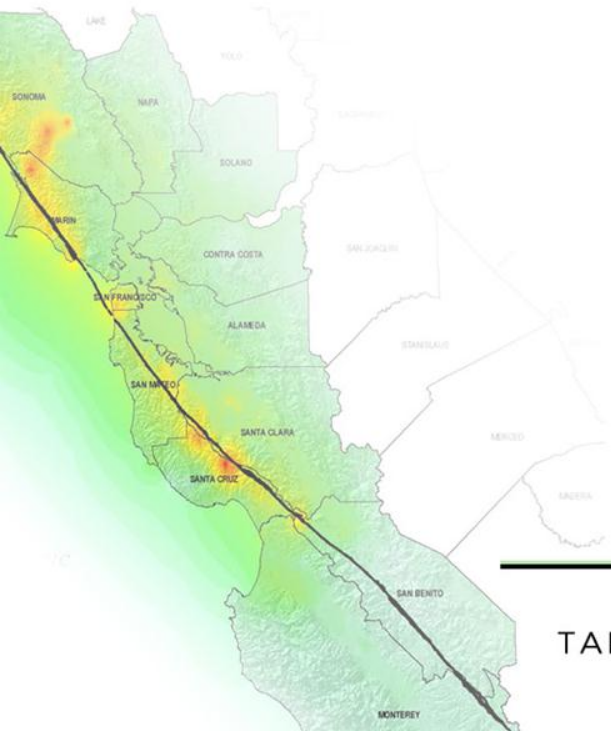
- Developed for the cities of Oakland and San Jose
- Special attention was given to the planning effort of Alameda and Santa Clara counties to promote consistency across those plans
- Owned and maintained by the cities and are annexes to their EOPs



TABLETOP EXERCISE



# BREAK – 15 Minutes



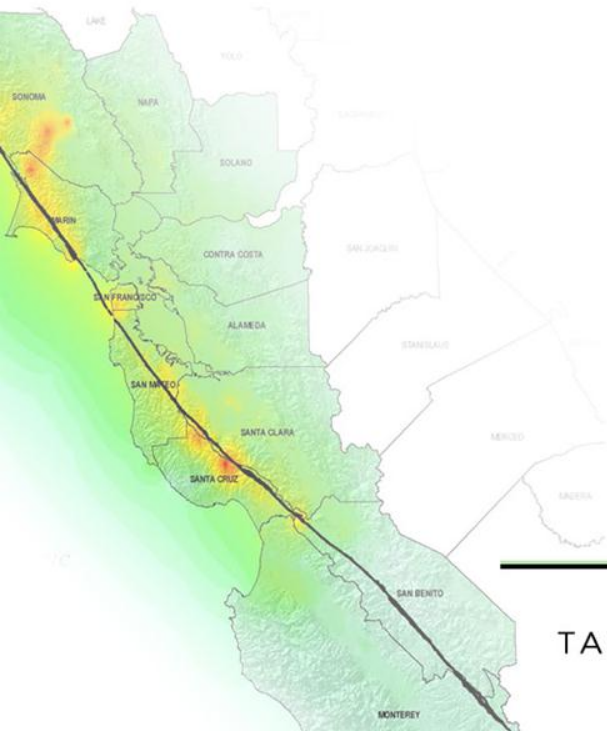
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# RCPGP

## Mass Care and Sheltering Plan

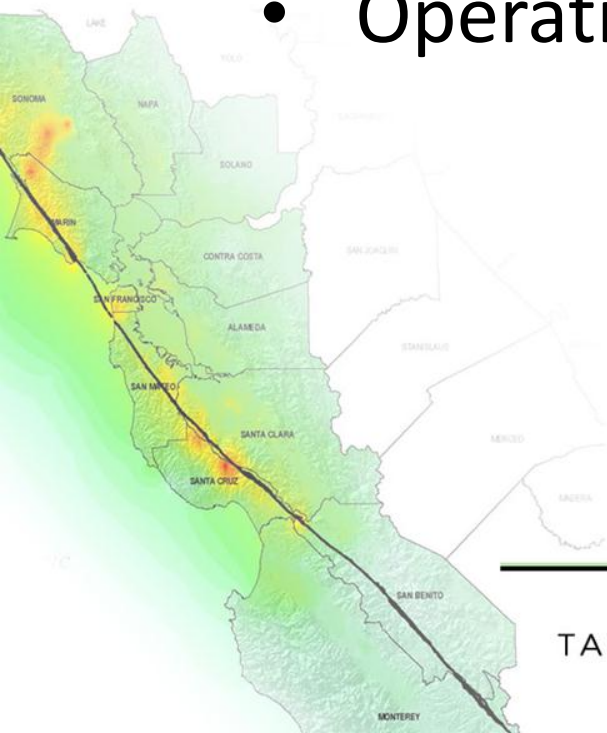


TABLETOP EXERCISE



# RCPGP Regional Plan Overview

- Scenario and Assumptions
- Roles and Responsibilities
- Coordination
- Operations



