

MEMORANDUM OF UNDERSTANDING
BETWEEN

City of Oakland, City of San Jose, City and County of San Francisco, County of Alameda, County of Contra Costa, County of Marin, County of Monterey, County of San Mateo, County of Santa Clara, County of Sonoma

This Memorandum of Understanding (“MOU”) dated **DECEMBER 1, 2011**, sets forth the agreements of the **City of Oakland, City of San Jose, City and County of San Francisco, County of Alameda, County of Contra Costa, County of Marin, County of Monterey, County of San Mateo, County of Santa Clara and County of Sonoma** relating to the application for and allocation and distribution of federal Urban Areas Security Initiative (“UASI”) Program grant funds and other regional grant funds.

This MOU is made with reference to the following facts and circumstances:

- A. The above named cities and counties (collectively and individually, the “Parties”) are committed to regional cooperation and coordination in building and sustaining capabilities to provide the greatest capability for prevention, protection, response, and recovery from threats or acts of terrorism and other catastrophic events in the Bay Area region in accordance with grant guidelines. The Bay Area UASI includes the jurisdictions as defined by the U.S. Department of Homeland Security.
- B. Beginning in 2006, the U.S. Department of Homeland Security (“DHS”) utilized a “core-city, core-county” concept to determine risk and allocate grant funds. The jurisdictions in the Bay Area UASI used that same concept to establish the Bay Area UASI Approval Authority (“Approval Authority”) as the Urban Area Working Group (“UAWG”) for the Bay Area UASI, comprised of representatives from the Urban Area’s core cities and counties. In 2008 and subsequent years, DHS used the U.S. Census-determined Metropolitan Statistical Area as a component of its risk methodology and specified that the UAWG take a regional approach to establish representation and membership.
- C. In 2006, the core cities and counties of the Bay Area Urban Area – the City and County of San Francisco, the City of Oakland, the City of San Jose, the County of Alameda and the County of Santa Clara – approved a Memorandum of Understanding (“2006 MOU”), followed by a 2007 Memorandum of Understanding (“2007 MOU”), that established the objectives, governance structure, responsibilities, reporting structure, and financial agreements to be used in applying for UASI and other federal homeland security grant funding.
- D. The Parties wish to update the agreement regarding the objectives, governance structure, responsibilities, reporting structure and financial arrangements used by the Bay Area UASI in applying for, allocating and distributing UASI Program grant funding, and other regional grant funds as provided in this MOU, through the term of this Agreement. Certain governance and

43 process changes are taken from the 2006 MOU and 2007 MOU, to ensure that the Agreements
44 is consistent with grant program requirements.

45
46 ACCORDINGLY, the Parties agree as follows:

47
48 1. Bay Area UASI Region Approval Authority: The Bay Area UASI Region Approval Authority
49 (“Approval Authority”) shall continue for the purposes and on the terms and conditions
50 set forth below.

51
52 a. Membership. The Parties shall appoint members to the Approval Authority as
53 follows:

- 54 i. City of Oakland – one voting representative,
- 55 ii. City of San Jose – one voting representative,
- 56 iii. City and County of San Francisco – two voting representatives,
- 57 iv. County of Alameda – one voting representative,
- 58 v. County of Contra Costa – one voting representative,
- 59 vi. County of Marin – one voting representative,
- 60 vii. County of Monterey – one voting representative,
- 61 viii. County of San Mateo – one voting representative,
- 62 ix. County of Santa Clara – one voting representative,
- 63 x. County of Sonoma – one voting representative.

64
65 The Parties authorize the California Emergency Management Agency to appoint one
66 non-voting member to the Approval Authority in an advisory capacity.

67
68 b. Selection of Representatives. Each Party is responsible for selecting primary and
69 alternate representatives to the Approval Authority. Each Party shall select its own
70 representatives. Each Party shall designate its representatives, and may change a
71 representative designation, by written notice as specified under this MOU, to all
72 Parties and the General Manager.

73
74 c. Membership Eligibility Requirements. Each Party must be willing and legally able to
75 accept and manage federal homeland security grant funds.

76
77 d. Authority of Representatives. Each Party’s primary and alternate representatives
78 shall be authorized to take action for and speak on behalf of the Party.

79
80 e. Attendance Requirement. If a Party fails to send a representative to two or more
81 Approval Authority meetings in a calendar year, the Approval Authority may remove
82 that Party as a member of the Approval Authority by a two-thirds vote. In the event
83 of such a vote, the party in question will not be eligible to vote on said issue.

