

# UASI Approval Authority and Management Team Tracking Tool

Prepared by Anne Kronenberg for February 09, 2012 Approval Authority Meeting

Special Request Items/Assignments						
#	Name	Deliverable	Who	Date Assigned	Due Date	Status / Comments
1	FY 2012 UASI Hub Grant Planning Calendar	Report	Teresa Serata	3/1/11	2/9/12	Approval Authority requested information on the FY 12 Grant Planning Calendar.
2	Management Team Policies and Procedures Manual Draft	Report	Craig Dziedzic	8/18/11	3/8/12	Approve Draft of the Management Team Policies and Procedures to include revisions from Member Godley and Member Harrison.
3	FY 2010 UASI Medical and Health Project	Project	Craig Dziedzic	10/13/11	2/09/12	Update on the Project Manager position for the Medical and Health Project.
4	A written document on the reporting relationship of BayRICS JPA General Manager	Report	Anne Kronenberg	11/10/11	2/9/12	Member Godley requested a written report describing the reporting relationship of the BayRICS JPA General Manager.
Regular Items/Assignments						
#	Name	Deliverable	Who	Date Assigned	Due Date	Status / Comments
1	UASI Quarterly Reports	Report	Tristan Levardo		2/9, 3/8, 4/12, 5/10, 6/14	2/9- RCPGP Quarterly Fiscal Report 3/8- FY07 PSIC Financial Update 4/12 FY10 UASI Financial Update 5/10- FY09 UASI Financial Update 6/14- RCPGP Financial Update
2	UASI Advisory Group Report	Report	Mike Sena, Chair		2/9	Update on items from Advisory Group Meeting
3	BayRICS JPA Progress Report	Report				Items of interest from JPA
4	RCPT Advisory Group	Report	Kathleen McKenna		2/9	Update on items of interest from the RCPT and project status reports as appropriate.
5	Bay Area UASI Website	Update	Craig Dziedzic		2/9	Report on the status of the UASI Website.