TABLETOP EXERCISE



# Regional Plan Overview Scenario

Catastrophic EQ: 7.9, San Andreas Fault

- Displaced households: 404,300
- People seeking shelter: 331,400
- Shelter capacity (pre-event): 250,700
- Shelter shortfall: 80,700

*(For more scenario assumptions, see pages 9-12 in the exercise manual)*

# Estimated Number of People Seeking Shelter, by County and Core City

County/City	2009 Population	Displaced Households	Displaced People	Seeking Shelter
Alameda	1,556,500	95,400	257,600	67,300
Contra Costa	1,060,400	17,500	47,200	12,800
Marin	258,600	8,000	21,600	4,900
Monterey	431,900	2,300	6,300	2,300
Napa	137,600	3,500	9,300	2,400
San Benito	58,000	300	900	300
San Francisco	845,600	116,800	315,300	64,500
San Mateo	745,900	41,700	112,600	26,000
Santa Clara	1,857,600	97,300	262,600	64,700
Santa Cruz	268,600	3,600	9,800	2,900
Solano	426,300	3,400	9,200	2,600
Sonoma	486,600	14,500	39,200	9,400
<b>Regional totals</b>	<b>8,133,600</b>	<b>404,300</b>	<b>1,091,600</b>	<b>260,100</b>
Homeless/Visitors				71,300
<b>Regional Total Seeking Shelter</b>				<b>331,400</b>
Oakland	425,000	36,100	97,500	29,000
San Jose	1,006,700	52,900	142,800	39,900
<b>City totals</b>	<b>1,431,700</b>	<b>99,000</b>	<b>329,300</b>	<b>69,900</b>

*(From pg. 10 in the Manual)*

# Regional Plan Overview

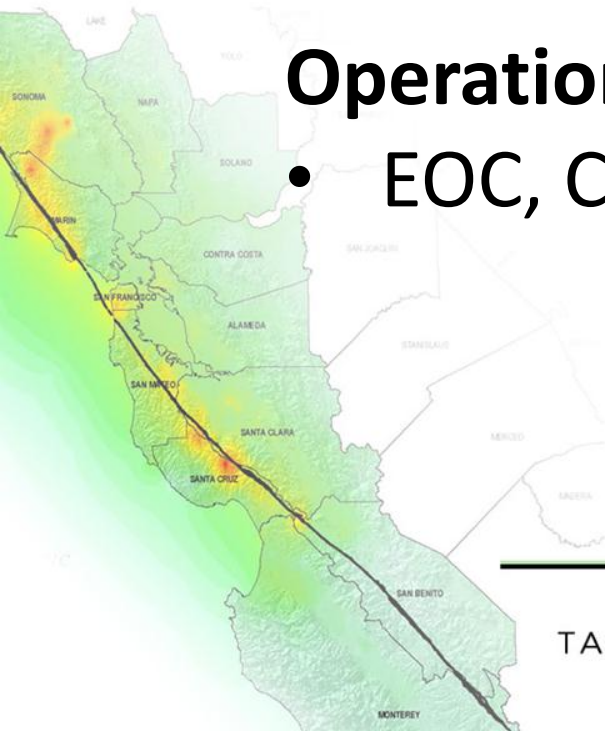
## Roles & Responsibilities

### Local:

- EOC, Care & Shelter Branch

### Operational Area:

- EOC, Care & Shelter Branch



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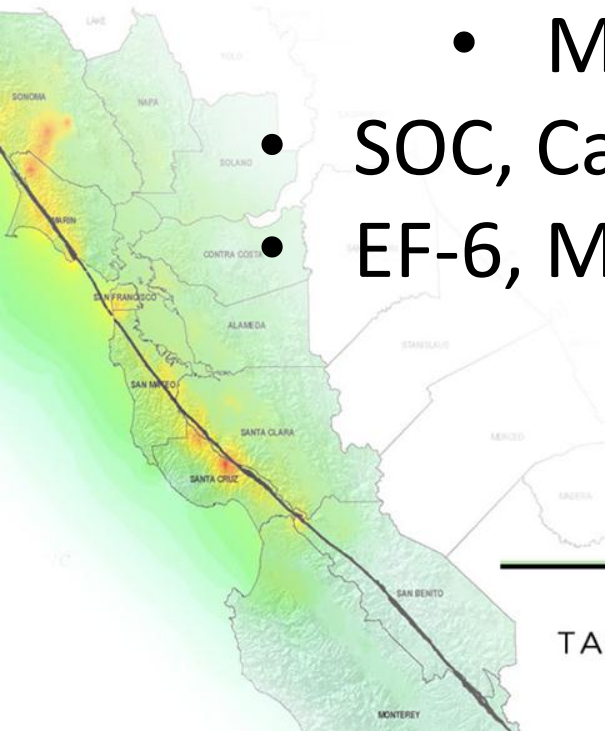