- 85 f. Purpose. The purpose of the Approval Authority is to provide effective direction and
86 governance for grant programs under the jurisdiction of the Approval Authority, and
87 to coordinate a regional approach to prevention, protection, response and recovery
88 to homeland security threats in accordance with DHS grant guidelines. To the
89 extent consistent with grant program requirements, the Approval Authority shall:
90
- 91 i. Approve the UASI region homeland security strategy, which shall determine
92 the focus of the Bay Area UASI program.
 - 93 ii. Adopt a regional risk management framework to administer the UASI
94 Homeland Security Grant Program, and related grants, consistent with the
95 grant guidelines and direction provided by the U.S. Department of Homeland
96 Security (DHS) and the California Emergency Management Agency (Cal EMA).
 - 97 iii. Approve grant allocation methodologies.
 - 98 iv. Approve all UASI Program and related grant applications.
 - 99 v. Approve allocation and distribution of grant funds under the jurisdiction of the
100 Approval Authority.
 - 101 vi. Approve an annual budget for the Bay Area UASI Management Team, based
102 on a July 1 – June 30 Fiscal Year.
 - 103 vii. Approve the establishment, purpose, and membership of any advisory bodies
104 whose purpose is to advise the Approval Authority.
- 105
- 106 g. Representatives Roles and Responsibilities. Each Approval Authority representative
107 shall:
108
- 109 i. Be prepared for and attend all Approval Authority meetings, and
 - 110 ii. Communicate with his or her jurisdiction’s management staff and
111 stakeholders about the discussions and decisions of the Approval Authority,
112 as permitted by law.
- 113
- 114 h. Urban Area Working Group (UAWG). The Approval Authority shall constitute the
115 primary UAWG for the UASI region, with support from the UASI General Manager
116 and UASI Management Team.
- 117
- 118 i. Other Federal Grants. The Approval Authority may decide to apply the agreements,
119 structures, processes and mechanisms specified in this MOU in applying for,
120 allocating and distributing other types of federal grant funding for the Bay Area UASI
121 region. Any such decision shall be by 2/3 vote of the Approval Authority and may
122 include a special designation of an alternative fiscal agent.
- 123
- 124 j. Voting. The Approval Authority shall vote according to the following procedures:
125

- 126 i. All votes of the Approval Authority shall require a majority vote for passage of
127 any item, unless a higher threshold is specified in this MOU or set by the
128 Approval Authority in its By-Laws.
- 129 ii. Each representative shall have one vote.
- 130 iii. Each representative present at a meeting shall vote “yes” or “no” when a
131 question is put, unless excused from voting by a motion adopted by a majority
132 of the members.
- 133 iv. Approval Authority representatives shall disclose any conflict of interest
134 involved in their voting on an item, and shall, if necessary, request to be
135 excused from the vote on that item.
- 136
- 137 k. Quorum. A quorum shall consist of the majority of the representatives on the
138 Approval Authority. A quorum is six members. The Approval Authority may not
139 meet or conduct official business in the absence of a quorum.
- 140
- 141 2. City and County of San Francisco Obligations. During the term of this MOU, San
142 Francisco will provide the following services to the Approval Authority:
- 143
- 144 a. Designate 2 primary representatives and 2 alternates as full voting members of the
145 Approval Authority.
- 146 b. Serve as the UASI region point of contact with the U.S. Department of Homeland
147 Security (DHS) and California Emergency Management Agency (Cal EMA) in
148 connection with grants under the jurisdiction of the Approval Authority.
- 149 c. Serve as the Fiscal Agent for grant funds under the jurisdiction of the Approval
150 Authority during the term of this MOU, notwithstanding that another Jurisdiction
151 may indicate its desire to become the Fiscal Agent and may become the Fiscal Agent
152 pursuant to the process determined in the Bylaws.
- 153
- 154 3. City of Oakland Obligations. During the term of this MOU, Oakland shall designate 1
155 primary individual and 1 alternate as a full voting member of the Approval Authority.
- 156
- 157 4. City of San Jose Obligations. During the term of this MOU, San Jose shall designate 1
158 primary individual and 1 alternate as a full voting member of the Approval Authority.
- 159
- 160 5. Alameda County Obligations. During the term of this MOU, Alameda County shall
161 designate 1 primary individual and 1 alternate as a full voting member of the Approval
162 Authority.
- 163
- 164 6. Santa Clara County Obligations: During the term of this MOU, Santa Clara County shall
165 designate 1 primary individual and 1 alternate as a full voting member of the Approval
166 Authority.
- 167

