



**BAY AREA UASI**

# **FY24-25 Project Proposal Kick-Off Meeting**

Thursday, September 14, 2023  
1:00 – 2:00 PM





# Agenda

- » UASI Overview
- » Proposal Process
- » Application Overview
- » Post-Submission Timelines
- » WebGrants Demonstration
- » Q&A





# Urban Areas Security Initiative

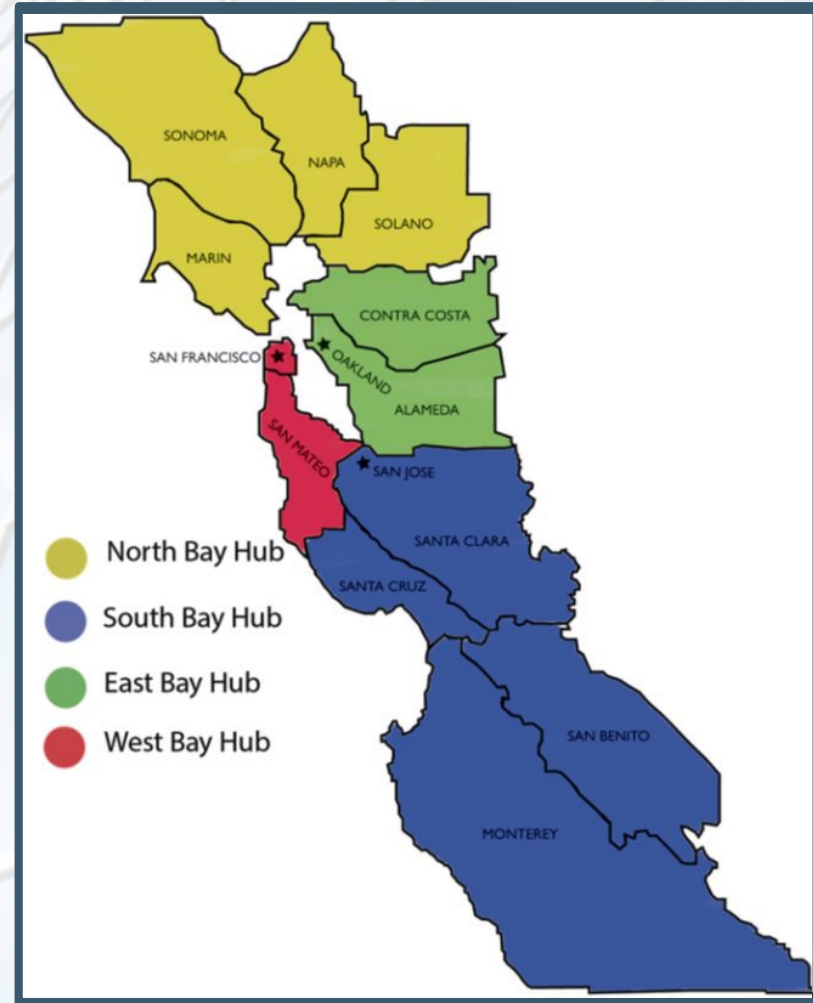
The Federal Urban Areas Security Initiative (UASI) program assists high-threat, high-density urban areas in building and sustaining the capabilities necessary to prevent, protect against, mitigate, respond to, and recover from acts of terrorism.





# Bay Area UASI

- » Twelve (12) operational areas/  
counties
- \*\*Projects must benefit at least two (2)  
operational areas.
- » Three (3) Core Cities:  
San Francisco, Oakland, and San Jose
- » Four (4) Hubs:  
North Bay, South Bay, East Bay, and  
West Bay







# Bay Area UASI

FY24 & FY25 *Estimated* Hub Funding Allocations

<b>East Bay</b>	<b>\$2,952,942</b>	<b>(\$1,476,471 each year)</b>
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<b>North Bay</b>	<b>\$1,064,634</b>	<b>(\$532,317 each year)</b>
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<b>South Bay</b>	<b>\$3,186,582</b>	<b>(\$1,593,291 each year)</b>
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<b>West Bay</b>	<b>\$5,582,804</b>	<b>(\$2,791,402 each year)</b>
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*Additionally, Core City funding is \$1,000,000 per year for  
San Jose, San Francisco, and Oakland*





