



To: Bay Area UASI Approval Authority
From: Craig Dziedzic, General Manager
Date: July 11, 2019
Re: Item 03: General Manager's Report

Recommendation:

No recommendation

Action or Discussion Items:

- (a) Regional Catastrophic Preparedness Grant Program (Discussion)
- (b) Management Team Update (Discussion)
- (c) 2019 National Homeland Security Conference (Discussion)
- (d) Management Team Tracking Tool and Future Agenda Items (Discussion)

Discussion/Description:

- (a) Regional Catastrophic Preparedness Grant Program (Discussion)

In May 2019, FEMA released the notice of funding opportunity (NOFO) for the Regional Catastrophic Preparedness Grant Program (RCPGP), which is a competitive grant having a three-year performance period, and only the 100 most populous metropolitan statistical areas (MSAs) are eligible to apply. The NOFO is very restrictive, limiting proposed projects to either long term housing or logistics/supply chain management. The Management Team submitted an application requesting the maximum award per applicant of \$1.5m to enhance the work that was done in logistics/supply chain management involving C-POD planning, which was initially started from previous RCPGP funds (FY 07-11).

- (b) Management Team Update

Emergency Services Coordinator Position

Lloyd Shand is our new Emergency Services Coordinator who will be providing administrative support for the Management Team as well as the Approval Authority meetings.

Lloyd is a native New Yorker and a US Navy veteran who brings a variety of skills to the UASI Management Team. He is experienced in providing outreach to various communities, has served as a public safety officer, developed emergency plans, and is experienced in working with fire departments when drafting emergency blueprints to ensure that they meet fire codes.

He holds a Bachelor of Science degree in Emergency Management and Public Safety from Grand Canyon University.

Contracts Specialist Position

Yoshimi Saito who previously served as a Grant Specialist has promoted to the position of Contracts Specialist. Her duties will involve managing/developing contracts, MOUs/LOAs, monitoring, and performing desk audits.

Yoshimi is well-experienced in contracting, accounting and grant management work. She has served the City for 21 years. Prior to joining DEM in 2015 as a Senior Administrative Analyst, she worked for the Department for Public Health in various positions in accounting and contracts. She holds a bachelor's degree in Accounting.

(c) National Homeland Security Conference

The 2019 National Homeland Security Conference occurred in Phoenix, Arizona on June 17-21, 2019. The Bay Area UASI had twelve attendees. The Management Team participated on three panel presentations; and our "Mitigating Risks During Wildfires" presentation was selected "Best of Show". The 2020 National Homeland Security Conference is scheduled to be at the Hyatt Regency in Chicago (June 29 – July 3). Thereafter, the conference will be Las Vegas (2021) and Cleveland (2022).

(d) Management Team Tracking Tool and Future Agenda Items

Attached as Appendix A is the Management Team Tracking Tool. Members may submit future agenda items to the General Manager.