



CBRNE/Training and Exercise Working Group

**June 19, 2014
10:00 AM – 11:30 AM**

**MEETING LOCATION: Alameda County Sheriff OES
4985 Broder Rd. Dublin, CA – OES Room #1013**

**TRAINING VETTING SESSION THIS MONTH
ATTNEDANCE RECOMMENDED**

CONFERENCE CALL PARTICIPATION AVAILABLE

Call In Number: 866-249-5279

Participant Code: 428336

Call-ins: Bruce Martin, CBRNE Project Manager; Doug Wedge, San Jose PD; Ken Sebastiani, Santa Rosa Fire Department; Kevin Twohey, Napa County OES; Jeff Watson, Solidad PD; Chris Riley, Marin County;

Meeting Minutes

- I. WELCOME & INTRODUCTIONS - Dennis Houghtelling, Project Manager
Bruce Martin CBRNE Project Manager**
- II. REGIONAL TRAINING & EXERCISE PROGRAM – Dennis Houghtelling**
 - A. PROGRAM UPDATE: Dennis Houghtelling**

Commander Houghtelling introduced Phil White as the new fire planner. Phil will be focusing on Urban Shield for a period of time. Commander Houghtelling informed the workgroup that Larry Plummer is retiring this week.

- B. LAW ENFORCEMENT TRAINING: Larry Plummer- (Larry is retiring. This will be his last meeting)**

Larry Plummer informed the workgroup all law enforcement courses have been posted on the website.



C. **FIRE UPDATE:** Brian Ballard

Brian Ballard informed the workgroup that all fire classes are posted on the website posted on website. Brian said there are HazMat courses in the south bay and the classes show full, however, he is waiting on names for the hosting agency and encouraged people to sign up on the waiting list in case those people don't register. Brian also announced future courses in August and October.

Phil White provided an update on the fire component of Urban Shield.

D. **MARITIME & EOD TRAINING UPDATE:** Brian Ballard

Brian Ballard announced the Regional Training & Exercise Program is hoping to add three to four maritime vendors in the future and is trying to work with the workgroup to develop a standardized curriculum.

Brian also told the workgroup he will be the contact law enforcement courses.

E. **OES & CONSORTIUM TRAINING UPDATE:** Eric Shanks

Eric Shanks informed the workgroup that courses for this year have been scheduled and the workgroup should start taking a look at training needs for the following year.

F. **VETTING SESSION/PRIORITIZING- (Approximately 1 hour)**

Proposals for this vetting session were attached with the agenda. Please note that the classes highlighted in green have been previously vetted and approved. No presentations of the previously approved courses are needed for this meeting.

The workgroup conducted a vetting session for submitted proposals. Proposals were discussed and the workgroup rated the proposals.

III. **CBRNE ISSUES:** Bruce Martin (UASI CBRNE Project Manager)

A. **Rad/Nuc REGIONAL STRATEGIC PLAN UPDATE:** Bruce Martin

Bruce Martin informed the workgroup that they are trying to develop the training and education portion of the plan and incorporate that portion into the Bay Area UASI's Multi-Year Training & Exercise Plan. Bruce also said there will be an equipment capabilities show at Moffett Air Field on July 14th, 2014 from 9:00AM to 12:00PM and there will be a flyer sent out.



B. OTHER: Bruce Martin

Bruce Martin informed the workgroup that he is working on the FY 13 grants and has been contacting agencies for the second quarter update and if anyone has issues to please call him. Bruce said he is starting the FY 14 grants and he is working on MOU's between the UASI and agencies who received grants and he will be contacting agencies to conform the information on their grant proposals.

IV. ADJOURNMENT: Next Meeting July 17, 2014 10:00am

Commander Houghtelling adjourned the meeting and the next meeting date will be July 17, 2014, at the Alameda County Sheriff's Office, Office of Homeland Security & Emergency Services located at 4985 Broder Blvd., Dublin, CA.