# Regional Plan Overview

## Roles & Responsibilities

### State:

- REOC (Region), Care & Shelter Branch
  - Regional Coordination Group (RCG)
    - Mass Care Task Force
- SOC, Care & Shelter Branch
- EF-6, Mass Care



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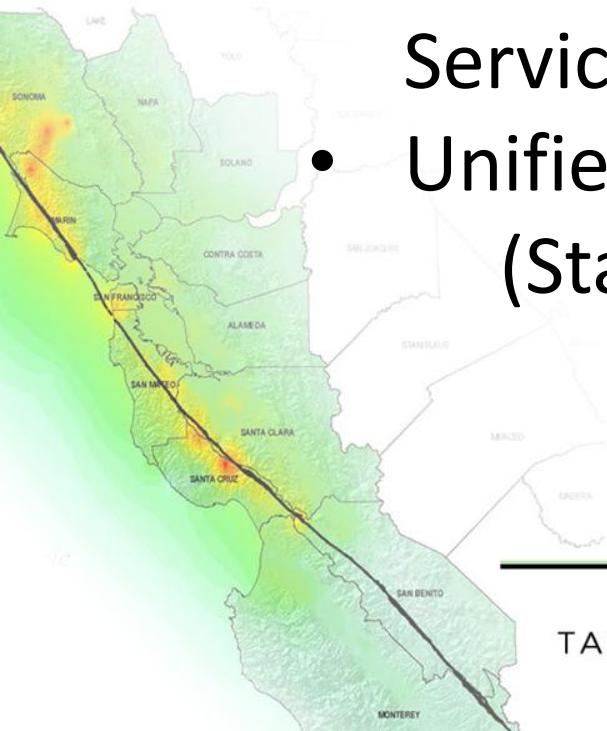


# Regional Plan Overview

## Roles & Responsibilities

### Federal:

- ESF-6, Mass Care, Emergency Assistance, Housing, Human Services
- Unified Coordination Group (State and FEMA in JFO)



TABLETOP EXERCISE



# Regional Plan Overview

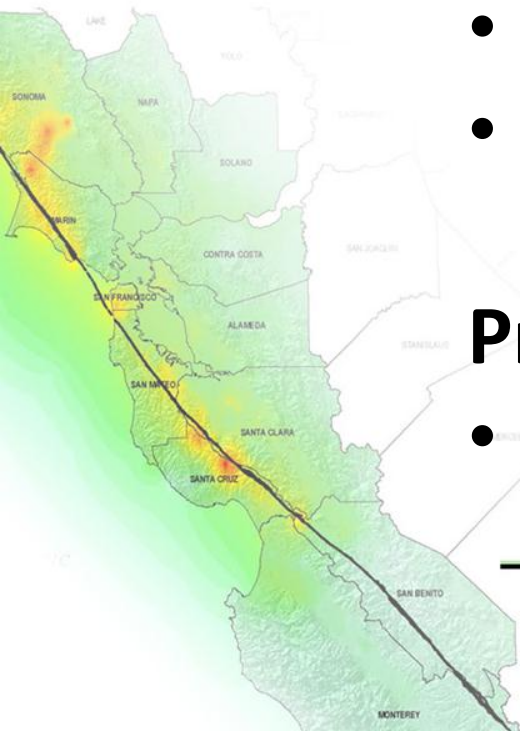
## Roles & Responsibilities

### NGOs

- American Red Cross  
(National, State, Local)
- VOAD (National, Regional)
- CBOs, FBOs  
(Regional, Local)