# Proposal Review Timeline

Portal Opens	September 15 <sup>th</sup>
Portal Closes	October 6 <sup>th</sup>
BAUASI Review	October 9 <sup>th</sup> - 23 <sup>rd</sup>
Approval Authority Review	October 24 <sup>th</sup> - Nov. 10 <sup>th</sup>
Hub Voting Member Final Review	Nov. 13 <sup>th</sup> - Dec. 11 <sup>th</sup>
Hub Prioritization Meetings	January 2024





# Developing your Project

## Be descriptive, but brief

no more than two to three sentences.

- » **Who** does the project benefit?  
city/county fire department | bomb squad
- » **What** does the project entail?  
develop plans | purchase equipment | hire staff
- » **When** will you be working on this project?
- » **Which** jurisdictions will the project serve?
- » **Why** is this project needed?

Projects for community-based and non-profits may be submitted through a government sponsor.





# Application Forms

**General Information**

**Project Description**

Nexus to Terrorism | Goal Areas | Core Capabilities

**Compliance**

**Milestones**

**Equipment**

**Budget**







# General Information

## Give the project a clear title

"SFFD Night Vision Eyewear" | "Planner for Marin EOC"

- ☐ Person submitting the application is the project lead
- ☐ Have received approval from department leadership
- ☐ Have attended the Project Proposal Kickoff meeting
- ☐ Project will supplement existing funds and **not supplant** funds that have been appropriated for the same purpose





# Project Description

**Nexus to Terrorism | Bay Area UASI Homeland Security Goal Areas | Core Capabilities**

**Nexus to Terrorism**  
**Prevent | Protect | Mitigate | Respond | Recover**

**Describe your project.\*:**

This 2024 project will install fencing, lighting, and gates around the Alameda County Water Treatment Plan.

This field is limited to 750 characters.

**Select a nexus to terrorism\*:**

Prevent Terrorist Attacks  
Protect Against Terrorist Attacks  
Mitigate Effects of Terrorist Attacks  
Respond to Terrorist Attacks  
Recover from Terrorist Attacks

Select all that apply

**Describe your project's nexus to terrorism.\*:**

These measures will prevent unauthorized access and intrusion.

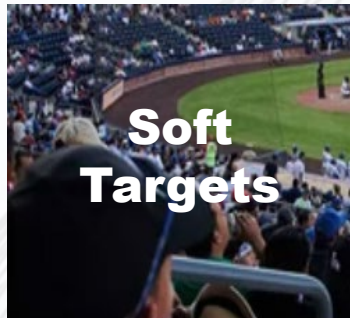




# Project Description

Nexus to Terrorism | **Bay Area UASI Homeland Security Goal Areas** |  
Core Capabilities

## **Goals 1-5, 11** National Priority Areas

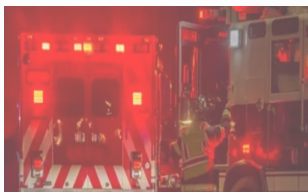






# Project Description

Nexus to Terrorism | **Bay Area UASI Homeland Security Goal Areas** |  
Core Capabilities



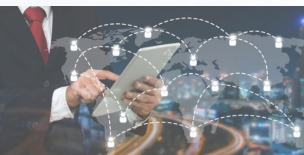
## Goal 6

Strengthen Emergency Communications Capabilities through Planning, Governance, Technology and Equipment



## Goal 7

Enhance Medical & Public Health Preparedness



## Goal 8

Strengthen Information Sharing & Collaboration



## Goal 9

Enhance Multi/inter-Jurisdictional Incident Planning, Response & Recovery Capabilities



## Goal 10

Protect Critical Infrastructure / CBRNE







# Project Description

## Nexus to Terrorism | Bay Area UASI Homeland Security Goal Areas | Core Capabilities

Select the most appropriate capability gap  
/ Functional Area addressed by your  
project.\*:

Describe how the project will help close  
the capability gap identified above\*:

Access to Community Staples

Addressing Housing Shortages

Adopting Vulnerability Reduction Standards and Building Codes

Airspace Management

Alerts and Warnings

Allocating and Mobilizing Resources

Analysis of Intelligence and Information

Analysis of Supply Chain Dependencies

Analysis Tools

Analyzing Information

Anti-Terrorism Operations

Assessing Hazard Impacts

Assessing Terrorist Capabilities

Attribution Assessment

Reference the FEMA [Mission Areas and Core Capabilities](#)  
and the BAUASI [FY24 Project Proposal Guidance Appx. B](#)





# Compliance

## Sole Source, EHP, Aircraft or Watercraft Approval? Determine these requirements early!

### Compliance Forms:

[Environmental Historical Preservation Screening](#)

[Sole Source Request Form](#)

[Aviation Request Form](#)

[Watercraft Request Form](#)

<http://www.bauasi.org/proposals>

Submit your forms to Molly Giesen-Fields [molly.giesen-fields@sfgov.org](mailto:molly.giesen-fields@sfgov.org)

- » Cal OES Sole Source approval is REQUIRED if the cost is over \$250k. Otherwise, follow jurisdiction regulation.
- » Performance bonds are REQUIRED to purchase any single item over \$250k.





# Milestones – Solution Areas

Planning | Organization | Equipment | Training | Exercise

## Planning

determine objectives | engage stakeholders | draft plan

## Organization

determine objectives | draft recruitment plan | hire and train

## Equipment

submit sole source request | receive equipment | installation

## Training

Managed by BATEP

## Exercise

Managed by BATEP

**Be Realistic!  
Everything  
takes longer  
than you  
think**





# Milestones

What is wrong with the below milestones?

## ☰ Milestones - Multi-List

Solution Area	Milestone
Planning	(PLANNING) Draft Plan
Planning	(PLANNING) Implement Plan
Planning	(PLANNING) Conduct Review Process
Organization	(ORGANIZATION) Perform Project Management Activities
Planning	(PLANNING) Submit summary of activities







# Equipment

Use the [FEMA Authorized Equipment List \(AEL\)](#)

First two numbers correlate with the equipment category list

A		B	
AELCode	Title		
04AP-04-RISK	Software, Risk Management		

04 correlates with the 4<sup>th</sup> category in the FEMA Authorized Equipment dropdown list, "Information Technology"

## Equipment

Select a category of FEMA Authorized Equipment\*:

Information Technology

Select the appropriate AEL #\*:

04AP-04-RISK Software, Risk Management

Quantity:

Price Each:

Total:





# Budget

**Planning** | Organization | Equipment | Training | Exercise

## **Planning/ Personnel**

Covers a wide range of community preparedness & emergency management activities including the development, review, or revision of THIRA, SPR, or continuity of operations plans.

- » Each position must be submitted individually as a project with its own proposal.
- » Each position must include a specific deliverable that clearly ties to a Bay Area UASI Homeland Security Goal Area.
- » Positions are limited to a maximum of 14 months for each grant year.





# Budget

Planning | **Organization** | Equipment | Training | Exercise

## **Organization/ People/ Teams**

Program management or operational support

Development of whole community partnerships

Structures and mechanisms for information sharing between the public and private sector

Salaries and benefits for intelligence analyst personnel





# Budget

Planning | Organization | **Equipment** | Training | Exercise

## Equipment

Include shipping and taxes!

Performance bonds required:

- » Any vehicles, watercraft or aircraft
- » Any piece of equipment over \$250K

Sole Source approval required for any equipment over \$250K

Portable equipment for water/aircraft does not require compliance approval. Installed equipment does!

Single, large equipment may not be split into two grant performance periods.







# Budget

Planning | Organization | Equipment | **Training | Exercise**

## **Training / Exercise**

All regional training and exercises are now managed through the Bay Area Training and Exercise Program (BATEP).