- 168 7. Contra Costa County Obligations. During the term of this MOU, Contra Costa County
169 shall designate 1 primary individual and 1 alternate as a full voting member of the
170 Approval Authority.
171
- 172 8. Marin County Obligations: During the term of this MOU, Marin County shall designate 1
173 primary individual and 1 alternate as a full voting member of the Approval Authority.
174
- 175 9. San Mateo County Obligations: During the term of this MOU, San Mateo County shall
176 designate 1 primary individual and 1 alternate as a full voting member of the Approval
177 Authority.
178
- 179 10. Sonoma County Obligations: During the term of this MOU, Sonoma County shall
180 designate 1 primary individual and 1 alternate as a full voting member of the Approval
181 Authority.
182
- 183 11. Monterey County Obligations: During the term of this MOU, Monterey County shall
184 designate 1 primary individual and 1 alternate as a full voting member of the Approval
185 Authority.
186
- 187 12. Obligations of All Parties. All Parties shall:
188
- 189 a. Participate in the implementation of regional projects and initiatives within the Bay
190 Area Urban Area that are consistent with the mission and decisions of the Approval
191 Authority, including participation in the Risk and Capability Assessment process on
192 an annual basis.
 - 193 b. Provide personnel with subject-matter expertise to participate on any advisory
194 groups or working groups established by the Approval Authority and/or the General
195 Manager. Such personnel shall be authorized to take action for and speak on behalf
196 of the Party.
197
- 198 13. California Emergency Management Agency: During the term of this MOU,
199 CALEMA may designate 1 individual to serve in an advisory capacity and to ensure
200 consistency in strategies and initiatives that support homeland security programs.
201
- 202 14. General Manager.
203
- 204 a. The Approval Authority shall establish the minimum qualifications for the General
205 Manager position, and may establish desired and preferred qualifications.
 - 206 b. The Approval Authority shall select a General Manager.
 - 207 c. The General Manager shall be an employee or contractor of the Fiscal Agent.
 - 208 d. While the City and County of San Francisco is the Fiscal Agent, the General Manager
209 will be an employee of San Francisco, not a contractor.

- 210 e. The employing jurisdiction is responsible for the work of the General Manager, and
211 for directing and managing that work consistent with the duties determined and
212 established by the Approval Authority. Nothing in this Agreement is intended to
213 interfere with the right of the employing jurisdiction to take employment action
214 regarding the employee assigned as General Manager, including but not limited to
215 imposing discipline up to and including termination of employment.
- 216 f. The individual selected by the Approval Authority shall be assigned to work full-time
217 as the General Manager. The General Manager position shall be funded through
218 grant funds.
- 219 g. Nothing in this agreement is intended to interfere with the right of the Approval
220 Authority to remove the General Manager from their role as the General Manager.

221 15. UASI Management Team.

- 222
- 223 a. In consultation with the Approval Authority, the General Manager shall select
224 individuals for assignment to the Management Team. The members of this Team
225 shall be employees of the Parties, and assigned to work full-time on the
226 Management Team. The salaries of the employees assigned to serve on the
227 Management Team shall be funded through grant funds. Nothing in this Agreement
228 is intended to interfere with the right of an employing jurisdiction to take
229 employment action regarding an employee assigned to the Management Team,
230 including but not limited to imposing discipline up to and including termination of
231 employment.
- 232 b. The employing jurisdiction is responsible for the work of employees assigned to the
233 Management Team, and for directing and managing that work consistent with the
234 duties determined and established by the General Manager.

235

236 16. Grants and Contracts Awarded for UASI Grant-Funded Projects. On behalf of, and by a
237 vote of the Approval Authority, the Fiscal Agent may apply for federal grant funding for
238 the UASI region. All grants and contracts awarded using UASI Program grant funds
239 received by the UASI region shall conform to all applicable federal and state grant and
240 contracting requirements.

