



**To: Bay Area UASI Approval Authority**

**From: Craig Dziedzic, General Manager**

**Date: July 12, 2012**

**RE: Item 3: Update on the relocation of the BAUASI Management Team**

**Staff Recommendation:**

No recommendation.

**Action and/or Discussion Item:**

Discussion Only.

**Discussion:**

The office lease at 10 Lombard Street, San Francisco has been terminated. There were no options for renewal.

The new office for the BAUASI Management Team will be located at 711 Van Ness Avenue, which is within walking distance of Bart/Muni, San Francisco City Hall, and the SF Department of Emergency Management. The approval of the new lease is scheduled to be heard at the SF Board of Supervisors meeting on July 17. Upon approval, the BAUSAI Management Team will be able to move into its new location, hopefully sometime in August.

In the meantime, the BAUASI Management Team is temporarily being housed at the SF Department of Emergency Management, located at 1011 Turk Street, San Francisco. All of the telephone lines for the project and grant managers have been forwarded as well as their e-mail.

CalEMA has also been notified in writing of our move and will be notified again when we move to the Van Ness Avenue location.