



**Bay Area UASI Program
Approval Authority Meeting**

Thursday, October 13, 2011

10:00 a.m.

Alameda County Sheriff's Office OES

4985 Broder Blvd.

Dublin, CA 94568

REVISED AGENDA

**1. CALL TO ORDER
ROLL CALL**

Chair	Anne Kronenberg, City and County of San Francisco
Member	Monica Fields, City and County of San Francisco
Member	Renee Domingo, City of Oakland
Member	Rich Lucia, County of Alameda
Member	Chris Godley, City of San Jose
Member	Emily Harrison, County of Santa Clara
Member	Brendan Murphy, CalEMA

General Manager Craig Dziedzic

2. APPROVAL OF THE MINUTES (Action)

Discussion and possible action to approve the draft minutes of the regular meeting of September 8, 2011 (*Documents for this item include draft minutes from September 8, 2011*).

3. GENERAL MANAGER'S REPORT (Discussion)

Craig Dziedzic will give an update on the status of the following items:

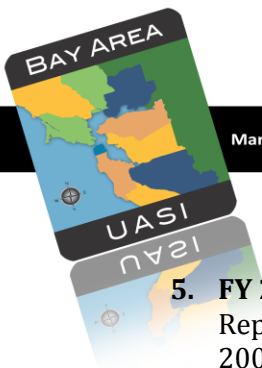
- (a) CA UASI Quarterly Meeting;
- (b) New Management Team Staff;
- (c) Management Team Desk Audits;
- (d) FY 2011 UASI Subgrantee Application

(Document for this item includes a report from Craig Dziedzic and an updated organization chart of the Management Team).

4. STATUS OF THE ALLOCATION OF GRANT FUNDS FOR LEGAL FEES FOR THE PUBLIC SAFETY SPECTRUM TRUST (PSST) LEASE CORRECTIVE ACTION

(Discussion, Possible action)

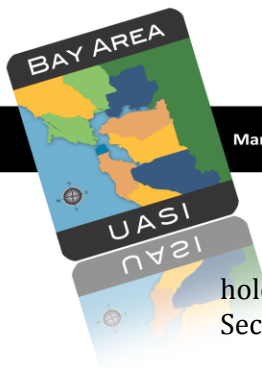
Discussion and possible action regarding the General Manager's recommendation of UASI Grant funds to be allocated to Legal fees for the Public Safety Spectrum Trust (PSST) lease corrective action. Possible action to approve the allocation or take any other action related to the matter. (*Document for this item is a report from Craig Dziedzic*).



- 5. FY 2009 UASI QUARTERLY REPORT** (Discussion, Possible action)
Report from staff regarding the fiscal status, budget issues, and reimbursements for the UASI 2009 grant. Possible action to approve the allocation or take any other action related to the matter. *(Document for this item is a report from Teresa Serata).*
- 6. STAFFING FOR BAYWEB IMPLEMENTATION** (Discussion, Possible action)
Member Emily Harrison will present a recommendation to direct the General Manager to identify funding for a project manager for the BAYWEB public safety communications broadband system project. Possible action to accept the recommendation or take other action related to this matter. *(Document for this item is the written recommendation from Member Emily Harrison).*
- 7. APPROVAL OF REMAINING FY2010 RCPGP BUDGET** (Discussion, Possible action)
Staff will discuss the status of the three projects (Regional/Local Recovery Project Plan, Regional Catastrophic Training/Exercise Project plan, Regional Public Outreach and Community Preparedness Project Plan) and seek approval for the remaining FY2010 Regional Catastrophic Preparedness Grant Project (RCPGP) budget. Possible action to approve the budget request or take any other action related to this matter. *(Document for this item is a report from Kathleen McKenna).*
- 8. REALLOCATION OF UASI 2009 GRANT FUNDS** (Discussion, Possible Action)
Staff will give a report requesting that UASI grant funds be reallocated from the Medical & Public Health Preparedness Project to another regional initiative. Possible action would be to approve one of the recommendations for the reallocation of funds, provide further direction to the Management Team, or take other action related to this matter. *(Document for this item is a report from Teresa Serata).*
- 9. REPORT OUT FROM ADVISORY GROUP** (Discussion, Possible Action)
Report from the Chair of the Advisory Group; possible action to support any recommendations or provide further direction to the Advisory Group.
- 10. BayRICS JPA** (Discussion). Status report from Anne Kronenberg regarding the BayRICS Joint Powers Agreement (JPA).
- 11. TRACKING TOOL FOR UASI MANAGEMENT TEAM AND APPROVAL AUTHORITY TO FOLLOW UP ON ITEMS AND REQUESTS OF STAFF** (Discussion, Possible Action)
Review of the tracking tool for accuracy and confirmation of deadlines. Possible action to approve the tracking tool, provide further direction to the Management Team, or take other action related to the tracking tool. *(Document for this item is the UASI Approval Authority Tracking Tool).*

Closed Session - Time Specific: 12:00 p.m.