- 241
- 242 a. Fiscal Agent. The City and County of San Francisco shall be the Fiscal Agent for the
243 Bay Area UASI, notwithstanding that another Jurisdiction may indicate its desire to
244 become the Fiscal Agent and may become the Fiscal Agent pursuant to the process
245 determined in the Bylaws. The Fiscal Agent shall serve as the sub-grantee for funds
246 granted by DHS and Cal EMA to the Bay Area Urban Area. The Fiscal Agent shall
247 provide all financial services and establish procedures and execute sub recipient
248 agreements for the distribution of grant funds to jurisdictions selected by the
249 Approval Authority to receive grant funds. The Parties understand that until the
250 Fiscal Agent and a sub recipient jurisdiction fully and finally execute a sub recipient
251 agreement, the Fiscal Agent shall have no obligation to disburse grant funds to that

252 jurisdiction. The Parties acknowledge and agree that grant decisions are subject to
253 the discretion and decision-making of the Cal EMA and Approval Authority. A Party
254 or other sub recipient jurisdiction that takes any action, informal or formal, to
255 appropriate, encumber or expend Grant Funds before final allocation decisions by
256 Cal EMA and the Approval Authority, and before a sub recipient agreement is fully
257 and finally executed with the Fiscal Agent, assumes all risk of possible non-allocation
258 or non-reimbursement of funds.

259 b. All requests for funding or reimbursement from the Fiscal Agent shall meet any
260 guidelines and requirements established by the Fiscal Agent. The guidelines may
261 include requirements for record keeping, internal audits, signature authority for
262 approval of reimbursement requests, submission of financial reports, and
263 compliance with professional accounting standards. The Fiscal Agent may recover
264 eligible costs for legal, financial, and other services through the grants administered
265 by the Fiscal Agent.

266 c. A member agency who is a signatory to this Memorandum of Understanding and
267 who has met all the requirements to hold a seat on the Approval Authority may
268 request to be considered by the remaining members of the Approval Authority to
269 assume the role of Fiscal Agent at any time during the term of this Memorandum of
270 Understanding. The Approval Authority shall consider the application, along with
271 any applications of other members, according to the process contained in the By-
272 Laws.

273 d. The City and County of San Francisco, as the Fiscal Agent will file a performance
274 evaluation for the General Manager based upon the evaluation completed by the
275 Approval Authority, on an annual basis pursuant to the Human Resources Rules of
276 the City and County of San Francisco.

277

278 17. By-Laws. The Approval Authority shall promulgate By-Laws to govern implementation
279 of this MOU, and to set duties and responsibilities for the General Manager and
280 Management Team. The By-Laws shall be consistent with the terms of this MOU.
281 Wherever the By-Laws conflict with the MOU, the MOU controls. The By-laws may be
282 adopted and amended by a two-thirds vote of the Approval Authority.

283

284 18. Indemnification. In lieu of and notwithstanding the pro rata risk allocation that might
285 otherwise be imposed between the Parties pursuant to Government Code Section
286 895.6, the Parties agree that all Losses (as defined below) incurred by a Party in
287 connection with this MOU or the activities contemplated by this MOU shall not be
288 shared pro rata but instead the Parties agree that pursuant to Government Code Section
289 895.4, each of the Parties hereto shall fully indemnify and hold each of the other Parties,
290 including, without limitation, their officers, board members, employees and agents,
291 harmless from any Losses imposed for injury (as defined by Government Code Section
292 810.8) arising in connection with the negligent acts or omissions or willful misconduct of
293 the indemnifying party, including, without limitation, its officers, board members,

294 employees or agents, under or in connection with or arising out of any work, authority
295 or jurisdiction delegated to such Party under this Agreement. No Party, including,
296 without limitation, any officer, board member, employee or agent thereof, shall be
297 responsible for any Losses occurring by reason of the negligent acts or omissions or
298 willful misconduct of other Parties hereto, including, without limitation, their officers,
299 board members, employees or agents, under or in connection with or arising out of any
300 work, authority or jurisdiction delegated to such other Parties under this Agreement.
301 For purposes of this Section, Losses shall mean any and all claims, demands, losses,
302 liabilities, damages (including foreseeable and unforeseeable consequential damages to
303 the extent arising from third party claims), liens, obligations, interest, injuries, penalties,
304 fines, lawsuits and other proceedings, judgments and awards and costs and expenses
305 (including, without limitation, reasonable attorneys' fees and costs, and consultants'
306 fees and costs) of whatever kind or nature, known or unknown, contingent or
307 otherwise.