### Private Sector

- CRA

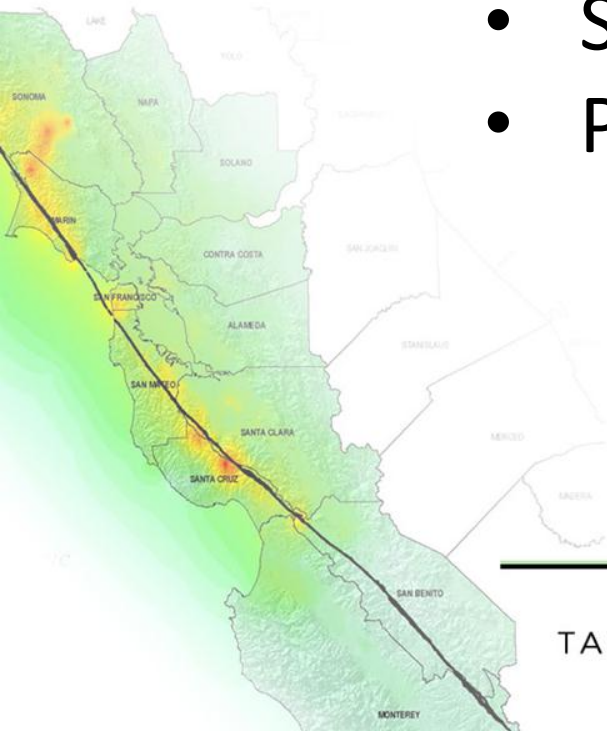




# Regional Plan Overview

## Coordination & Communication

- SEMS
- Information Sharing
  - Situational Awareness
  - Public Information



TABLETOP EXERCISE

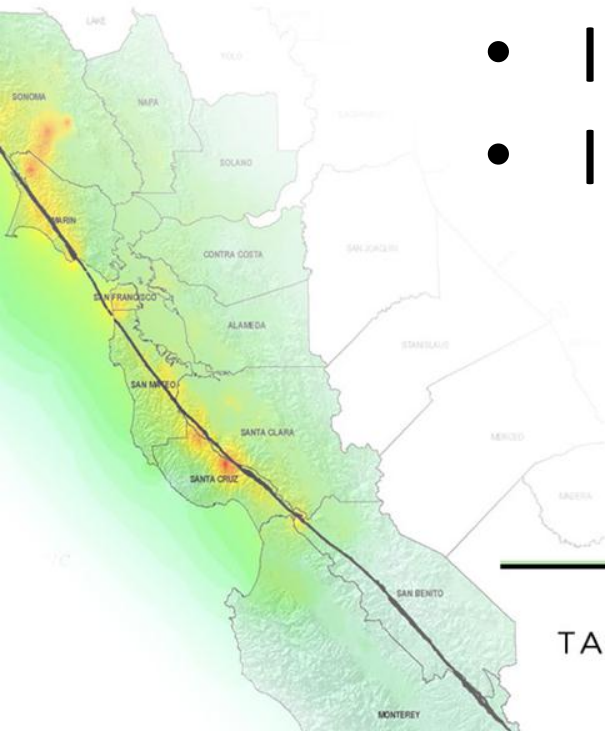


# Regional Plan Overview

## Operations

### Time-based Priorities (E + 72hrs)

- Identify need for shelter
- Initiate supply network
- Initiate shelter operations



TABLETOP EXERCISE

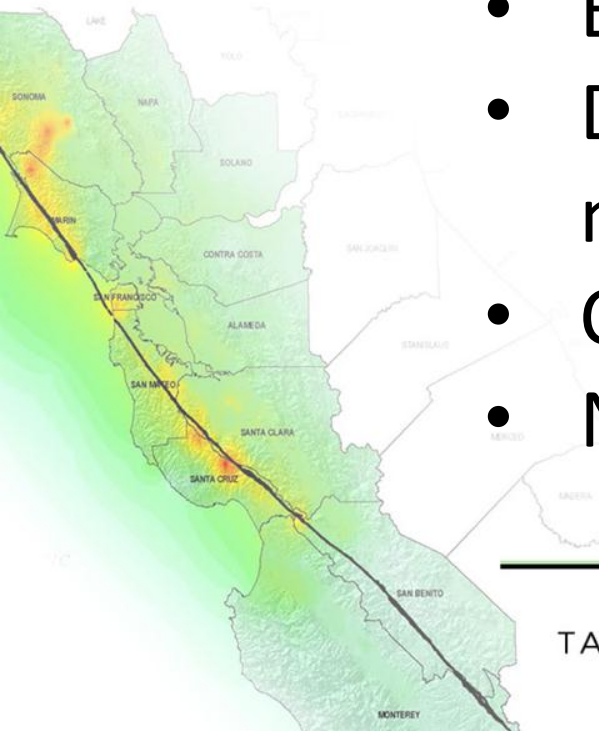


# Regional Plan Overview

## Operations

### Objectives (E + 72 hrs):

- Coordinate damage assessment and situation reports
- Evaluate shelter capabilities
- Develop awareness of ongoing needs
- Coordinate with evacuation ops
- Notify all supporting agencies