- 12. INTERVIEW OF FIRM TO PROVIDE LEGAL SERVICES TO THE APPROVAL AUTHORITY** (Discussion, Possible Action). Closed session to interview one of the law firms that submitted a response to the Request for Qualifications to provide legal services to the Approval Authority. Possible action to recommend selection. The Approval Authority may



hold some or all of this discussion in closed session under California Government Code Section 54957(b).

13. ANNOUNCEMENTS-GOOD OF THE ORDER

14. FUTURE AGENDA ITEMS (Discussion)

The Approval Authority members will discuss agenda items for future meetings.

15. GENERAL PUBLIC COMMENT

Members of the Public may address the Approval Authority for up to three minutes on items within the jurisdiction of the Bay Area UASI Approval Authority.

16. ADJOURNMENT

PENDING AGENDA ITEMS:

- Procurement Policies and Procedures/Project Sponsorship - November
- 2011 UASI Subgrantee Application Update - November
- UASI 2012 Funding and Grant Process - November
- UASI Approval Authority Retreat – December

If any materials related to an item on this agenda have been distributed to the Approval Authority members after distribution of the agenda packet, those materials are available for public inspection at the Department of Emergency Management located at 1011 Turk Street, San Francisco, CA 94102 during normal office hours, 8:00 a.m.- 5:00 p.m.

Public Participation:

It is the policy of the Approval Authority to encourage and permit public participation and comment on matters within the Approval Authority’s jurisdiction, as follows.

- *Public Comment on Agenda Items.* The Approval Authority will take public comment on each item on the agenda. The Approval Authority will take public comment on an action item before the Approval Authority takes action on that item. Persons addressing the Approval Authority on an agenda item shall confine their remarks to the particular agenda item. For each agenda item, each member of the public may address the Approval Authority once, for up to three minutes. The Chair may limit the public comment on an agenda item to less than three minutes per speaker, based on the nature of the agenda item, the number of anticipated speakers for that item, and the number and anticipated duration of other agenda items.
- *General Public Comment.* The Approval Authority shall include general public *comment* as an agenda item at each meeting of the Approval Authority. During general public comment, each member of the public may address the Approval Authority on matters within the



Approval Authority's jurisdiction. Issues discussed during general public comment must not appear elsewhere on the agenda for that meeting. Each member of the public may address the Approval Authority once during general public comment, for up to three minutes. The Chair may limit the total general public comment to 30 minutes and may limit the time allocated to each speaker depending on the number of speakers during general public comment and the number and anticipated duration of agenda items.

- *Speaker Identification.* Individuals making public comment may be requested, but not required, to identify themselves and whom they represent.
- *Designated Public Comment Area.* Members of the public wishing to address the Approval Authority must speak from the public comment area.
- *Comment, Not Debate.* During public comment, speakers shall address their remarks to the Approval Authority as a whole and not to individual Approval Authority representatives, the General Manager or Management Team members, or the audience. Approval Authority Representatives and other persons are not required to respond to questions from a speaker. Approval Authority Representatives shall not enter into debate or discussion with speakers during public comment, although Approval Authority Representatives may question speakers to obtain clarification. Approval Authority Representatives may ask the General Manager to investigate an issue raised during public comment and later report to the Approval Authority. The lack of a response by the Approval Authority to public comment does not necessarily constitute agreement with or support of comments made during public comment.
- *Speaker Conduct.* The Approval Authority will not tolerate disruptive conduct by individuals making public comment. Speakers who use profanity or engage in yelling, screaming, or other disruptive behavior will be directed to cease that conduct and may be asked to leave the meeting room.

Disability Access

The UASI Approval Authority holds its meetings at the Alameda County Sheriff's Office OES located at 4985 Broder Blvd. in Dublin, CA 94568.

In compliance with the Americans with Disabilities Act, those requiring accommodations for this meeting should notify Jada Jackson, at least 24 hours prior to the meeting at (415) 705-8515.