308
309 **19. Conflicts of Interest.** If and when a Party identifies an actual or potential conflict of
310 interest among one or more of the Parties, that Party shall send written notification to
311 all Parties. The Party with the actual or potential conflict shall respond to the notice
312 within three business days. The response shall indicate whether the Party agrees or
313 disagrees that a conflict exists. If the Party agrees, that Party may take appropriate
314 action to cure the conflict, if possible, and shall describe its corrective actions in its
315 response. If a Party disagrees, or cannot to cure an actual conflict, the Approval
316 Authority shall meet on the conflict within not less than 30 calendar days of the initial
317 notice, in an effort to resolve the conflict. The Approval Authority shall schedule a
318 special meeting if necessary to meet this timeline. All notices under this section shall be
319 provided under Section 28, Notices.

320
321 **20. Effective Date and Term.** This MOU shall take effect on the **December 1, 2011** and shall
322 remain in effect until **December 1, 2013**, unless sooner terminated as provided below
323 ("Term").

324
325 **21. Termination.**
326
327 a. Any Party may terminate its participation in this MOU by providing 30-days advance
328 written notice of its termination to all Parties and the General Manager. That Party
329 shall fulfill any grant-related or contractual obligations to the Fiscal Agent. This MOU
330 shall continue in effect between the remaining Parties.
331 b. The Approval Authority may terminate any Party's participation in this MOU by a
332 two-thirds vote, due to failure of the Party to meet the membership eligibility
333 requirements under Section 1 of this MOU. A party whose membership in the MOU
334 is terminated must still fulfill any grant-related or contractual obligations to the
335 Fiscal Agent.

- 336 c. The Approval Authority may terminate this MOU at any time, for convenience and
337 without cause, by unanimous vote. Any such action of the Approval Authority shall
338 specify the date on which the termination shall be effective, which date shall be at
339 least 6 months from the date of the Approval Authority's action.
340
- 341 22. Jurisdiction and Venue. The laws of the State of California shall govern the
342 interpretation and performance of this MOU. Venue for any litigation relating to the
343 formation, interpretation or performance of this MOU shall be in San Francisco, CA.
344
- 345 23. Modification. This MOU may not be modified, nor may compliance with any of its terms
346 be waived, except by written instrument executed and approved in the same manner as
347 this MOU.
348
- 349 24. Cooperative Drafting. This MOU has been drafted through a cooperative effort of the
350 Parties, and all Parties have had an opportunity to have the MOU reviewed and revised
351 by legal counsel. No Party shall be considered the drafter of this MOU, and no
352 presumption or rule that an ambiguity shall be construed against the Party drafting the
353 clause shall apply to the interpretation or enforcement of this MOU.
354
- 355 25. Survival of Terms. The obligations of the Parties and the terms of the following
356 provisions of this Agreement shall survive and continue following expiration or
357 termination of this Agreement: Section 18.
358
- 359 26. Complete Agreement. This is a complete agreement and supersedes any prior oral or
360 written agreements of the Parties regarding the subject matter of this MOU, including
361 but not limited to the process for applying for and distributing grant funding for the
362 Bay Area Urban Area. This MOU supersedes the Memorandum of Understanding
363 between City and County of San Francisco, City of San Jose, City of Oakland, Alameda
364 County, and Santa Clara County, dated July 1, 2007.
365
- 366 27. Severability. Should the application of any provision of this MOU to any particular facts
367 or circumstances be found by a court of competent jurisdiction to be invalid or
368 unenforceable, then (a) the validity of other provisions of this MOU shall not be
369 affected or impaired thereby, and (b) such provision shall be enforced to the maximum
370 extent possible so as to effect the intent of the Parties and shall be reformed without
371 further action by the Parties to the extent necessary to make such provision valid and
372 enforceable.
373
- 374 28. Counterparts. This MOU may be executed in several counterparts, each of which is an
375 original and all of which constitutes but one and the same instrument.
376

377 29. Notice.