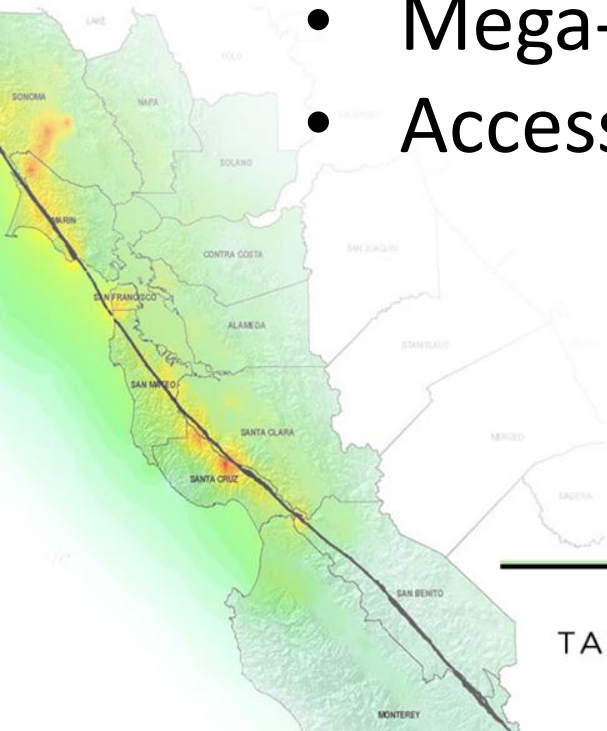
TABLETOP EXERCISE



# Regional Plan Overview

## Key Issues:

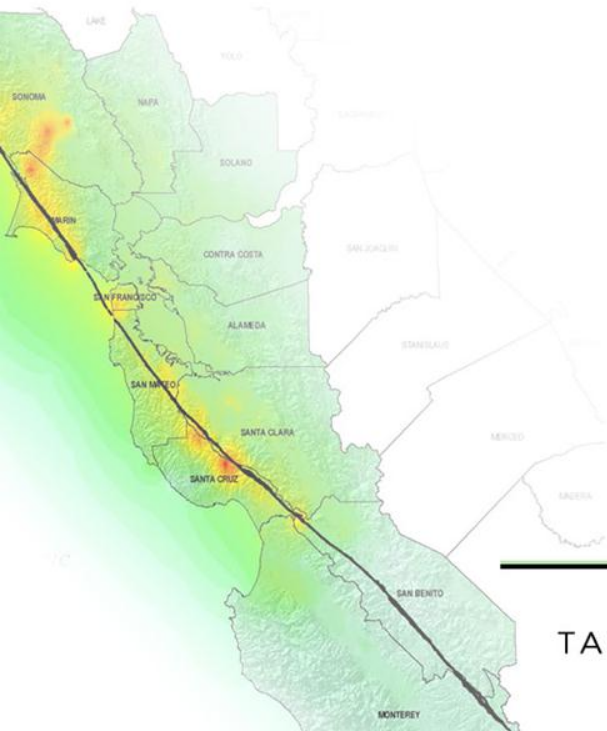
- Shelter shortfall
- Increasing shelter demand after 72 hrs
- Mega-shelters
- Access and functional needs



