



# REGIONAL TRAINING & EXERCISE PROGRAM



## CBRNE/Training and Exercise Working Group

February 21, 2013  
10:00 AM – Noon

**MEETING LOCATION: Alameda County Sheriff OES  
4985 Broder Rd. Dublin, CA – OES Room #1013**

Conference Call Line B:  
Call In Number: 866-249-5279  
Participant Code: 428336

### Minutes

- I. Welcome & Introductions      Dennis Houghtelling, Training & Exercise Project Manager  
Julie Linney, CBRNE Project Manager

*Call-ins: John Garrett, CalEMA;*

### II. CBRNE – Status Check on the 2011 Projects

| Project Status   |  |
|--|--|
| <b>2011 Santa Cruz SO</b> – Remote Control for existing Robot – <i>Received Frequencies, Waiting for licensing from FCC.</i> | <b>2011 San Francisco</b> – Hazmat Chemical Detector – <i>Delivered and in Reimbursement Process</i> |
| <b>2011 Fremont</b> – Mobile EOC Command Vehicle – <i>In Production</i>  | <b>2011 Sonoma</b> – BearCat – <i>In Production</i>  |

- A. **RCPGP** – As stated last month, an additional \$230,000 is being added to this grant for Regional Catastrophic Preparedness courses. An extension has been given and we now have until April 30, 2013. If you have any immediate needs, please contact me ASAP.

*Julie Linney stated an additional \$230,000 has been added for RCPGP courses and recommended if the workgroup had any immediate needs to contact her. Julie also stated she has been working on the match for 2010 and there is additional money for match available and to please contact her if the workgroup is aware of any courses related to RCPGP that have not gone through UASI.*

- B. **2013 Project Proposals** – All 2013 Project Proposals will be reviewed at the next Advisory Group Meeting on February 28, 2013. At this time, all proposals will be reviewed for compliance with the Strategy and applicable UASI, CalEMA and FEMA



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guidance. They will also confirm prioritization of projects based on attainable mitigation of regional risk.

*Julie Linney advised the workgroup the 2013 proposals have gone through the hub process and will be given to the Advisory Group next week to be reviewed for grant compliance and to confirm prioritization. The projects will then be given to the Approval Authority.*

### **III. REGIONAL TRAINING & EXERCISE PROGRAM - Dennis Houghtelling**

#### **A. ANNOUNCEMENT REGARDING NON-ATTENDANCE/REGISTRATION BLOCKING**

*Commander Houghtelling informed the workgroup the website has been updated to automatically block user registration for six months based on the most recent course the user failed to attend. Commander Houghtelling also mentioned that an additional \$250,000 from 2011 salary savings will be added to the training budget with UASI approval and there may be additional salary savings with 2012 money.*

#### **B. TRAINING PROPOSAL VETTING**

*The Regional Training & Exercise Program staff conducted a vetting session with the workgroup for submitted course proposals. Commander Houghtelling also advised the workgroup that if a course gets approved as a result of the vetting process, the course can not be scheduled without first contacting the Regional Training & Exercise Program Planners. Kelly Seitz also advised the workgroup several of the proposals submitted were reviewed by the Regional Training & Exercise Program staff and were moved to the approved list based on prior vetting sessions and regional needs or where consistent with the Multi-Year Training & Exercise Plan.*

### **IV. ADJOURNMENT - Next Meeting March 21, 2013 @ 10:00 AM**

*Commander Houghtelling adjourned the meeting and the next meeting will be scheduled for March 21, 2012, at 10:00 AM at the Office of Homeland Security & Emergency Services, located at 4985 Broder Blvd. in Dublin.*