



# BAY AREA UASI PROGRAM

marin sonoma napa solano contra costa alameda santa clara santa cruz san mateo san francisco | san jose oakland

## Bay Area UASI Program Approval Authority Meeting

Wednesday, March 16, 2011

10:00 a.m.

San Francisco Department of Public Health, Conference Room

101 Grove Street, Room 308

San Francisco, CA

\*\*\*UASI APPROVAL AUTHORITY WILL MEET IN CLOSED SESSION AT

1:00p.m.\*\*\*

### AGENDA

(Revised on 3/15/11)

#### 1) CALL TO ORDER ROLL CALL

Chair	Anne Kronenberg, City and County of San Francisco
Member	Monica Fields, City and County of San Francisco
Member	Renee Domingo, City of Oakland
Member	Rich Lucia, County of Alameda
Member	Teresa Reed, City of San Jose
Member	Kirstin Hofmann, County of Santa Clara
Member	Scott Frizzie, CalEMA

General Manager Laura Phillips

#### 2) APPROVAL OF THE MINUTES (Action)

Discussion and possible action to approve the draft minutes of the regular meeting of March 1, 2011. (*Documents for this item include draft minutes from the meeting on March 1, 2011.*)

#### 3) GENERAL MANAGER'S REPORT

Report from the General Manager of the Bay Area UASI Program. (*Document for this item is the General Manager's report, 07/08 RCPGP Quarterly Grant Status Report, and 09 RCPGP Quarterly Grant Status Report.*)

#### 4) UASI PROJECT STATUS REPORTS (Discussion) (Deferred from 1/10/11)

Reports from UASI Management Team on Training and Exercise, CBRNE, and Medical and Health Preparedness and Donations Management. (*Documents for this item include staff reports from UASI Management Team*)

#### 5) UASI INTEROPERABLE COMMUNICATIONS PILOT PROJECT (Discussion and Possible Action) – Introduced by Anne Kronenberg (Revised Agenda Item deferred



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**from 1/11/10 and 3/1/11 Meeting)** Discussion regarding proposed reallocation of funds from the UASI 2009 grant for interoperable communications pilot project.

Allocate \$6.2 million UASI FY 09 interoperable project funds to:

- 2 million to Oakland for grant eligible interoperability projects
- 2 million to San Jose for grant eligible interoperability projects
- 2.2 million to Alameda for Project Cornerstone

*(Documents for this item include three letters from City of San Jose and (3) response letters from UASI Management Team; Anne Kronenberg, Executive Director of SF Dept. of Emergency Management; and Bill McCammon, Executive Director, EBRCSA.)*

## **6) UASI INTEROPERABLE COMMUNICATIONS PROGRAM**

(Discussion) - **Introduced by Renee Domingo**

Heather Tannehill-Plamondon, Interoperability Program Manager, to present a status report of the UASI investments from 2006 to 2009 in Interoperable Communications: Voice Communications Projects. *(Documents for this item include a report from Heather Tannehill-Plamondon)*

## **7) NORTH BAY INTEROPERABLE COMMUNICATIONS FY2010 ALLOCATION**

(Discussion and Possible Action)

Heather Tannehill-Plamondon, Interoperability Program Manager, to present a request for the modification to the allocation for UASI FY 2010 North Bay Hub monies pertaining to the Interoperable Communications Project. *(Documents for this item include a report from Heather Tannehill-Plamondon)*

## **8) UASI FY 2011 ALLOCATION METHODOLOGY (Discussion)- Introduced by Kirstin Hofmann**

Follow up on request for the Advisory Group to evaluate other options for the UASI Funding Allocation. *(Documents for this item include a report from Teresa Serata and a report from Deputy Chief Ken Kehmna.)*

## **9) SCOPE OF LEGAL SERVICES FOR THE UASI (Discussion) – Introduced by Kirstin Hofmann**

The Approval Authority members will discuss the scope of legal services provided by the UASI Management Team for consideration by the Approval Authority. *(Documents for this item include: Draft Scope prepared by Heather Tannehill-Plamondon)*

## **10) TRACKING TOOL FOR UASI MANAGEMENT TEAM AND APPROVAL AUTHORITY TO FOLLOW UP ON ITEMS AND REQUESTS OF STAFF**

(Discussion) – **Introduced by Anne Kronenberg**

Review of the Tracking Tool for accuracy and confirmation of deadlines. *(Documents for this item include the UASI Approval Authority Tracking Tool)*

## **11) UASI APPROVAL AUTHORITY MEMBERS ALTERNATES (Discussion and Action)**

The Approval Authority members will discuss and commit to their alternates, who can act on their behalf, at meetings they are unable to attend.