TABLETOP EXERCISE



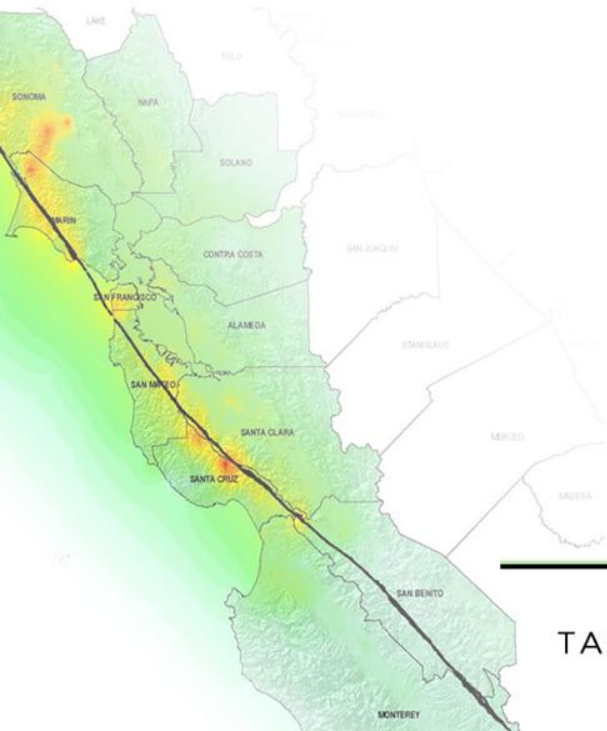
# LUNCH BREAK – 30 Minutes



TABLETOP EXERCISE



# Module 2: Tabletop Discussion



TABLETOP EXERCISE

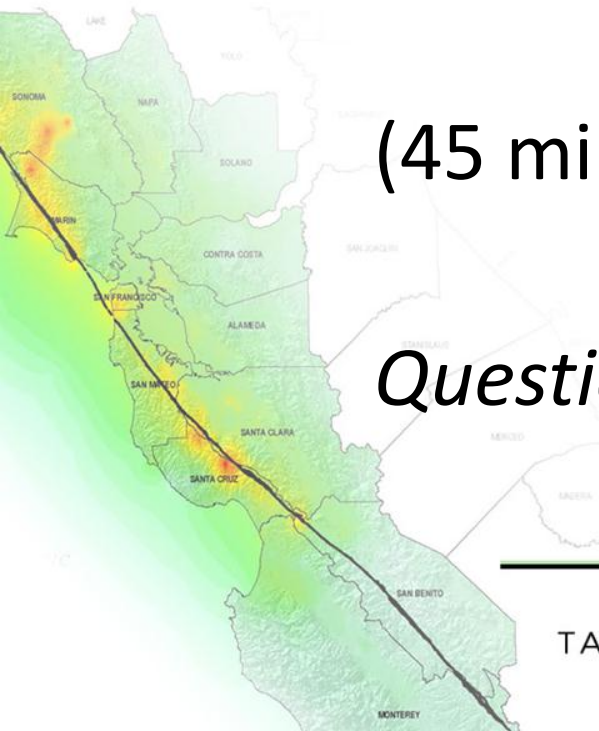


# Objective 1:

Review the roles and responsibilities of critical agencies and organizations identified in Mass Care and Sheltering

(45 minute discussion)

*Questions can be found in your SitMan*

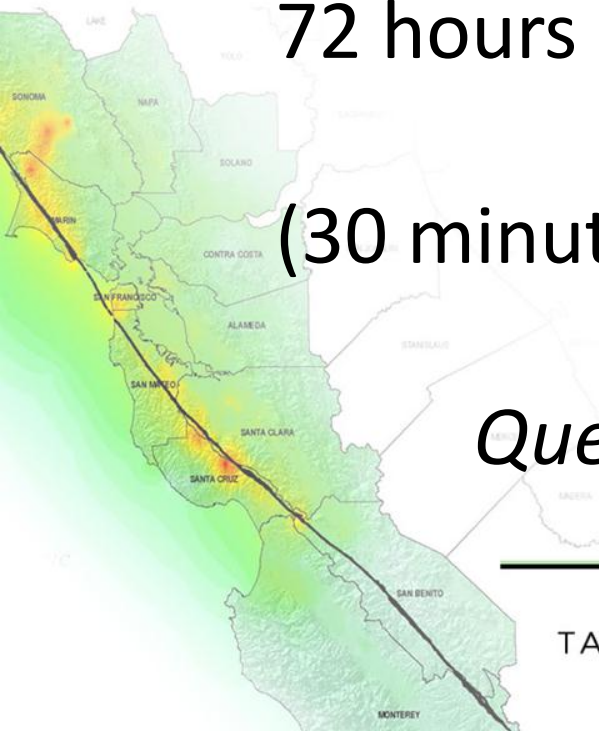


# Objective 2:

Identify the sources of information necessary to build and maintain situational awareness across vertical and horizontal response levels during the first 72 hours after the event.

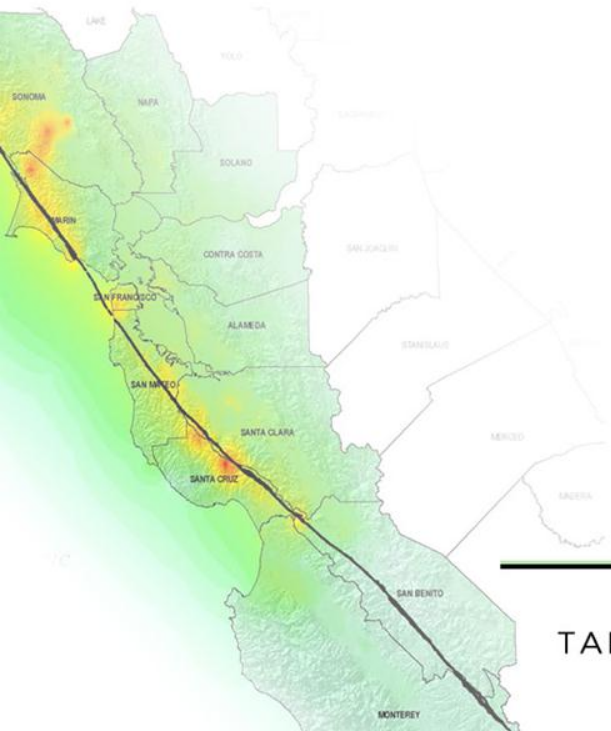
(30 minutes discussion)

