



**To: Bay Area UASI Approval Authority**  
**From: Craig Dzedzic, General Manager**  
**Date: August 13, 2015**  
**Re: Item 3: General Manager's Report**

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**Staff Recommendation:**

None

**Action or Discussion Items:**

- (a) Management Team Update (Discussion Only)
- (b) Coalition of CA UASIs Update (Discussion Only)
- (c) Advisory Working Group Update (Discussion Only)
- (d) Management Team Tracking Tool (Discussion Only)

**Discussion:**

**(a) Management Team Update**

*Grants Accountant*

Lovely Lindsley has been selected as the Grants Accountant for the BAUASI Management Team.

As the Grants Accountant, Ms. Lindsley reports to Tristan Levardo and is responsible for implementing all fiscal and accounting policies, including internal control procedures for financial and grants management for our UASI program.

Ms. Lindsley has more than eight years of accounting experience with the City and County of San Francisco where she worked for the Office of Treasurer/Tax Collector and the Public Library. Ms. Lindsley holds a Bachelor's Degree in Commerce with a major in accounting.

### *CA Statewide Program Manager*

David Frazer, the BAUASI Risk Management Program Manager, has agreed to serve as the interim project manager for the CCU (CA Coalition of UASIs).

On July 10, 2015, Caroline Thomas Jacobs, the previous CCU program manager, informed the CCU members that she accepted a position with Cal OES and will no longer be working on the statewide CA UASI programs such as Cal COP, Cyber Security, and Risk Management.

Understanding the importance of having a statewide project manager to develop the state's overall risk management projects and collaborate with the fusion centers and other agencies, David Frazer agreed to fill the position. David will assist the City of San Diego with the execution of the statewide master contract with Haystax and report to the CCU members on the development and implementation of statewide programs.

### **(b) Coalition of CA UASIs Update**

On August 3, 2015, the CCU members met with Nancy Ward, Chief Deputy Director at CalOES, and her grants and fiscal staff to discuss the UASI FY 2015 grant guidance and CalOES' support for statewide CCU projects.

At the meeting, Ms. Ward mentioned that Director Ghilarducci intends to implement a Homeland Security Advisory Committee to discuss and advise on statewide strategy and priorities. The members would be multi-discipline, including representation from the CCU. Additionally, during the last two weeks in August, CalOES will be conducting six to eight workshops throughout the state to discuss the UASI 2015 grants guidance, including the OMB circular and the EHP process.

Ms. Ward agreed to have quarterly meetings with the CCU members to develop a better working relationship with the urban areas. She expressed support for the statewide risk management program.

### **(c) Advisory Working Group Update**

On July 23, 2015, the Advisory Group met to review and discuss the 2015 Bay Area UASI Homeland Security Goals and Objectives, the FY16 Risk and Gap Report, and the FY16 Priority Capability Objectives. Assistant General Manager Catherine Spaulding provided drafts of these documents, explained their purpose, and invited feedback and questions. There were approximately 30 attendees from the region, including those who attended via teleconference. Ms. Spaulding will present all three of these documents to the Approval Authority for review and approval at today's meeting.

**(d) Management Team Tracking Tool**

The next Approval Authority Meeting will occur on October 8, 2015.

Future agenda items are listed in the tracking tool attached as Appendix A.