



**Bay Area UASI Program
Advisory Group Meeting**

Thursday, January 26, 2012

10:00 a.m.

Alameda County Sheriff's Office OES
4985 Broder Blvd.
Dublin, CA

DRAFT MINUTES

**1. CALL TO ORDER 10:04 am
ROLL CALL**

Oakland – Cathy Eide
San Francisco – David Lazar
San Jose – Dave Hober
Alameda – Dennis Houghtelling
Contra Costa – Sean Fawell
Marin – David Augustus
Monterey – Phil Penko
Napa
San Benito
San Mateo – Ed Barberini
Santa Clara – Steve Prziborowski
Santa Cruz – Beth Landes
Solano – Alexandra Benetti
Sonoma – Chris Helgren
Fusion Center – Mike Sena
CalEMA

- 2. APPROVAL OF THE MINUTES (Action)**
Discussion and possible action to approve the draft minutes of the special meeting of January 5, 2012 (*Documents for this item include draft minutes from January 5, 2012*).
No changes or comments. Motion to approve. Second approved.
- 3. ROLE OF THE ADVISORY GROUP IN REVIEWING PROPOSED FY 2012 UASI GRANT PLANNING HUB PROJECTS (Discussion, Action)**



Discussion and Action of the role of the Advisory Group in reviewing proposed FY 2012 UASI grant Planning Hub projects before submitting them to the Approval Authority.

- (1) Proposals are submitted to the SMEs based on priority.
- (2) SME Hub workshops will be held the week of 2/27/12.
- (3) Nothing will be forwarded to the hubs unless it is first processed by the SMEs. Proposals should all be in by 4/5/12 and all gaps are to be identified and addressed.
- (4) Individual workshops will be held between 3/5/12 and 3/16/12.
- (5) Advisory Group Meeting will be held on 3/22/12 to review projects proposed by the hubs and the results of the hub meetings will then be presented to the Advisory Group.

4. REVIEW OF THE FY 2013 GRANT PROCESS (Discussion and possible action)
Brief discussion and evaluation on the role of the Planning Hubs and the Work Groups for the FY 2013 UASI grant process. Possible action to develop a work plan for gathering information from the Bay Area UASI regional partners to discuss and re-evaluate the role of the Planning Hubs and Work Groups for FY 2013 UASI grant process. Further discussion for next Advisory Meeting.

5. ANNOUNCEMENTS – GOOD OF THE ORDER

- Approval Authority Meeting will be held on February 9, 2012
- Advisory Group Meeting will be held on February 23, 2012 (1:30pm – 3:30pm)

6. FUTURE AGENDA ITEMS (Discussion)

7. GENERAL PUBLIC COMMENT

Members of the Public may address the Advisory Group for up to three minutes on items within the jurisdiction of the Bay Area UASI.

ADJOURNMENT 1:09 pm

Disability Access

The UASI Advisory Group holds its meetings at the Alameda County Sheriff’s Office OES located at 4985 Broder Blvd. in Dublin, CA.

In compliance with the Americans with Disabilities Act, those requiring accommodations for this meeting should notify Kristine Vasquez, at least 24 hours prior to the meeting at (415) 735-8371.