*Questions can be found in your SitMan*





# BREAK – 15 Minutes



TABLETOP EXERCISE

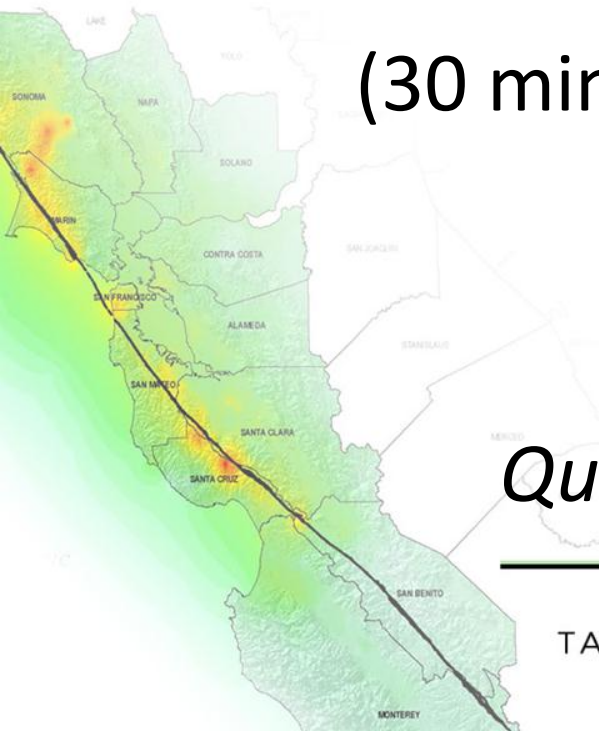


# Objective 3:

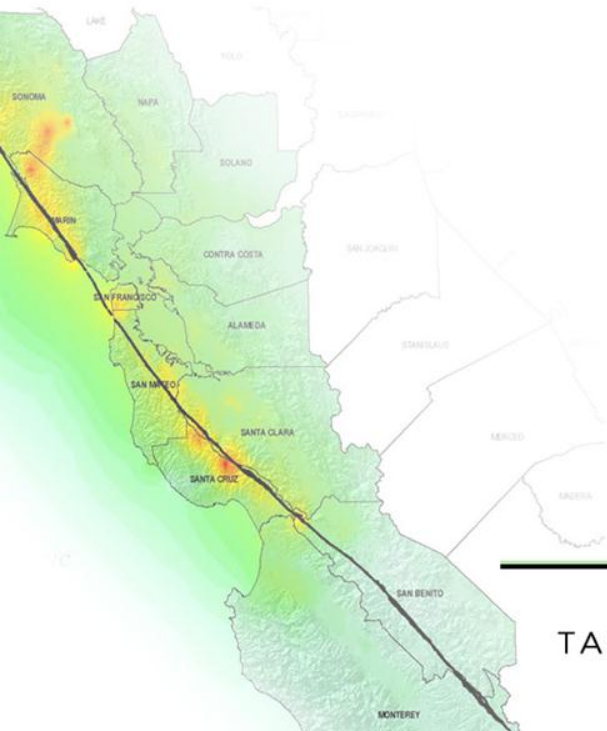
Review the effectiveness of information-sharing between entities at various levels of government

(30 minutes discussion)

*Questions can be found in your SitMan*



# Completion of Module 2: Tabletop Discussion



TABLETOP EXERCISE

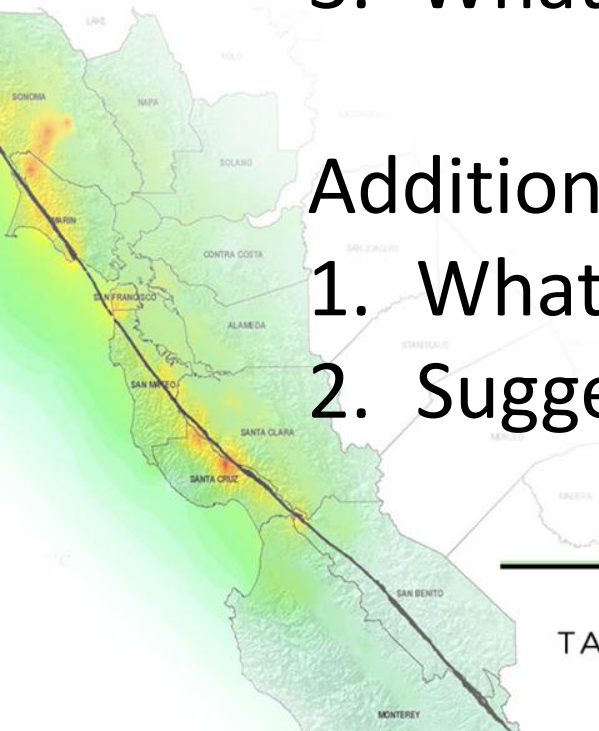


# HOT WASH

1. What are the strengths identified today?
2. What are the key areas of improvement identified today?
3. What are the recommendations?

