



BAY AREA UASI PROGRAM

marin sonoma napa solano contra costa alameda santa clara santa cruz san mateo san francisco | san jose oakland

Bay Area UASI Program Approval Authority Meeting

Friday, April 22, 2011

10:00 a.m.

Newton Center Auditorium

70 West Hedding Street

San Jose, CA

AGENDA

1) CALL TO ORDER ROLL CALL

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| Chair | Anne Kronenberg, City and County of San Francisco |
| Member | Monica Fields, City and County of San Francisco |
| Member | Renee Domingo, City of Oakland |
| Member | Rich Lucia, County of Alameda |
| Member | Teresa Reed, City of San Jose |
| Member | Kirstin Hofmann, County of Santa Clara |
| Member | Scott Frizzie, CalEMA |

2) APPROVAL OF THE MINUTES (Action)

Discussion and possible action to approve the draft minutes of the regular meeting of March 16, 2011. (*Documents for this item include draft minutes from the meeting on March 16, 2011.*)

3) SECOND EXTENSION OF CURRENT MOU (Discussion, Possible Action)

Discussion and possible action on a second extension of the MOU establishing the Approval Authority and UASI Management Team, beyond the current June 30, 2011 expiration date.

4) DRAFT MOU AND BY-LAWS (Discussion, Possible Action)

Report from Kirstin Hofmann on the MOU Sub-committee work to date; possible action to approve or take other action related to the draft MOU and By-laws. (*Documents include draft MOU, By-Laws, Membership Options and Pending Decisions for April 22 Document*)

5) UASI 2011 ALLOCATIONS (Discussion, Possible Action)

Teresa Serata will present HUB project/allocation recommendations for the FY2011 UASI Grant application; possible action to approve or take other action related to submission of that application.

(*Documents for this item include Identified Projects by HUB*)



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- 6) RCPGP 2010 BUDGET.** (Discussion, Possible Action)
Report from Guy Bernardo on the proposed projects for RCPGP 2010; possible action to approve or take other action related to those projects and the RCPGP 2010 budget. (*Document for this item is RCPGP FY2010 Budget Report*)
- 7) IECGP 2010 BUDGET** (Discussion, Possible Action)
Report from Heather Tannehill-Plamondon on the proposed Capital/Bay Planning Area projects for IECGP 2010; possible action to approve or take other action related to those projects and the IECGP 2010 budget. (*Document for this item is IECGP 2010 Budget Report*)
- 8) UASI TRAINING AND EXERCISE FOR 2010** (Discussion, Possible Action)
Report from John Justice on the proposed UASI 2010 training and exercise program; possible action to approve or take other action related to the 2010 Training and Exercise Program and allocation. (*Documents for this item Training & Exercise Staff Report*)
- 9) FY2010 UASI -CHANGE IN ALLOCATION FOR SOUTH BAY HUB –CBRNE PROJECTS** (Discussion, Possible Action)
Report from Heather Tannehill-Plamondon on proposed modification to the FY2010 UASI CBRNE allocation within the South Bay Hub due to a shifting of projects previously approved and funded; possible action to approve or take other action related to the proposed modification. (*Documents include a report from Heather Tannehill-Plamondon*)
- 10) BayRICS JPA AND BTOP BOOM NEGOTIATIONS** (Discussion, Possible Action)
Status report from Anne Kronenberg on the development of the BayRICS Joint Powers Agreement; possible action as co Executive Sponsor of the Broadband Technology Opportunities Program (BTOP) project to request that the City of Oakland, the City of San Jose, and the City and County of San Francisco, as waiver holders for the 700 MHz spectrum rights, assume responsibility, working with the BTOP Technical Advisory Group and other stakeholders, for organizing and conducting negotiations with Motorola on a Build Own Operate Maintain agreement for the BTOP regional interoperable broadband communications systems, and then transfer responsibility for negotiations and contracting to the BayRICS Authority once established. (*Documents include draft JPA*)
- 11) SCOPE OF LEGAL SERVICES FOR THE UASI** (Discussion, Possible Action)
The Management Team provided a draft scope of legal services on March 16, 2011. The Approval Authority requested an estimation of costs. The Management Team will present the estimated costs. Possible action to approve the scope and proposed budget for a RFP for legal services, to provide direction on proceeding with a RFP, or to take other action related to the draft scope and cost of legal services and/or RFP. (*Documents for item include: Draft Scope/Estimated Costs prepared by Heather Tannehill-Plamondon*)



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12) SPECIAL ADVISORY GROUP SUB-COMMITTEE (Discussion, Possible Action)

Discussion and possible action to approve or take other action on recommendations from the Advisory Group meeting on 3/16/11:

- a. Allow the Bay Area UASI Management Team to employ the same formula and utilize the same allocation process as was used in the distribution of funds for the FY 2010 allocation for the distribution of the 2011 Bay Area UASI grant funds.
- b. Create a subcommittee or subgroup of the UASI Advisory Group having a security access level appropriate so they can weigh the information regarding critical infrastructure deemed classified so that they may discuss the various components utilized in the current allocation methodology. They may not necessarily require “secret” level clearance this was just an example of a way to see the information necessary to understand the formula. There may be other ways for select members of the Advisory Group to work with Digital Sandbox to be able to see the information.
- c. The Approval Authority should immediately direct the subcommittee to consider alternatives to the current strategy and if necessary, make recommendations for the 2012 allocation of UASI funds.

13) REPORT OUT FROM ADVISORY GROUP (Discussion, Possible Action)

Report from Advisory Group Co-Chair; possible action to support any recommendations or provide further direction to the Advisory Group.

14) TRACKING TOOL FOR UASI MANAGEMENT TEAM AND APPROVAL AUTHORITY TO FOLLOW UP ON ITEMS AND REQUESTS OF STAFF

(Discussion, Possible Action)

Review of the tracking tool for accuracy and confirmation of deadlines. Possible action to approve the tracking tool, provide further direction to the Management Team, or take other action related to the tracking tool. (*Documents for this item include the UASI Approval Authority Tracking Tool*)

15) ANNOUNCEMENTS-GOOD OF THE ORDER

17) FUTURE AGENDA ITEMS (Discussion)

The Approval Authority members will discuss agenda items that they would like to see on future meeting agendas.

18) GENERAL PUBLIC COMMENT

Members of the Public may address the Approval Authority for up to three minutes on items within the jurisdiction of the Bay Area UASI Approval Authority.

19) UPDATE ON HIRING OF UASI GENERAL MANAGER (Discussion, Possible Action)

Discussion and possible action regarding interim management of UASI Management Team personnel and regarding the selection of a General Manager, including but not limited to discussion and possible action to set timelines, required or preferred qualifications for the position, and the selection process. The Approval Authority may hold some or all of this discussion in closed session under California Government Code Section 54957(b).



If any materials related to an item on this agenda have been distributed to the Approval Authority members after distribution of the agenda packet, those materials are available for public inspection at the Department of Emergency Management located at 1011 Turk Street, San Francisco, CA 94102 during normal office hours.

Disability Access

The UASI Approval Authority will hold this meeting at the Newton Center Auditorium, 70 West Hedding Street, San Jose, CA

In compliance with the Americans with Disabilities Act, those requiring accommodations for this meeting should notify Jada Jackson, at least 24 hours prior to the meeting at (415) 705-8515.