**12) BROADBAND TECHNOLOGY OPPORTUNITIES PROGRAM – BAYWEB PROJECT (Discussion and Possible Action)- Introduced by Rich Lucia**

Discussion and possible action to add Bay Area UASI as a co Executive Sponsor of the BTOP Project. (*Document for this item is a Letter from Mayors Lee, Quan, and Reed to NTIA Assistant Secretary Lawrence Strickling*)

**13) ANNOUNCEMENTS – GOOD OF THE ORDER**

**14) FUTURE AGENDA ITEMS**

The Approval Authority members will discuss agenda items that they would like to see on future meeting agendas.

**15) GENERAL PUBLIC COMMENT**

Members of the public may address the Approval Authority for up to three minutes on items within the jurisdiction of the Bay Area UASI Approval Authority.

**16) CLOSED SESSION: PERFORMANCE APPRAISAL OF UASI GENERAL MANAGER (Room 308 – Lunch will be provided to AA members)**

(Discussion and Possible Action) – **Introduced by Anne Kronenberg**

The Approval Authority members will discuss and take possible action to conduct a performance evaluation of the Bay Area UASI General Manager, to be done in a closed session. This item may be conducted in closed session pursuant to Government Code Section 54957(b).

**17) ADJOURNMENT**

**REMINDER – SPECIAL APPROVAL AUTHORITY MEETING APRIL 22**

**If any materials related to an item on this agenda have been distributed to the Approval Authority members after distribution of the agenda packet, those materials are available for public inspection at the Department of Emergency Management located at 1011 Turk Street, San Francisco, CA 94102 during normal office hours.**

**Disability Access**

The UASI Approval Authority will hold this meeting at the San Francisco Department of Public Health, Conference Room.

In compliance with the Americans with Disabilities Act, those requiring accommodations for this meeting should notify Jada Jackson, at least 24 hours prior to the meeting at (415) 705-8515.

SPECIAL NOTE: Parking/Directions for today’s meeting location

**Parking**

Civic Center Garage (355 McAllister Street, between Polk and Larkin). Other Car Park Lots: at Grove/Gough (2 lots, corner of Market and 9th St.), at Polk/Hayes (2 lots, Polk between Fell and



Hayes), at Golden Gate and Larkin (399 Golden Gate Ave.), Performing Arts Garage (360 Grove St., between Franklin and Gough).

#### **Driving Directions**

**From the North Bay:** Take 101 South. Take the Lombard Street exit, right onto Van Ness. Take Van Ness south, turn left onto Grove.

**From the Peninsula/South Bay:** Take 101 North. Take 9th Street exit and go up 9th Street, stay in the right hand lanes. 9th becomes Larkin at Market. Turn left onto Grove Street.

**From the East Bay:** Take 80 West. Take 101 North. Take 9th Street exit and go up 9th Street, stay in the right hand lanes. 9th becomes Larkin at Market. Go one block, turn left on Grove.

**Using AC Transit buses (510-839-2882, TTY 800-448-9790):** Get off at the Transbay Terminal, then walk to Market. Take any outbound bus, get off at 9th and Larkin and walk one block to Grove; OR on Market, take the MUNI Metro Subway, get off at Civic Center, then take the UN Plaza exit.

**From the East Bay:** Using BART (788-2278, TTY 510-839-2220), get off at 8th Street/Civic Center Grove exit from BART.

**From the Peninsula/South Bay:** Take Caltrain (800-558-8661) which stops at 4th and Townsend. Transfer to San Francisco MUNI (673-MUNI) #42, Gold Loop. The bus will run up Van Ness. Get off at Grove.

**From the North Bay:** Take Golden Gate Transit (332-6600). Numbers 10, 20, 50, 60, 70, and 80 buses stop at Golden Gate and Polk (by the State Building).