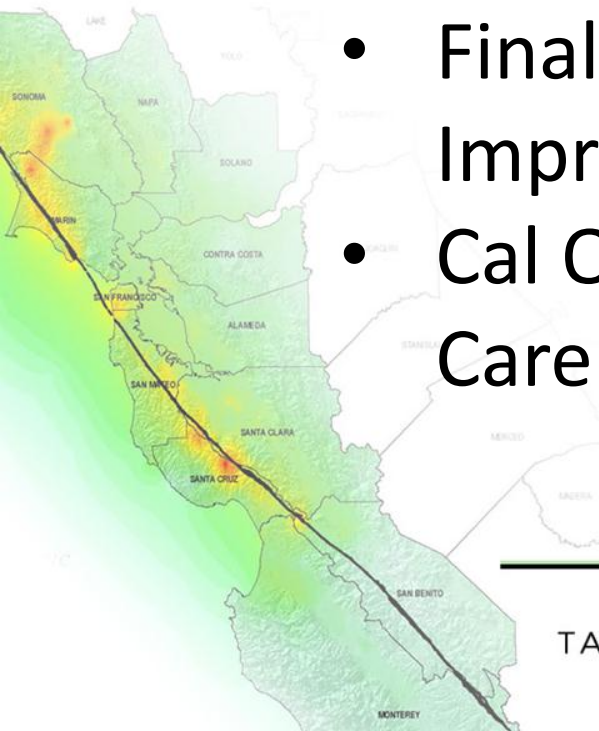
## Additional thoughts – Exercise Design

1. What did you like about the exercise?
2. Suggested changes?



# Next Steps

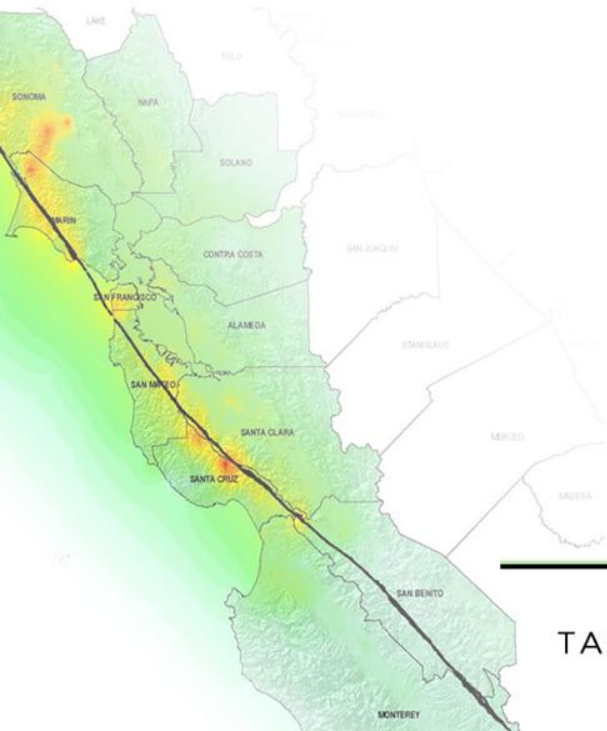
- Complete Participant Feedback Forms
- Analyze today's information
- Draft After-Action Report for review
- After-Action Conference Call
- Final After-Action Report and Improvement Plan
- Cal OES adoption of the Regional Mass Care & Sheltering Plan



TABLETOP EXERCISE



# Closing Comments

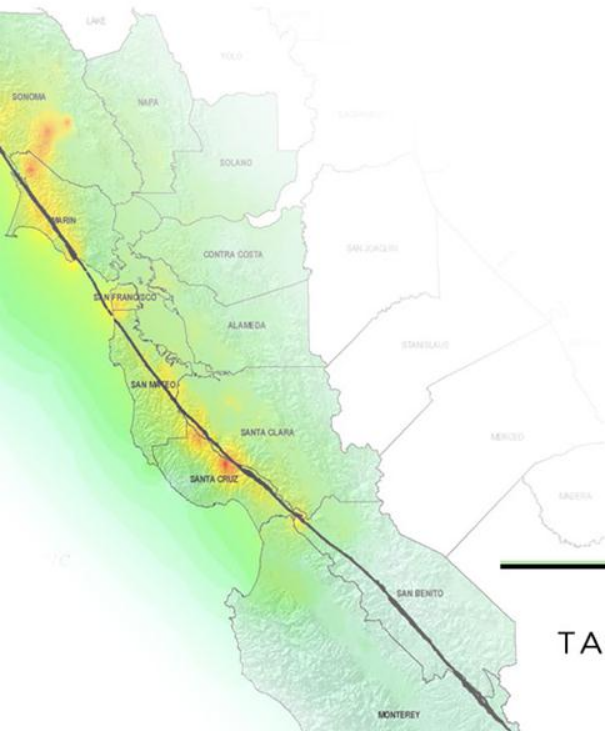


TABLETOP EXERCISE



# THANK YOU!

**Please leave your completed  
Participant Feedback Forms on the  
tables.**



TABLETOP EXERCISE