Stakeholders seeking a specific class or exercise should register for an account at [www.BATEP.org](http://www.BATEP.org) to review the training and exercise calendar.

Attend the T&E Workgroup meetings if you wish to request a specific training or exercise.

Corinne Bartshire: [corinne.bartshire@sfgov.org](mailto:corinne.bartshire@sfgov.org)





# Application Checklist

- ☐ You are a local government agency located within one of the 12 Bay Area counties
- ☐ You have received department head approval
- ☐ The person submitting the proposal is the project lead
- ☐ Follows the FY24-25 Proposal Guidance
- ☐ Describes a clear “nexus to terrorism”
- ☐ Links to a Bay Area UASI Homeland Security Goal Area
- ☐ Benefits at least two operational areas
- ☐ Includes allowable expenses under UASI grant guidelines
- ☐ Click “SUBMIT” after all forms have been “mark as completed”





# FY24 Project Proposal Guidance

Refer to the Guidance for more information on:

- » Bay Area UASI's Goal Areas, Core Capabilities, Capability Gaps (Appendix B)
- » Allowable Expenses (Appendix C)
- » Hub Voting Member, Approval Authority, Work Group Member Roles (Sections 9-13)

Visit: [www.bauasi.org/proposals](http://www.bauasi.org/proposals)



**Project Proposal Guidance  
for Fiscal Year 2024 - 2025**



# WebGrants

## Application Demonstration



### Bay Area UASI Grant Management System

Testing UASI Tester  
Tester  
clientTester, Grantee

#### Work Assignment

All currently assigned work

Work Assignment

Calendar

Action Items

Alerts

Dashboard

Work Assignment

Calendar

Alerts

Document Repository

Funding Opportunities

Applications

Grants

Reports

My Profile

#### Approaching Deadlines - Next 30 Days

View Overdue Approaching Deadlines

This section displays the documents with due dates arriving in the next 30 days or overdue.

Due Date	Document	Sub-Type	ID	Status	Title	Program Area	Funding Opportunity
No data available in table							

#### Recent Negotiations - Due Within 30 Days

This section displays the documents that you negotiated in the last 30 days.

Due Date	Document Type	Sub Type/Round	ID	Status	Title	Organization	Program Area	Funding Opportunity
No data available in table								

#### Recent Correspondence - Within the Last 30 Days

Sent Date	Flag	From	To	Subject	Message
No data available in table					

#### My Site Visits - Inbox

Site Visits assigned to you personally appear below.

Due Date	Number	Type	Status	Grant	Organization	Program Area	Funding Opportunity
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**Portal Closes on October 6<sup>th</sup> ...  
now what?**



# ...the waiting begins.

UASI Review Round	November 3 <sup>rd</sup>
Approval Authority Review	November 22 <sup>nd</sup>
Hub Voting Member Final Review	December 11 <sup>th</sup>
Hub Prioritization Meeting	January 2024
Approval Authority Project Approval	June 2024
Award letter arrives from Cal OES	October 2024



# Meanwhile... the fiscal unit is drafting MOUs

MOU release: November 2024 & November 2025  
Typical legislative process: February

Two (2) separate MOUs will be issued, one for each grant year.

Remember: You can start preparing and submitting compliance approvals, but you may not complete a PO until you have a **fully executed** copy of the MOU!



# Q&A





# Contact Information

Molly Giesen-Fields

Regional Grants Manager

[molly.giesen-fields@sfgov.org](mailto:molly.giesen-fields@sfgov.org)

Cell (415) 760-1491

**General Grants Questions, email [DEM-UASI-WebGrants@sfgov.org](mailto:DEM-UASI-WebGrants@sfgov.org)  
for a faster response**

## Important Links

1. Visit [www.bayareauasi.org/proposals](http://www.bayareauasi.org/proposals) for a recording of the kick-off meeting and related documents
2. Refer to the [FY24-25 Project Proposal Guidance](#) when developing your project.
3. Log onto the [WebGrants system](#) to register for an account, submit your project application, and manage the grant process