378

379 a. Any notices required hereunder shall be given as follows:

380

381 If to the **City and County of San Francisco**, to:

382 Anne Kronenberg, Executive Director

383 Department of Emergency Management

384 1011 Turk Street

385 San Francisco, CA 94102

386 (415) 558-3800

387 Anne.kronenberg@sfgov.org

388 and

389 Monica Fields, Deputy Chief of Administration

390 Fire Department

391 698 Second Street

392 San Francisco, CA 94107

393 (415) 558-3411

394 monica.fields@sfgov.org

395

396 If to the **City of Oakland**, to:

397 Renee A. Domingo, Director of Emergency Services

398 1605 Martin Luther King Jr. Way, 2nd Floor

399 Oakland, CA 94612

400 (510) 238-3939

401 RADomingo@oaklandnet.com

402

403 If to the **City of San Jose**, to:

404 Christopher A. Godley, CEM, Director of Emergency Services

405 855 North San Pedro Street, #404

406 San José, CA 95110-1718

407 (408) 277-4595

408 Christopher.godley@sanjoseca.gov

409

410 If to **Alameda County**, to:

411 Richard T. Lucia, Undersheriff

412 Alameda County Sheriff's Office

413 1401 Lakeside Drive 12th Floor

414 Oakland, CA 94612

415 (510) 272-6868 Office

416 rlucia@acgov.org

417

418 If to **Contra Costa County**, to:
419 Mike Casten, Undersheriff
420 Contra Costa County Sheriff's Office
421 651 Pine Street, 7th Floor
422 Martinez, CA 94553
423 (925) 335-1514
424 mcast@so.cccounty.us
425

426 If to **Marin County**, to:
427 Rick Navarro, Captain
428 Marin County Sheriff's Office
429 3501 Civic Center Drive #145
430 San Rafael, CA 94903
431 (415) 473-7250
432 rnavarro@marinsheriff.org
433

434 If to **Monterey County**, to:
435 Sherrie L. Collins, Emergency Services Manager
436 Office of Emergency Services
437 1322 Natividad Road
438 Salinas, CA 93906
439 (831) 796-1901
440 collinsSL@co.monterey.ca.us
441

442 If to **San Mateo County**, to:
443 Carlos G. Bolanos, Undersheriff
444 San Mateo County Sheriff's Office
445 400 County Center
446 Redwood City, CA 94063
447 (650) 599-1662
448 cbolanos@co.sanmateo.ca.us
449

450 If to **Santa Clara County**, to:
451 Emily Harrison, Deputy County Executive
452 Office of the County Executive
453 70 West Hedding, East Wing, 11th Floor
454 San Jose, CA 95110
455 (408) 299-5116
456 Emily.harrison@ceo.sccgov.org
457
458
459

460 If to **Sonoma County**, to:
461 Christopher Helgren, Emergency Services Manager
462 Sonoma County Fire and Emergency Services Department
463 2300 County Center Drive, Suite 221A
464 Santa Rosa, CA 95403
465 (707) 565-1152
466 Christopher.helgren@sonoma-county.org
467

468 If to **State of California, EMA**, to:
469 Brendan Murphy, Acting Undersecretary
470 California Emergency Management Agency
471 3650 Schriever Ave.
472 Mather, CA 95655
473 (916) 322-2785
474 Brendan.murphy@calema.ca.gov
475

- 476 b. Notices shall be deemed given when received if given in person, by facsimile or
477 by electronic means (if a record of receipt is kept by the sending party showing
478 the date and time of receipt) or three (3) days following deposit in the United
479 States Mail, postage prepaid, to the addressees set forth in subsection (a) above.
480 c. Any Party may change its contact individual and/or address for notice by giving
481 written notice of the change to the other Parties and the General Manager.
482

483 The individuals executing this MOU represent and warrant that they have the legal capacity and
484 authority to do so on behalf of their respective legal entities.

485
486 The undersigned approve the terms and conditions of this MOU.
487

488 **City and County of San Francisco, California**

489

490 Signature: _____

491 By: _____

492 Title: _____

493

494 **City of Oakland, California**

495

496 Signature: _____

497 By: _____

498 Title: _____

499

500 **City of San Jose, California**
501 Signature: _____
502 By: _____
503 Title: _____
504

505 **Alameda County, California**

506

507 Signature: _____

508 By: _____

509 Title: _____

510

511

512 **Contra Costa County, California**

513

514 Signature: _____

515 By: _____

516 Title: _____

517

518 **Marin County, California**

519

520 Signature: _____

521 By: _____

522 Title: _____

523

524 **Monterey County, California**

525

526 Signature: _____

527 By: _____

528 Title: _____

529

530 **San Mateo County, California**

531

532 Signature: _____

533 By: _____

534 Title: _____

535

536 **Santa Clara County, California**

537

538 Signature: _____

539 By: _____

540 Title: _____

541

542 **Sonoma County, California**

543

544 Signature: _____

545 By: _____

546 Title: _____

547