



To: Bay Area UASI Approval Authority
From: Craig Dziedzic, General Manager
Date: May 9, 2019
Re: Item 3: General Manager's Report

Staff Recommendation:

Staff recommends approving the Management Team Organization Chart, Annual Work Plans, and FY 2019-2020 Management Team Proposed Budget.

Action or Discussion Items:

- (a) FY 2019 UASI Grant Update (Discussion)
- (b) FY 2018-2019 Bay Area UASI Annual Report (Discussion)
- (c) Management Team Organization Chart and Annual Work Plans (Action)
- (d) FY 2019-2020 Management Team Budget (Action)
- (e) Management Team Tracking Tool and Future Agenda Items (Discussion)

Discussion/Description:

(a) FY 2019 UASI Grant Update (Discussion)

On April 15, 2019, the Department of Homeland Security (DHS) released the Fiscal Year (FY) 2019 Notice of Funding Opportunity (NOFO) for the DHS Preparedness Grant Programs. The Urban Areas Security Initiative (UASI) program received \$590,000,000, which is a \$10 million funding increase from last year. In the FY2019 Omnibus Appropriation bill, Congress expressed its intent that DHS fund up to 85% of the nationwide risk; and accordingly, DHS announced that 31 urban areas will receive funding for FY 2019, a decrease from 32 in FY2018.

The Bay Area UASI gross allocation for FY 19 is \$27,500,000, which is the same as last year. On May 2, Cal OES informed the California UASIs that it would again use 17.3% as the retention percentage- the same retention amount as last year. Therefore, the net balance of the Bay Area's award is \$22,742,500, which is the same as last year.

Key Changes in FY 19:

- **Cybersecurity Assessment** – FY2019 recipients/subrecipients will be required to complete the Nationwide Cybersecurity Review (NCSR) in order for agencies to benchmark and measure progress of improving their cybersecurity posture.
- **THIRA/SPR Reporting** - By December 31, 2019, states, territories and high-risk urban areas are required to complete a Threat and Hazard Identification and Risk Assessment (THIRA) and Stakeholder Preparedness Review (SPR) for all 32 capabilities. Also, beginning in 2019, jurisdictions are only required to submit a THIRA every three years to establish a consistent baseline; however, the SPR will be required annually.

The chart below indicates the amount appropriated to the Homeland Security Grant program since 2012:

Fiscal Year	Amount Appropriated
2019	\$590,000,000
2018	\$580,000,000
2017	\$580,000,000
2016	\$580,000,000
2015	\$587,000,000
2014	\$587,000,000
2013	\$558,745,566
2012	\$294,000,000

Annual Report, Organization Chart, Annual Work Plans and Propose Budget: Appendices (b) - (d)

Background:

In accordance with the 2017 Master MOU and corresponding By-laws for the Bay Area UASI, the Management Team Organization and Annual Work Plans, together with the FY 2019/20 UASI Proposed Budget, are presented for approval. The 2018-2019 Bay Area UASI Annual Report is submitted for review.

(b) 2018-2019 Bay Area UASI Annual Report (attached as Appendix A)

Highlights of our accomplishments include the following;

- (1) Increased regional coordination and collaboration during real-time events such as wildfires and other catastrophic events;
- (2) Enhanced regional prevention efforts through training/exercise and conducting special event threat assessments by our fusion center;

(3) Effective utilization of our grant funded initiatives to increase whole community preparedness.

(c) Management Team Organization Chart (attached as Appendix B)

The Management Team Organization Chart is divided into three components based upon functionality (i.e., project planning, grants management, and administration). As indicated on the chart, each of the components are divided into staff and described as following: (a) assignments/responsibilities; (b) contract vs employee status; and (c) salaries.

Annual Work Plans (attached as Appendix C)

The annual work plan aligns the Management Team’s activities with the eight (8) goals of the Bay Area UASI:

- Goal 1 – Public Safety Information Sharing
- Goal 2 – Critical Infrastructure
- Goal 3 – Cybersecurity
- Goal 4 – Communications
- Goal 5 – Health and Medical
- Goal 6 – Catastrophic Planning and Response
- Goal 7 – Community Preparedness
- Goal 8 – Recovery

(d) FY 19-20 Proposed Budget (attached as Appendix D)

The FY2019/20 UASI Management Team proposed budget amounts to \$3,233,617, which is comprised of revenue sources from three grants (FY2017, FY2018 and FY2019). The proposed budget is 7.07% less than last year due to a \$246,027 reduction in personnel expenditures.

(e) Management Team Tracking Tool and Future Agenda Items (attached as Appendix E)

Attached as Appendix E is the Management Team Tracking Tool. Members may submit future agenda items to the General Manager.