



# BAY AREA UASI PROGRAM

marin sonoma napa solano contra costa alameda santa clara santa cruz san mateo san francisco | san jose oakland

## Bay Area UASI Program Approval Authority Meeting

Thursday, July 14, 2011

10:00 a.m.

Alameda County Sheriff's Office OES

4985 Broder Blvd.

Dublin, CA

### AGENDA

#### 1) CALL TO ORDER ROLL CALL

Chair	Anne Kronenberg, City and County of San Francisco
Member	Monica Fields, City and County of San Francisco
Member	Renee Domingo, City of Oakland
Member	Rich Lucia, County of Alameda
Member	Teresa Reed, City of San Jose
Member	Emily Harrison, County of Santa Clara
Member	Scott Frizzie, CalEMA

Interim General Manager     Craig Dziedzic

#### 2) APPROVAL OF THE MINUTES (Action)

Discussion and possible action to approve the draft minutes of the regular meeting of June 9, 2011 (*Documents for this item include draft minutes from the regular meeting of June 9, 2011*).

#### 3) UPDATE ON THE QUALIFICATIONS OF THE UASI GENERAL MANAGER. (Discussion, Possible Action). Possible Closed Session. Discussion of the desirable qualifications for the UASI General Manager. Possible action to appoint the General Manager. The Approval Authority may hold some or all of this discussion in closed session under California Government Code Section 54957(b).

#### 4) UASI MASTER MOU (Discussion, Possible Action)

- a. Membership Options. Discussion and possible action regarding changing the membership on the UASI Approval Authority to include eleven (11) members (option B). Possible action would be to repeal the nine (9) member body (option C), which was approved on May 18, 2011 by the Approval Authority; and then to vote on creating an eleven (11) member body.
- b. General Manager Language. Discussion and possible action regarding revising the language in section 12c of the MOU to read that the General Manager shall be an employee of the fiscal agent. Possible action would be to delete "or contractor" from the language in section 12c, which was approved on May 18, 2011 by the Approval Authority; and then to vote on the revised language.



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*Documents for this item include the proposed membership option B as prepared by the MOU Subcommittee and MOU pg.5 Section 12.*

- 5) **UASI MASTER MOU, BY LAWS** (Discussion, Possible Action)  
Anne Kronenberg to lead the discussion to complete the items not addressed in the last special meeting to include:
    - Selection of the Management Team (MOU pg. 5 Section 13) (By-laws pg.9 Section 7.1e and pg. 10 Section 7.3)
    - Evaluation of the General Manager (By-laws pg.3 Section 5.1)
    - Management of the Management Team (By-laws pg. 9 section 7.1d and pg. 10 Section 7.4)
    - Role of Selecting a Fiscal Agent (By-laws proposed new section 8.3, Fiscal Agent)  
Possible Action to approve the draft language.
  - 6) **UASI GRANT EXPENDITURE REPORT** (Discussion, Possible Action)  
Report from Staff on the Grant Expenditures, by grant year for 2008 and 2009.  
*(Documents for this item include a report from Craig Dziedzic and Teresa Serata)*
  - 7) **LEGAL FEES FOR PSST LEASE CORRECTIVE ACTION.** (Discussion, Possible action)  
Discussion and possible action regarding the availability of UASI Grant funds to be applied to legal fees for the PSST lease corrective action.
  - 8) **CAL EMA MERGER PROPOSAL** (Discussion, Possible Action)  
CalEMA Staff to present a report on the proposed merger of the Inland and Coastal Region roles and responsibilities. Possible action would be of an endorsement.
  - 9) **REPORT OUT FROM ADVISORY GROUP** (Discussion, Possible Action)  
Report from Advisory Group Co-Chair; possible action to support any recommendations or provide further direction to the Advisory Group.
  - 10) **TRACKING TOOL FOR UASI MANAGEMENT TEAM AND APPROVAL AUTHORITY TO FOLLOW UP ON ITEMS AND REQUESTS OF STAFF** (Discussion, Possible Action)  
Review of the tracking tool for accuracy and confirmation of deadlines. Possible action to approve the tracking tool, provide further direction to the Management Team, or take other action related to the tracking tool. *(Documents for this item include the UASI Approval Authority Tracking Tool)*
  - 11) **ANNOUNCEMENTS-GOOD OF THE ORDER**
  - 13) **FUTURE AGENDA ITEMS** (Discussion)  
The Approval Authority members will discuss agenda items that they would like to see on future meeting agendas.
  - 14) **GENERAL PUBLIC COMMENT**  
Members of the Public may address the Approval Authority for up to three minutes on items within the jurisdiction of the Bay Area UASI Approval Authority.
- PENDING AGENDA ITEMS:**
- UASI Legal Services RFP (update)
  - UASI Project Sponsorship



- Policies and Procedures/Regulations

**If any materials related to an item on this agenda have been distributed to the Approval Authority members after distribution of the agenda packet, those materials are available for public inspection at the Department of Emergency Management located at 1011 Turk Street, San Francisco, CA 94102 during normal office hours, 8:00 am- 5:00pm.**

#### **Disability Access**

The UASI Approval Authority will hold this meeting at the Alameda County Sheriff's Office OES located at 4985 Broder Blvd. in Dublin, CA.

In compliance with the Americans with Disabilities Act, those requiring accommodations for this meeting should notify Jada Jackson, at least 24 hours prior to the meeting at (415) 705-8515.