



# Bay Area UASI Management Team Training & Exercise Work Group 2022 Annual Plan



## I. UASI Work Group Definition

Bay Area UASI Work Groups are created by, and report to, the UASI General Manager for the purpose of making comprehensive assessments and recommendations that address risk reduction and increase capabilities on a regional basis.

Members of work groups participate in regional collaboration opportunities as well as provide subject matter expertise, jurisdictional perspectives, and input on project deliverables. As needed, UASI Work Groups serve as a forum to discuss and successfully accomplish National Priority Area objectives. National Priority Areas are annually set by the federal Department of Homeland Security. The UASI is required to invest a specified minimum amount of the overall grant to each National Priority Area.

Subcommittees are established to ensure appropriate representatives are participating on behalf of the 14 UASI jurisdictions and their relevant partners. The subcommittee structure allows for focused communications, subject matter contributions, and regional collaboration specific to project objectives.

## II. Training & Exercise Work Group (TEWG) Purpose and Schedule

The Training and Exercise Work Group (TEWG), chaired by Matt Devine of the UASI Management Team, supports the following Bay Area UASI Homeland Security Goals.

#	Supported Bay Area UASI Goals
2	Enhance the Protection of Soft Targets*
3	Enhance Cybersecurity*
4	Enhance Community Preparedness*
5	Combating Domestic Violent Extremism
6	Strengthen Emergency Communications Capabilities
7	Enhance Medical and Public Health Preparedness
8	Strengthen Information Sharing and Collaboration
9	Enhance All Hazards Incident Planning, Response & Recovery Capabilities
10	Homeland Security Exercise, Evaluation, and Training

\* Designated a National Priority and requiring a 5% or more allocation of UASI funds.

The Training & Exercise Work Group is scheduled to meet 4 times during 2022. Additional meetings may be scheduled as necessary. Each meeting will last no more than 2 hours apart from the Integrated Preparedness Planning Workshop scheduled for 3 hours. Between meetings, correspondence to Work Group members will be conducted via e-mail from the chairperson, BATEP Administrator, and automated correspondence from the BATEP.org website.

## III. 2022 Activities



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Through the Training & Exercise Work Group and its active subcommittees, Bay Area jurisdictions and partners have the opportunity to participate in and benefit from UASI investments.

*The 14 UASI jurisdictions are encouraged to make clear to the Chairperson their lead points of contact for participation in each of the following subcommittees and/or activities:*

- Coordination of training course offerings for the following public safety functional areas:
  - Fire
  - Law Enforcement
  - Emergency Management
  - Public Health / Medical / EMS
  - Community Preparedness
  - Cybersecurity
  - Public Information / Public Safety Communications
- Updating the Integrated Preparedness Plan (IPP) which outlines a three-year approach to offering training courses, exercise opportunities, and other preparedness activities across public safety disciplines and community preparedness organizations for Bay Area jurisdictions.
- Designing and conducting a region-wide, multi-disciplinary, multi-agency capabilities-based full-scale exercise (Golden Eagle) focused on critical transportation.
- Designing and conducting a region-wide, multi-disciplinary, multi-agency capabilities-based tabletop exercise series (TTXs) focused on pandemic preparedness.
- Designing and conducting first responder hands-on drills and exercises for law enforcement officers and fire services personnel.

#### IV. Roles and Responsibilities

*BATEP Staff* are responsible for and oversee the following functions:

- Facilitate transparent and inclusive TEWG meetings to ensure regional training needs are articulated, prioritized, and ranked according to need.
- Maintain equitable availability for whole community partners to deliver training and exercise throughout the region.
- Coordinate with stakeholders to ensure successful delivery of training courses.
- Provide fiscal oversight for allocation of funds along with procurement and payment to vendors.
- Conduct regular reviews of training and exercise priorities.
- Ensure alignment to the identified gaps and capability targets in the Bay Area Threats and Hazards Identification and Risk Assessment / Stakeholder Preparedness Review.
- Monitor program statistics, timelines, and prepare reports as requested.

*Members of the Work Group* are expected to attend scheduled workgroup meetings to:

- Provide subject matter expertise and jurisdictional perspectives (including training and exercise needs, evolving trends in their field, and adult learning approaches)
- Coordinate appropriate participation by staff within their jurisdiction/organization for regional workshops, relevant trainings, exercises, and other events coordinated by this work group and its subcommittees
- Offer input to ensure relevant and quality outcomes
- Coordinate with BATEP on the delivery of training courses (serve as a host, ensure relevant stakeholders are aware of training courses, etc.)
- Coordinate with BATEP on exercise design, planning, conduct, and after-action reporting



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- Regularly review training and exercise priorities

## V. Future Focus Areas / Project Ideas

The following are focus areas for the Training and Exercise Work Group to consider approaching through regional coordination in future years:

- Develop a regional training and exercise calendar that is inclusive of relevant non-BATEP training and exercise opportunities.
- Continue to increase and diversify virtual course offerings in the COVID-19 pandemic environment.
- Forecast emerging trends to enhance training and exercise delivery.
- Increase the opportunity to accommodate “just-in-time” training requests from stakeholders.
- Develop and implement a BATEP program evaluation plan to ensure program effectiveness (e.g., Standardized evaluations, applying Kirkpatrick’s 4-levels of training program evaluation, and SPR/POETE gap analysis).